

Harpersfield Township  
Zoning Text  
2026

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## **ARTICLE 1 – TITLE, INTERPRETATION AND ENACTMENT**

### **100 TITLE**

This resolution shall be known and may be cited to as the "Zoning Resolution of the Township of Harpersfield."

### **101 LAND USE POLICY STATEMENTS**

1. **OVERALL GOAL:**
  - a. To promote a community that is residential in character with a rural and historical identity balanced by a strong local economy that supports essential services.
  
2. **SUBGOAL: To maintain residential character by:**
  - a. Promoting an adequate supply of quality housing units for all families and individuals within an adequate range of geographic locations, price levels, and basic community services, facilities, and amenities.
  - b. Establishing distinct commercial and industrial zones that will not encroach physically or visually on the rural economic base, rural beauty, identity, and aesthetic qualities of the Township.
  
3. **SUBGOAL: To maintain and strengthen rural and historical identity by:**
  - a. Preserving rural character and beauty.
    1. Conserve and maintain agricultural land use base.
    2. Discourage premature, scattered development into agricultural areas.
    3. Encourage innovation in neighborhood development, which will result in an improved living environment, i.e. neighborhood parks, recreation, and open space.
    4. Protect unique natural areas from development, particularly where they have been identified by the Department of Natural Resources or other professional organizations.
  - b. Preserving the historical heritage of the Township.
    1. Promote single-family housing in the older, historical part of the Township.
    2. Implement regulations for commercial uses in historic buildings that will promote historical character while providing best compliance to modern commercial needs.
    3. Determine availability of programs for the Township to actively encourage historic preservation.
  
4. **SUBGOAL: To stimulate and encourage continued and future economic growth and development which is compatible within various land uses by:**
  1. Strengthening viability of existing Industrial/Office Park District
  2. Encourage existing and new businesses to build in I/OP, AC, IOP-TC and RAD districts which ensures sound development supported by adequate public facilities and services.

- a. Discourage scattered nonconforming industrial uses.
- b. Encouraging growth of commercial enterprises associated with interstate travel near the I-90 interchange that will take advantage of traffic without altering identity of the Township.
- c. Discouraging, where possible, strip commercial uses along major thoroughfares.
- d. Redeveloping and revitalizing the existing town center in order to maintain a viable commercial core and community identity.
  - 1. Allow for mixed single family residential and commercial uses.
  - 2. Provide for more effective use and development of the old, established commercial center.
  - 3. Encourage a higher standard of design and appeal for commercial centers to improve their marketability as well as the overall community appearance.
- e. Discouraging scattered nonconforming commercial uses.
- f. Developing additional open spaces and recreational facilities where possible.
- g. Encouraging adequate maintenance of all residential, commercial, industrial, and recreational property to keep neighborhoods blight free and provide a suitable living, working and recreational environment for all citizens of the Township.

**102 PURPOSE**

This Resolution is enacted for the general purpose of promoting the public health, safety, comfort, and welfare of the residents of the Township of Harpersfield; to protect the property rights of all individuals by assuring the compatibility of uses and practices within districts; to facilitate the provision of public utilities and public services; to lessen congestion on public streets, roads, and highways; to provide for the administration and enforcement of this Resolution, including the provision of penalties for its violation; and for any other purpose provided in this Resolution, the Ohio Revised Code, or under common law rulings.

**103 PROVISIONS OF RESOLUTION DECLARED TO BE MINIMUM REQUIREMENT**

- 1. No structure shall be located, erected, constructed, reconstructed, moved, converted, or enlarged; nor shall any structure or land be used or be designed to be used, except in full compliance with all the provisions of this Zoning Resolution and, when required, after the lawful issuance of the certificates(s) or permit(s) required by this Development Code.
- 2. Existing lots, buildings, structures, and uses of land that do not comply with the regulations of this Zoning Resolution are subject to the regulations set forth in Article 3, Nonconforming Uses, Lots, and Structures.
- 3. In their interpretation and application, the provisions of this resolution shall be held to be minimum requirements, adopted for the promotion of the public health, safety, and the general welfare. Whenever the requirements of this resolution conflict with the requirements of any other lawfully adopted rules, regulations, or resolutions, the most restrictive, or that imposing the higher standards shall be govern.

**104 REPEAL OF CONFLICTING RESOLUTION**

All resolutions or parts of resolutions in conflict with this zoning resolution or inconsistent with the provisions of this resolution are hereby repealed to the extent necessary to give this resolution full force and effect.

**105 SEPARABILITY CLAUSE**

Should any section or provision of this resolution be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the resolution as a whole, or any part thereof other than the part of declared to be unconstitutional or invalid.

**106 EFFECTIVE DATE**

This resolution shall become effective from and after the date of its approval and adoption, as provided by law

## **ARTICLE 2 - DEFINITIONS**

### **200 INTERPRETATION OF TERMS OR WORDS:**

For the purpose of this resolution, certain terms or words used herein shall be interpreted as follows:

1. The word “person” includes a firm, association, organization, partnership, trust, company, or corporation as well as an individual.
2. The present tense includes the future tense, the singular number includes the plural, and the plural number includes the singular.
3. The word “shall” is a mandatory requirement, and word “may” is a permissive requirement, and the word “should” is a preferred requirement.
4. The words “used” or “occupied” include the words “intended, designed, or arranged to be used or occupied”.
5. The word “lot” includes the words “plot” or “parcel”.
6. Whenever a number of days are specified, days shall mean calendar days unless specifically noted otherwise.

**ACCESSORY USE OR STRUCTURE:** See Section 818. Accessory Use means a use, object, or structure constructed or installed on, above, or below the surface of a parcel, which is located on the same lot as a principal use, object, or structure, and which is subordinate to or serves the principal use, object, or structure, is subordinate in area to the principal use, object, or structure, and is customarily incidental to the principal use, object, or structure. Among other things, “Accessory Use” includes anything of a subordinate nature attached to or detached from a principal structure or use, such as fences, walls, sheds, garages, parking places, decks, open porches, poles, poster panels, billboards, and Seasonal Recreational Sleeping Units. Except as otherwise required in this resolution, an accessory use shall be a permitted use.

### **ACCESSORY SOLAR SYSTEM:**

A solar collection system consisting of one or more roof/building mounted, ground/pole mounted, and/or other structure mounted solar collector devices and solar related equipment and is intended to primarily reduce on-site consumption of utility power. A system is considered an accessory solar energy system only if it supplies electrical or thermal power solely for on-site use, except that when a property upon which the system is installed also receives electrical power supplied by a utility company, excess electrical power generated and not presently needed for on-site use may be used by the utility company

**ADULT BOOK STORE:** An establishment which utilizes 15 percent or more of its retail selling area for the purpose of retail sale or rental, or for the purpose of display by coin or slug-operated, or electronically, electrically or mechanically controlled still or motion picture machines, projectors, or other image-producing devices, or both, books, magazines, other periodicals, films, tapes and cassettes which are distinguished by their emphasis on adult materials as defined in this section.

**ADULT ENTERTAINMENT BUSINESS:** An adult bookstore, adult motion picture theater, adult drive-in motion picture theater, or an adult only entertainment establishment as

further defined in this section.

**ADULT MATERIAL:** Any book, magazine, newspaper, pamphlet, poster, print, picture, slide, transparency, figure, image, description, motion picture film, phonographic record or tape, other tangible thing, or any service capable of arousing interest through sight, sound, or touch, and:

- a. Which material is distinguished or characterized by an emphasis on matter displaying, describing, or representing sexual activity, masturbation, sexual excitement, nudity, bestiality, or human bodily functions of elimination; or
- b. Which service is distinguished or characterized by an emphasis on sexual activity, masturbation, sexual excitement, nudity, bestiality, or human functions of elimination.

**ADULT MOTION PICTURE THEATER:** An enclosed motion picture theater which is regularly used or utilized 15 percent or more of its total viewing time, for presenting material distinguished or characterized by an emphasis on matter depicting, describing, or related to adult material as defined in this section.

**ADULT MOTION PICTURE DRIVE-IN THEATER:** An open-air drive-in theater which is regularly used or utilizes 15 percent or more of its total viewing time, for presenting material distinguished or characterized by an emphasis on matter depicting, describing, or related to adult material as defined in this section.

**ADULT ONLY ENTERTAINMENT ESTABLISHMENT:** An establishment where the patron directly or indirectly is charged a fee where the establishment features entertainment or services which constitute adult material as defined in this section, or which features exhibitions, dance routines, or gyrational choreography of persons totally nude, topless, bottomless, or strippers, or similar entertainment or services which constitute adult material.

**ADULT-USE CANNABIS FACILITY:** Any entity, establishment, or individual engaged in the operation of an adult use dispensary, adult use cultivator, adult use processor, adult use testing laboratory, or adult use cannabis operator, as such terms are defined pursuant to Section 3780.01(A) of the Revised Code, or any other license holder as that term is defined in Section 3780.01(A)(26) of the Revised Code.

**AGRICULTURE:** As defined in the Ohio Revised Code: Agriculture includes farming; ranching; algaculture meaning the farming of algae; aquaculture; apiculture; horticulture; viticulture; animal husbandry, including, but not limited to, the care and raising of livestock, equine, and fur bearing animals; poultry husbandry and the production of poultry and poultry products; dairy production; the production of field crops, tobacco, fruits, vegetables, nursery stock, ornamental shrubs, ornamental trees, flowers, sod, or mushrooms; timber; pasturage; any combination of the foregoing; and then processing, drying, storage, marketing of agricultural products when those activities are conducted in conjunction with, but are secondary to, such husbandry or production.

**AGRITOURISM OPERATIONS:** As defined in the Ohio Revised Code: An agriculturally related educational, entertainment, historical, cultural, or recreational activity, including you-

pick operations or farm markets, conducted on a farm that allows or invites members of the general public to observe, participate in, or enjoy that activity.

**AIRPORT:** Any runway, land area or other facility designed or used either publicly or privately by any person for the landing and taking-off of aircraft, including all necessary taxiways, aircraft storage and tie-down areas, hangars and other necessary buildings, and open spaces.

**ALLEY:** See Thoroughfare

**ALTERATIONS, STRUCTURAL:** Any change in the supporting members of a building such as bearing walls, columns, beams, or girders.

**AMUSEMENT ARCADE:** A place of business within a building or any part of a building having more than five (5) mechanical or electronically operated amusement devices which are used for the purpose of public entertainment through the operation, use, or play of any table game or device commonly known as an electronic game which is operated by placing therein any coin, plate, disc, slug, key, or token of value by payment of a fee.

**ANTENNA:** A system of electrical conductors that emit or receive radio waves.

**ASSEMBLY HALL:** A public or quasi-public meeting place, associated with a community center, church (temple) or school.

**ATMOSPHERIC MONITORING TOWER:** Temporary tower used to monitor weather conditions and collect data.

**AUTOMOTIVE REPAIR:** The major repair, rebuilding or reconditioning of motor vehicles or parts thereof, including collision service, painting, and steam cleaning of vehicles.

**AUTOMOTIVE SERVICE STATION:** Buildings and premises where gasoline, oil, grease, batteries, tires and motor vehicle accessories may be supplied and dispensed at retail, and where in addition, the following services may be rendered, and sales made.

1. Sales and service of spark plugs, batteries, and distributors parts.
2. Tire servicing and repair, but not recapping or regrooving.
3. Replacement of mufflers and tail pipes, water hose, fan belts, brake fluid, light bulbs, fuses, floor mats, seat covers, windshield wipers and blades, grease retainers, wheel bearings, mirrors, and the like.
4. Radiator cleaning and flushing.
5. Washing, polishing, and sale of washing and polishing materials.
6. Greasing and lubrication.
7. Providing and repairing fuel pumps, oil pumps, and lines.
8. Minor servicing and repair of carburetors.
9. Adjusting and repairing brakes.

10. Minor motor adjustment not involving removal of the head or crankcase or racing the motor.
11. Sales of cold drinks, packaged food, tobacco, and similar convenience goods for service station customers, as accessory and incidental to principle operations.
12. Provisions of road maps and other informational material to customers, provision of rest room facilities.
13. Warranty maintenance and safety inspections.

Repairs described as major repairs in "Automotive Repair" shall not be permitted.

**AUTOMOTIVE, MANUFACTURED HOME, RECREATIONAL VEHICLES, AND FARM IMPLEMENT SALES:** The sale or rental of new and used motor vehicles, manufactured homes, recreational vehicles, or farm implements, but not including repair work except incidental warranty repair of the same, to be displayed and sold on the premises.

**BANNER:** Any sign of light weight fabric or similar material that is mounted to a pole or building at one or more edges (Flags excluded)

**BARN:** A structure used for agricultural purposes that is exempt from local zoning as described in Ohio Revised Code 519.21.

**BASEMENT:** A story all or partly underground but having at least one-half of its height below the average level of the adjoining ground. See Figure 2.1 end of chapter.

**BED AND BREAKFAST:** A house, or portion thereof, where short-term lodging rooms and meals are provided. The operator of the bed and breakfast shall live on the premises or in adjacent premises.

**BOTTOMLESS:** Less than full opaque covering of male or female pubic area or buttocks.

**BUFFER:** A landscaped area intended to separate and partially obstruct the view of two adjacent land uses, or properties from one another. See Figure 2.2 end of chapter.

**BUILDING:** Any structure designed or intended for the support, enclosure, shelter, or protection of persons, animals, chattels, or property.

**BUILDING, ACCESSORY:** A building detached from, but located on the same lot as the principal building, the use of which is incidental and accessory to that of the main building or use.

**BUILDING HEIGHT:** The vertical distance measured from the average elevation of the proposed finished grade at the front of the building to the highest points of the roof for flat roofs, to the deck line of mansard roofs, and the mean height between eaves and ridge for gable, hip, and gambrel roofs. See Figure 2.3 end of chapter. The height limits do not apply to spires, belfries, cupolas, antennas, water tanks, ventilators, chimneys, or other

appurtenances usually required to be placed above the roof level and not intended for human occupancy.

**BUILDING LINE:** See Setback Line

**BUILDING, PRINCIPAL:** A building in which is conducted the main or principal use of the lot on which said building is situated.

**BUSINESS GENERAL:** Commercial uses which generally require locations on or near major thoroughfares and/or their intersections, and which tend in addition to serving day to day needs of the community, also supply the more durable and permanent needs of the whole community. General business uses include, but need not be limited to, such activities as supermarkets; stores that sell hardware, apparel, footwear, appliances, and furniture, department stores; and discount stores.

**CAMPGROUND:** See Recreation Camp.

**CARGO CONTAINER:** Any designed or constructed to ship, store, or handle bulk goods or items, or which appears substantially similar to such containers in appearance. Such containers include reusable steel boxes, freight containers, and bulk shipping containers;; generally capable of being mounted or moved on a rail car, ship, or tractor/trailer. Box or flatbed trailers mounted on wheels for road or rails are also considered as a cargo container.

**CEMETERY:** Land used or intended to be used for the burial of the human or animal dead and dedicated for cemetery purposes, including crematories, mausoleums, and mortuaries if operated in connection with and within the boundaries of such cemetery.

**CERTIFICATE OF OCCUPANCY:** When a building is being altered, enlarged, constructed, or reconstructed, its owner or agent shall apply to the Zoning Administrator for a Certificate of Occupancy before the intended occupant resumes use of or moves into the designated structure. If the structure has occupants while being altered or enlarged, only the new sections will be involved in the Certificate of occupancy. A new certificate of occupancy shall be required if there are substantial variations from the operations referred to in the building permit or previous certificate of occupancy permitting such use.

**CHANNEL:** A natural or artificial watercourse of perceptible extent, with bed and banks to confine and conduct continuously or periodically flowing water.

**CHILD DAY CARE:** Administering to the needs of infants, toddlers, preschool children, and school children outside of school hours by persons other than their parents or guardians, custodians, or relatives by blood, marriage, or adoption for any part of the twenty-four-hour day in a place or residence other than the child's own home. The following are child day-care facilities:

**CHILD DAY CARE CENTER:** Any place in which child day-care is provided, with or without compensation, for 13 or more children at any one time, or any place that is not the

permanent residence of the licensee or administrator in which child day-care is provided, with or without compensation, for 7 to 12 children at any one time. In counting children for the purposes of this definition, any children under 6 years of age who are related to a licensee, administrator, or employee and who are on the premises shall be counted.

**Type A Family Day Care Home:** A permanent residence of the administrator in which child day-care is provided for 4 to 12 children at any one time, if 4 or more children are under 2 years of age. In counting children for the purposes of this definition, any children under 6 years of age who are related to a licensee, administrator, or employee and who are on the premises of the Type A home shall be counted. The term “Type A family day-care home” does not include a residence in which the needs of children are administered to, if all such children are siblings of the same immediate family and the residence is their home.

**Type B Family Day Care Home:** A permanent residence of the provider in which child day-care or child day-care services are provided for 1 to 6 children at one time and in which no more than 3 children may be under 2 years of age at any one time. In counting children for the purposes of this definition, any children under 6 years of age who are related to the provider and are on the premises of the Type B home shall be counted. The term “Type B family day-care home” does not include a residence in which the needs of children are administered to, if all such children are siblings of the same immediate family and the residence is their home.

**CHURCH (TEMPLE):** A building designated as a place of worship by one or more religious denominations. The acreage involved may include one parsonage and/or a church school. All churches shall be located on a major State, County, or Township highway.

**CLINIC:** A place used for the care, diagnosis and treatment of sick, ailing, infirm, or injured persons, and those who are in need of medical and surgical attention, but who are not provided with board or room or kept overnight on the premises.

**CLUB:** A building or portion thereof or premises owned or operated by a person for social, literary, political, educational, or recreational purposes primarily for the exclusive use of members and their guests.

**COMMERCIAL:** See Business, General

**COMMERCIAL RECREATION AND ENTERTAINMENT FACILITIES:**

Any profit-making activity which is generally related to the entertainment field, such as motion picture theaters, carnivals, nightclubs, cocktail lounges, and similar entertainment activities.

**COMMUNITY CENTER (NEIGHBORHOOD):** A structure in a neighborhood and designated as a meeting place or adult recreation parlor. This structure can be part of a picnic

area. The center shall be administered by a unit of local government or by a responsible homeowners' association for the neighborhood or subdivision in which it is located.

**COMPREHENSIVE DEVELOPMENT PLAN:** A plan, or any portion thereof, adopted by the County Planning Commission showing the general location and extent of present and proposed physical facilities including housing, industrial and commercial uses, major thoroughfare, parks, schools, and other community facilities. This plan establishes the goals, objectives, and policies of the Township.

**COMPREHENSIVE LAND USE DEVELOPMENT PLAN:** A plan, or any portion thereof, adopted by the Zoning Commission and the legislative authority of the Township of Harpersfield, showing the general location and extent of present and proposed physical facilities, including housing, industrial and commercial uses, major thoroughfares, parks, schools, and other community facilities. This plan establishes the goals, objectives and policies of the community.

**CONDITIONAL USE:** A use permitted within a district, other than a principal use permitted by right, which is permitted when certain conditions set forth in Article 5 have been satisfied and the granting of the conditional use permit has been approved of the Board of Zoning Appeals. Conditional uses permitted in each district are listed in the Official Schedule of Conditional Uses (see Article 8).

**CONDITIONAL USE PERMIT:** A permit issued by the Zoning Administrator upon approval by the Board of Zoning Appeals to allow a Conditional Use to be established within the district.

**CONDOMINIUM:** A building or group of buildings in which units are individually owned but the structure, common areas and facilities are owned on a proportional, undivided basis by all of the owners.

**CORNER LOT:** See Lot Types

**CUL-DE-SAC:** See Thoroughfare

**DEAD-END STREET:** See Thoroughfare

**DENSITY:** A unit of measurement expressing the number of dwelling units per acre of land.

1. Gross Density - the number of dwelling units per acre of the total land to be developed.
2. Net Density - the number of dwelling units per acre of land when the acreage involved includes only the land devoted to residential uses.

**DETACHED ACCESSORY DWELLING UNIT(S):** An additional dwelling unit located on the same lot as a primary dwelling unit.

**DISABLED VEHICLE, RECREATIONAL VEHICLE, TRAILER, MOBILE HOME:**

Any type of motor vehicle, recreational vehicle, mobile home that meets any one of the following criteria:

1. Does not have a current license
2. Is apparently mechanically inoperable
3. Is extensively damaged (i.e. missing wheels, motor, tires or transmission)
4. Is in a dilapidated or broken-down state.

**DISTRICT:** A part, zone, or geographic area within the township within which certain zoning or development regulations apply.

**DORMITORY:** A building used principally for sleeping accommodations, for participants of the indoor/ outdoor recreation facilities, where such building is related to athletic, educational, public or religious institution.

**DWELLING:** Any building or structure (except a recreational vehicle or mobile home as defined by Ohio Revised Code 4501.01) which is wholly or partly used or intended to be used for living or sleeping by one or more human occupants.

**DWELLING UNIT:** Space, within a dwelling, comprising living, dining, sleeping room or rooms, storage closets, as well as space and equipment for cooking, bathing, and toilet facilities, all used by only one family and its household employees.

**DWELLING, SINGLE FAMILY:** A dwelling consisting of a single dwelling unit only, separated from other dwelling units by open space.

**DWELLING, TWO-FAMILY:** A dwelling consisting of two dwelling units which may be either attached side by side or one above the other, and each unit having a separate or combined entrance or entrances.

**DWELLING, MULTI-FAMILY:** A dwelling consisting of three or more dwelling units including condominiums with varying arrangements of entrances and party walls. Multi-family housing may include public housing and industrialized units.

**DWELLING, INDUSTRIALIZED UNIT:** Factory built housing approved/certified as meeting the building standards adopted by the Ashtabula Department of Building Regulations, as applicable to "Industrialized Units". Once certified by the Ashtabula County Dept. of Building Regulations, Industrialized Units shall be subject to the same standards as site-built homes.

**EASEMENT:** Authorization by a property owner for the use by another, and for a specified purpose, of any designated part of his property.

**ELECTROMAGNETIC SPECTRUM:** The range of all electromagnetic energy.

**IONIZING ELECTROMAGNETIC ENERGY (IER):** The upper portion of the electromagnetic spectrum; includes cosmic, atomic, and X-rays; alters molecular structure of living tissue through which it passes.

**NONIONIZING ELECTROMAGNETIC RADIATION (NIER):** The lower portion of the electromagnetic spectrum; includes household electrical current, radio, television, and microwave communication, radar, and visible light. It is insufficient to ionize living tissue; causes thermal effects; may cause nonthermal effects.

**ELECTRIC VEHICLE FACILITIES:** any designated location, infrastructure, equipment, and associated parking spaces designed, installed, or reserved for the purpose of supplying electrical energy to electric vehicles, including but not limited to battery electric vehicles and plug-in hybrid electric vehicles. Electric vehicle facilities as defined may include:

1. electric vehicle charging stations, being public or private parking spaces served by battery charging station equipment having as its primary purpose the transfer of electric energy by conductive or inductive means to a battery or other energy storage device in an electric vehicle;
2. electric vehicle supply equipment (EVSE), being any equipment or electrical component used in charging electric vehicles at a specific location, excluding equipment located in or on the electric vehicles themselves;
3. battery charging stations, being electrical components, assemblies, or clusters of component assemblies designed specifically to charge batteries within electric vehicles;
4. electric vehicle infrastructure, being conduit, wiring, structures, machinery, and equipment necessary and integral to support electric vehicles, including all charging station types;
5. electric vehicle parking spaces, being marked parking spaces identifying use exclusively for parking of electric vehicles;
6. accessible electric vehicle charging stations, being charging stations where the battery charging station is located within accessible reach of a barrier-free access aisle and the electric vehicle; and
7. electrical capacity consisting of, at minimum, panel capacity to accommodate a dedicated branch circuit and service capacity to install a 208/240V outlet per charger, and conduit from an electric panel to future charging station locations. Electric vehicle facilities may provide charging at Level 1 (slow charging with 120v outlets), Level 2 (medium charging with 240v outlets, charging head and cord hard-wired to the circuit), or DC (fast or rapid charging with voltage greater than 240v).

**EMERGENCY SAFETY SERVICES STATION:** A facility whose principle use is the housing of Emergency Services personnel and equipment, limited to Fire, Police and Emergency Medical Services. An Emergency Safety Services Station may include limited provisions for routine safety vehicle maintenance, administrative office areas, or sleeping and eating facilities for on-duty personnel.

**ESSENTIAL SERVICES:** The erection, construction, alteration, or maintenance, by public utilities or other government agencies, of underground gas, electrical, steam or water transmission, or distribution systems, collection, communication, supply or disposal systems or sites, including poles, wires, mains, drains, sewers, pipes, traffic signals, hydrants, or other similar equipment and accessories in connection therewith which are reasonably necessary for the furnishing of adequate services by such public utilities or other governmental agencies or for the public health or safety or general welfare, but not including buildings.

**EXHIBITOR:** Any person owning and exhibiting or contracting or permitting any mechanical or electrically operated amusement device to be installed, used and exhibited in his own place of business, irrespective of the ownership of such device.

**FAMILY:** A person living alone, or two or more persons living together as a single housekeeping unit in a dwelling unit, as distinguished from a group occupying a rooming house, motel or hotel, dormitory, fraternity or sorority house, provided, however, that “family” shall not include more than four persons unrelated to each other by blood, marriage or legal adoption, except for Class I Type B group residential facilities.

**FARM VACATION ENTERPRISES (PROFIT OR NON-PROFIT):** Farms adapted for the use as vacation farms, picnicking and sport areas, fishing waters, camping, scenery, and nature recreation areas; hunting areas; hunting preserves and watershed projects.

**FEEDLOT:** A relatively small, confined land area for fattening or temporarily holding cattle for shipment.

**FENCE:** A structure erected around or by the side of any open space to restrict passage in or out; especially a structure enclosing or separating yards, fields, etc.

**FENCE, BARRIER:** A structure at least six (6) feet in height, constructed of non-transparent material, and maintained so as to obscure the junk from the ordinary view of persons passing upon township roads covered by Sections 4737.05 to 4737.99 inclusive of the Ohio Revised Code.

**FINANCIAL ESTABLISHMENT:** Any establishment where the principal business is the receipt, disbursement or exchange of funds and currencies, such as: banks, savings and loans, credit unions, or investment establishments.

**FIREARM RANGES AND/OR TARGET SHOOTING BUILDINGS:** A facility for the enjoyment of handgun, rifle or shotgun shooting.

**FLAG:** Flags of the United States, the State, the city, foreign nations having diplomatic relations with the United States, and any other flag adopted or sanctioned by an elected legislative body of competent jurisdiction, provided that such flag shall not exceed 60 sq. ft. in area and shall not be flown from a pole the top of which is more than 40 ft. in height. These flags must be flown in accordance with protocol established by the Congress of the United States for the Stars and Stripes. Any flag not meeting any one or more of these conditions shall be considered a banner sign and shall be regulated as such.

**FLOOD PLAIN:** That land, including the flood fringe and the floodway, subject to inundation by the regional flood.

**FLOOD, REGIONAL:** Large floods which have previously occurred, or which may be expected to occur on a particular stream because of like physical characteristics. The regional flood generally has an average frequency of the one hundred (100) year recurrence interval flood.

**FLOODWAY:** That portion of the flood plan, including the channel, which is reasonably required to convey the regional flood waters. Floods of less frequent recurrence are usually contained completely within the floodway.

**FLOODWAY FRINGE:** That portion of the flood plain, excluding the floodway, where development may be allowed under certain restrictions. See Figure 2.4 end of chapter.

**FLOOR AREA OF A RESIDENTIAL BUILDING:** The sum of the gross horizontal area of the several floors of a residential building, excluding basement floor areas not devoted to residential use, but including the area of enclosed roofed porches and enclosed roofed terraces. All dimensions shall be measured between the interior faces of walls.

**FLOOR AREA OF A NON-RESIDENTIAL BUILDING (TO BE USED IN CALCULATING PARKING REQUIREMENTS):** The floor area of the specified use includes the gross floor area of the building measured from the outside wall but excluding basements exclusively designed and intended for storage and mechanical equipment.

**FLOOR AREA, USABLE:** Measurement of usable floor area shall be the sum of the horizontal areas of the several floors of the building, measured from the interior faces of the exterior walls.

**FOOD PROCESSING:** The preparation, storage, or processing of food products. Examples of these activities include bakeries, dairies, canneries, and other similar businesses.

**FOOD SERVICE ESTABLISHMENT:** Any establishment where food and/or beverages are prepared, served, and consumed, and provides any or all the following services: dine in, carry-out, cafeteria or fast food.

**FREQUENCY:** The number of cycles completed each second by a sound wave; measured in hertz (Hz). One (1) HZ = one (1) cycle per second; one (1) kilohertz (kHz) = one thousand (1,000) Hz; and one (1) megahertz (MHz) = one thousand (1,000) kHz or one million (1,000,000) Hz.

**FUNERAL HOME/CREMATORY:** An establishment where the dead are prepared for burial or cremation, where the body may be viewed, and where funeral services are sometimes held. Funeral Home may or may not include cremation for humans and/or animals as per Ohio Revised Code 4717.

**GALLERY:** A room or building for the display and/or sale of works of art.

**GARAGE, PRIVATE:** A detached or attached accessory building or portion of a principal building for the parking or temporary storage of automobiles, recreational vehicles, and/or boats of the occupants of the premises and wherein:

1. Not more than one space is rented for parking to person not residing on the premises.
2. No more than one commercial vehicle per dwelling unit is parked or stored.
3. The commercial vehicle permitted does not exceed two tons capacity.

**GARAGE SALE:** See Yard Sale

**GARAGE, SERVICE STATION:** See Automotive Service Station

**GO CART TRACK:** A black-topped area laid out for the riding of go-carts usually rented by the hour.

**GOLF COURSE:** An area designated as and arranged for the playing of golf. Conventional golf courses consist of a series of fairways and greens with holes numbering one (1) through nine (9) or multiples of nine (9). Par 3 and miniature golf (such as putt-putt) are considered golf courses.

**GROUP RESIDENTIAL FACILITY:** A group residential facility is a community residential facility, licensed and/or approved and regulated by the State of Ohio, which provides rehabilitative or habilitative services. There are two classes of group residential facilities:

**Class I:** Any state, federal, or locally approved dwelling or place used as a foster home for children or adults (not including nursing homes) or as a home for the care of rehabilitation of dependent or predelinquent children, for the physically handicapped or disabled, or for those with mental illness or development disabilities. A Class I Type A group residential facility contains six (6) or more residents, exclusive of staff. A Class I Type B group residential facility contains five (5) or less residents, exclusive of staff.

**Class II:** Any state, federal, or locally approved dwelling or place used as a home for juvenile offenders; or place used as a home for residential care or rehabilitation for adult offenders in lieu of institutional sentencing; a halfway house providing residence for persons leaving correctional institutions; and residential rehabilitation centers for alcohol and drug abusers, provided that detoxification is expressly prohibited on such premises. A Class II Type A group residential facility contains six (6) or more residents, exclusive of staff. A Class II Type B group residential facility contains five (5) or less residents, exclusive of staff.

**HELIPORT:** Any landing area used for the landing and taking off of helicopters, including all necessary passenger and cargo facilities, fueling, and emergency service facilities.

**HISTORIC AREA:** A district or zone designated by a local authority, state or federal government within which the buildings, structures, appurtenances and places are of basic and vital importance because of their association with history, or because of their unique architectural style and scale, including materials, proportion, form and architectural detail, or because of their being a part of or related to a square, park, or area the design or general arrangement of which should be preserved and/or developed according to a fixed plan based on cultural, historical or architectural motives or purposes.

**HOME OCCUPATION:** Home Occupation means an accessory use which is an activity, profession, occupation, service, craft, or revenue-enhancing hobby which is clearly incidental and subordinate to the use of the premises as a dwelling and is conducted entirely within the dwelling unit by conditional use permit, without any significant adverse effect upon the surrounding neighborhood. Activities such as teaching, tutoring, baby-sitting, tax consulting and the like shall involve not more than three receivers of such services at any one time, with the exception of certified or uncertified Type B Family Day-Care Homes, which constitute a residential use and not an accessory use. Sections 1006 through 1006.4 shall apply.

**HORSE RIDING CLUB:** Persons joined together for the enjoyment of horses and horse riding. Horse riding clubs usually have a show ring, bleachers, and a parking area for contestants and on-lookers of scheduled horse shows.

**HORSE RIDING STABLE:** A place where horses are kept for people to ride.

**HOTEL OR MOTEL AND APARTMENT HOTEL:** A building in which lodging or boarding and lodging are provided and offered to the public for compensation on a weekly or daily basis.

**INCIDENTAL SIGN:** A sign, generally informational, that has a purpose secondary to the use of the zone lot on which it is located, such as “no parking”, “entrance”, “loading only”, “Telephone”, and other similar directives. No sign with a commercial message legible from a position off the zone lot on which the sign is located shall be considered incidental.

**INDOOR/OUTDOOR RECREATION FACILITIES:** A Recreational land use conducted either outside or inside of a building or both, characterized by potentially moderate impacts on traffic, the natural environment and the surrounding neighborhood which can include athletic fields, swimming facilities, track and field facilities, therapeutic facilities, and other facilities such as tennis courts, handball, racquetball, and squash courts, batting cages and basketball courts.

**INDUSTRIALIZED UNITS:** Factory-built housing approved/certified as meeting the building standards adopted by the Ashtabula County Department of Building Regulations as applicable to “Industrialized Units”. Once certified by the Ashtabula County Department of Building Regulations, “Industrialized Units” shall be subject to the same standards as site-built homes. Industrialized Units must conform to subsection 1108.2, Standards, of this zoning resolution.

**INSTITUTION:** Building and/or land designed to aid individuals in need of mental, therapeutic, rehabilitative counseling, or other correctional services.

**INSTRUCTIONAL SIGN:** A sign, generally informational, that has a purpose secondary to the use of the zone lot on which it is located, such as “No Parking”, “Entrance”, “Loading Only”, “Telephone”, and other similar directives. No sign with a commercial message legible from a position off the zone lot on which the sign is located shall be considered incidental.

**JUNK:** Old or scrap copper, brass, rope, rags, trash, waste, batteries, paper, rubber, junked, dismantled or wrecked automobiles or parts thereof, iron, steel, and other old or scrap ferrous or nonferrous materials.

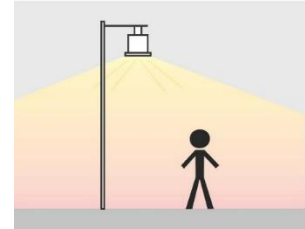
**JUNK BUILDINGS, JUNK SHOPS, JUNK YARDS:** Any building or open area, or part thereof, used as a place to store or dump dismantle and/or sell junk.

**KENNEL:** Any lot or premises on which four (4) or more dogs and/or cats more than for (4) months of age are housed, groomed, bred, boarded, trained, or sold and which offers provisions for minor medical treatment.

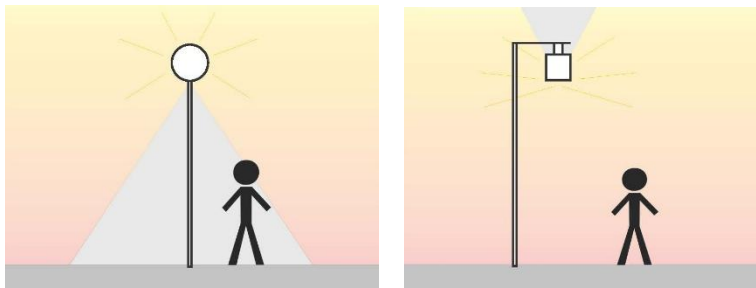
**LIGHTING DEFINITIONS:**

1. **Foot-candle:** A unit of illumination produced on a surface, all points of which are one (1) foot from a uniform point source of one (1) candle.

- a. Foot-candle, Horizontal: The measurement of foot-candles utilizing a direct reading, portable light meter mounted in the horizontal position.
  - b. Foot-candle, Vertical: The measurement of foot-candles utilizing a direct reading, portable light meter mounted in the vertical position.
2. Full-Shielded or Full-Cutoff Type Fixture: An outdoor lighting fixture that is shielded or constructed so that all light emitted is projected below a horizontal plane running through the lowest light-emitting part of the fixture.



3. Glare: Direct light that causes annoyance, discomfort or loss in visual performance and visibility.
4. Illuminance: The quantity of light arriving at a surface divided by the area of that surface, measured in foot-candles.
5. Light Pollution: Any measurable exterior artificial illumination that strays beyond a property line both horizontally at grade and vertically to the building height limitation.
6. Light Trespass: Light in sufficient quantity that crosses over property boundaries, impacts surfaces, and produces a negative response in persons owning or using the violated space.
7. Luminaire: A complete lighting unit consisting of a light source and all necessary mechanical, electrical and decorative parts.
8. Uplighting: Any light source that distributes illumination above a ninety (90)-degree horizontal plane.



- Uplighting wastes energy into the sky.
- Causes glare, light trespass and harsh illumination.

**LOADING SPACE, OFF-STREET:** Space logically and conveniently located for bulk pickups and deliveries, scaled to delivery vehicles expected to be used, and accessible to such vehicles when off-street parking spaces are filled. Required off-street loading space is not to be included as off-street parking space in computation of required off-street parking spaces. All off-street loading spaces shall be located totally outside of any street or alley right-of-way.

**LOCATION MAP:** See Vicinity Map

**LOT:** For the purposes of this resolution, a lot is a parcel of land of sufficient size to meet minimum zoning requirements for use, coverage, and area, and to provide such yards and other open spaces as are herein required. Such lot shall have frontage on an improved public street, or on an approved private street, and may consist of:

1. A single lot of record.
2. A portion of a lot of record.
3. A combination of complete lots of record, of complete lots of record and portions of lots or record, or of portions of lots of record.

**LOT COVERAGE:** The ratio of enclosed ground floor area of all buildings on a lot to the horizontally projected area of the lot, expressed as a percentage.

**LOT FRONTAGE:** The front of a lot shall be construed to be the portion nearest the street. For the purposes of determining yard requirements on corner lots and through lots, all sides of a lot adjacent to streets shall be considered frontage, and yards shall be provided as indicated under “Yards” in this section.

**LOT, MINIMUM AREA OF:** The area of a lot is computed exclusive of any portion of the right-of-way of any public or private street.

**LOT MEASUREMENTS:** A lot shall be measured as follows:

1. Depth: The distance between the midpoints of straight lines connecting the foremost points of the side lot lines in front and the rearmost points of the side lot lines in the rear.
2. Width: The distance between straight lines connecting front and rear lot lines at each side of the lot, measured at the building setback line.
3. On cul-de-sacs & curvilinear roads, the minimum frontage will be measured at the 80-foot setback line.
4. Frontage: Frontage measurements must be continuous, not separated by other parcels. See Figure 2.5 end of chapter

**LOT OF RECORD:** A lot which is part of a subdivision recorded in the office of the County recorder, or a lot or parcel described by metes and bounds, the description of which has been so recorded.

**LOT TYPES:** Terminology used in this resolution with reference to corner lots, interior lots and through lots is as follows:

1. Corner Lot: A lot located at the intersection of two or more streets. A lot abutting on a curved street or streets shall be considered a corner lot if straight lines drawn from the foremost points of the side lot lines to the foremost point of the lot meet at an interior angle of less than one hundred thirty-five (135) degrees.
2. Interior Lot: A lot with only one frontage on a street.
3. Through Lots: A lot other than a corner lot with frontage on more than one street. Through lots abutting two streets may be referred to as double frontage lots (see

- Ashtabula County Subdivision Regulations).
4. **Reverse Frontage Lot:** A lot on which frontage is at right angles to the general pattern in the area. A reverse frontage lot may also be a corner lot. See Figure 2.6 end of chapter.

**LOT TERMS:** See Figure 2.7 end of chapter.

**MAJOR THOROUGHFARE PLAN:** The portion of the comprehensive plan adopted by the County Planning Commission indicating the general location recommended for arterial, collector, and local thoroughfares within the appropriate jurisdiction.

**MAINTENANCE AND STORAGE FACILITIES:** Land, buildings, and structures devoted primarily to the maintenance and storage of construction equipment and material.

**MANUFACTURED HOME:** also known as a HUD approved home; a non-self-propelled vehicle so designed, constructed, reconstructed, or added to by means of accessories as defined in Ohio Revised Code Section 3781.06 (C)(4), which is designed to be used as a dwelling, whether resting on wheels, jacks, blocks, or other temporary foundation, and conforms to the National Manufactured Housing Construction and Safety Standard Act of 1974, 88 Stat.700, 42 U.S. C. A 5401, 5403, as amended, and has a permanent label or tag affixed to it as specified in 42 U.S.C.A. 5415, certifying compliance with all applicable Federal construction and safety standards. Manufactured homes must conform to subsection 1108.2 , Standards, of this zoning resolution.

**MANUFACTURED HOME PARK:** Any site, or tract or land under single ownership, upon which three or more manufactured homes used for habitation are parked, either free of charge or for revenue purposes; including any roadway, building, structure, vehicle, or enclosure used or intended for use as a part of the facilities of such park.

**MANUFACTURING, HEAVY:** Manufacturing, processing, assembling, storing, testing, and similar industrial uses which are generally major operations and extensive in character; require large sites, open storage and service areas; extensive service and facilities, ready access to regional transportation; and normally generate some nuisances such as smoke, noise, vibration, dust, glare, air pollution, and water pollution, but not beyond the district boundary.

**MANUFACTURING, LIGHT:** Manufacturing, or other industrial uses which are usually controlled operations; relatively clean, quiet, and free of objectionable or hazardous elements such as smoke, noise, odor, or dust, operating and storing within enclosed structures; light manufacturing does not include uses producing products primarily from raw materials such as raw latex, crude oil, cotton, coal, raw biomass, iron ore, plastic, logs, etc

**MANUFACTURING, EXTRACTIVE:** Any mining, quarrying, excavating processing, storing, separating, cleaning, or marketing or any mineral natural resource.

**MARQUEE:** Any permanent roof-like structure projecting beyond a building or extending along and projecting beyond the wall of the building, generally designed and constructed to provide protection from the weather.

**MATERIAL RECOVERY FACILITY (WASTE REDUCTION):** A centralized facility that receives, separates, processes, and markets recyclable materials. A Material Recovery Facility can be operated in conjunction with both drop-off and curb side programs and can be designed to process separated materials or co-mingled recyclables.

**MECHANICAL OR ELECTRONICALLY OPERATED AMUSEMENT DEVICE:** Any machine, device or instrument which, by the payment of a fee or other things of value, or by the insertion of a coin, plate, disc, slug, key or token, operates or may be operated as a game, contest or amusement, and which contains no automatic payoff device for the return of money, coins, tokens, or merchandise or check redeemable in money or anything of value. Mechanical or electronically operated amusement device includes, but is not limited to, devices such as mechanical baseball, mechanical football, pinball machines, any table game or device commonly known as an electronic game, and other similar types of devices; provided, however, that this definition is not intended to, nor shall it be construed to, include merchandise vending machines or coin operated mechanical or electrical musical instruments or devices.

**MICROWAVE:** Electromagnetic radiation with frequencies higher than one thousand (1,000) MHz; highly directional when used for radio frequency transmissions; transmitted from point to point at relatively low power levels compared to other forms of transmission.

**MOBILE HOME:** Any non-self-propelled vehicle so designed, constructed, reconstructed, or added to by means of accessories as defined in Ohio Revised Code Section 4501.01 (O), which is designed to be used as a dwelling, whether resting on wheels, jacks, blocks or other temporary foundation, and which DOES NOT conform to the National Manufactured Housing Construction and Safety Standards Act of 1974, 88Stat. 700, 42U.S.C.A., 5401, 5403, as amended. A “Mobile Home” DOES NOT qualify as a “manufactured home” as defined in this resolution.

**MOBILE HOME PARK:** See Manufactured Home Park

**MODEL HOME:** A structure designed and constructed as a dwelling unit but used for display as a sample to denote type of dwelling unit, which can be duplicated.

**MODULAR HOMES:** See Industrialized Unit

**MUSEUM:** A building in which objects of historical, scientific, artistic, or cultural interest are stored and exhibited.

**NONCONFORMITIES:** Lots, uses of land, structures, and uses of structures and land in combination lawfully existing at the time of enactment of this Resolution or its amendments which do not conform to the regulations of the district or zone in which they are situated and are therefore incompatible.

**NUDE OR NUDITY:** The showing, representation, or depiction of human male or female genitals, pubic area, or buttocks with less than full opaque covering of any portion thereof, or female breast(s) with less than a full opaque covering of any portion thereof below the top of the nipple, or of covered male genitals in a discernibly turgid state.

**NURSERY, NURSING HOME:** A home or facility for the care and treatment of babies, children, pensioners, or elderly people.

**NURSERY, PLANT MATERIALS:** Land, building, structure, or combination thereof for the storage, cultivation, transplanting of live trees, shrubs, or plants offered for retail sale on the premises including products used for gardening or landscaping.

**OPEN SPACE:** An area substantially open to the sky which may be on the same lot with a building. The area may include, along with the natural environmental features, water areas, swimming pools, and tennis courts, any other recreational facilities that the Zoning Commission deems permissive. Streets, parking areas, structures for habitation, and the like shall not be included.

**OUTDOOR DISPLAY/SALES:** Merchandise related to commercial uses that is placed in an outdoor area that is open to the general public, when the merchandise on display is removed from its shipping packaging and is representative of merchandise that is available for purchase inside the building and/or is available for purchase by the general public directly from the display area.

**OUTDOOR STORAGE:** The storage of goods, materials, or merchandise, related to commercial uses, in an area outside of a building or structure in the same place for more than 24 hours, except for merchandise placed in an area for outdoor display.

**OVERLAY DISTRICT:** A district described by the zoning map within which, through superimposition of a special designation, furthermore regulations and requirements apply in addition to those of the underlying districts to which such designation is added.

**PARKING SPACE, OFF-STREET:** For the purpose of this resolution, an off-street parking space shall consist of an area adequate for parking an automobile with room for opening doors on both sides, together with properly related access to a public street or alley and maneuvering room but shall be located totally outside of any street or alley right-of-way.

**PENNANT:** Any lightweight plastic, fabric, or other material, not containing a message of any kind, suspended from a rope or wire, or string, always in series designed to move in the wind.

**PERFORMANCE BOND OR SURETY BOND:** An agreement by a sub-divider or developer with the County Planning Commission for the amount of the estimated construction cost guaranteeing the completion of physical improvements according to plans and specifications within the time prescribed by the sub-divider's agreement.

**PERMANENT-SITED MANUFACTURED HOME:** Also known as a HUD approved home on a permanent foundation; a manufactured home is affixed to a permanent foundation and connected to appropriate facilities, as defined in Ohio Revised Code Section 3781.06 (C) (6). A permanent sited manufactured home IS NOT located in a manufactured home park. Title must be surrendered to be considered a permanent-sited manufactured home, i.e.: real estate. Permanent-Sited manufactured homes must conform to subsection 1108.2, Standards, of this zoning resolution.

**PERSONAL SERVICES:** Any enterprise conducted for gain which primarily offers services to the general public such as shoe repair, watch repair, barber shops, beauty parlors, and similar activities.

**PICNIC GROUNDS:** An area either public or private designated as a site for picnic table, pavilions, rest rooms and necessary accessories. Picnic grounds area sometimes associated with Playgrounds and/or Swimming Pool areas.

**PLANNED UNIT DEVELOPMENT:** An area of land in which a variety of housing types and subordinates commercial and industrial facilities are accommodated in a pre-planned environment under more flexible standards, such as lot sizes and setbacks, than those restrictions that would normally apply under these regulations. The procedure for approval of such development contains requirements in addition to those of the standard subdivision, such as building design principles, and landscaping plans.

**PLAYGROUND, TOT LOT:** An area either public or private designed as a site for swings, slides, and other playground facilities. Playgrounds are common accessory uses for a picnic ground or swimming pool area.

**PORTABLE STORAGE CONTAINER:** A portable or moveable, weather resistant receptacle designed and used for the storage or shipment of household goods, wares, valuables or merchandise (i.e. PODS or MODS), and which are typically leased on a short-term basis for temporary storage purposes.

**PRE-CUT HOMES:** Factory-built housing in which building materials are factory-cut to design specification and transported to the building site and assembled, approved/certified as meeting the building standards adopted by the Ashtabula County Department of Building Regulations, as applicable to pre-cut homes. Once certified by the Ashtabula County Department of Building Regulations, pre-cut homes shall be subject standards as site-built homes. Pre-cut homes include kit, log, and dome homes. Pre-cut homes must conform to subsection 1108.2, Standards, of this zoning resolution.

**PREDATORY ANIMALS DANGEROUS TO HUMANS:** Any wild animal, reptile or fowl which is not naturally tame or gentle, but is of a wild nature or disposition and which because of its size, vicious nature or characteristics would constitute a danger to human life or property if it escaped secure quarters; which includes but not limited to any animal, reptile, fish, bird or insect which either bites, claws, injects venom, strangles or constricts prey in manners which

could cause serious injury or death to humans. (The intent of this section provides standards intended to promote the public health, safety, and general welfare, and to reduce hazards to life and property.)

**PRINCIPAL SOLAR ENERGY PRODUCTION FACILITY:** An area of land or other area used for a solar collection system is principally used to capture solar energy and convert it to electrical energy. These production facilities primarily produce electricity to be used off-site. Principal solar energy production facilities consist of one or more roof/building mounted, ground/pole mounted, and/or other structure mounted solar collector devices, solar related equipment, and other accessory structures and buildings including light reflectors, concentrators, and heat exchangers, substations, electrical infrastructure, transmission lines and other appurtenant structures and facilities. Examples include “Small Solar Facility” and “Community Solar Facility” as defined by statute or herein.

**PROFESSIONAL ACTIVITIES:** The use of offices and related spaces for such professional services as are provided by medical practitioners, lawyers, architects, and engineers, and similar professions.

**PROFESSIONAL SERVICES:** Work done for others, predominately on the premises of an office, by someone trained and engaged in such work for a career such as doctors, lawyers, and accountants.

**PUBLIC SERVICE FACILITY:** The erection, construction, alteration, operation, or maintenance of buildings, power plants, or substations, water treatment plants or pumping stations, sewage disposal or pumping plants and other similar public service structures by a public utility, by a railroad, whether publicly or privately owned, or by another governmental agency, including the furnishing of electrical, gas, rail transport, communication, public water, and sewage services.

**PUBLIC USES:** Public parks, schools, administrative and cultural buildings, and structures, not including public land or buildings devoted solely to the storage and maintenance of equipment and materials, & public service facilities.

**PUBLIC WAY:** An alley, avenue, boulevard, bridge channel, ditch, easement, expressway, freeway, highway, land, parkway, right-of-way, road, sidewalk, street, subway, tunnel viaduct, walk, bicycle path; or other ways in which the general public or a public entity have a right, or which are dedicated, whether improved or not.

**QUASI-PUBLIC USE:** Churches, Sunday Schools, parochial schools, colleges, hospitals, and other facilities of an educational, religious, charitable, philanthropic, or nonprofit nature.

**RADIO:** A generic term referring to communication of impulses, sounds, and pictures through space by means of an electromagnetic wave; specifically, refers to transmission of sound within shortwave, FM, AM, and land-mobile radio frequencies.

**RECREATION CAMP:** An area of land on which two or more recreational vehicles, tents, or other similar temporary recreational structures are regularly accommodated with or without charge, including any building, structure, or fixture of equipment that is used or intended to be used in connection with providing such accommodations.

**RECREATION FACILITIES:** Public or private facilities that may be classified as either “extensive” or “intensive” depending upon the scope of services offered and the extent of use. Extensive facilities generally require and utilize considerable areas of land and include, but need not be limited to hunting, fishing, and riding clubs and parks. Intensive facilities generally require less land (used more intensively) and include, but need not be limited to, miniature golf courses, amusement parks, stadiums, and bowling alleys.

**RECREATIONAL VEHICLE:** A vehicular, portable structure built on or carried on a chassis, designed to be used as a temporary dwelling for travel and recreational purposes, having a body width not exceeding eight (8) feet and a length not exceeding forty (40) feet. Representative of this type of unit is:

1. **Travel Trailer** (including Fifth Wheel Trailer): a non-self-propelled recreational vehicle not exceeding an overall length of forty (40) feet, exclusive of bumper and tongue or coupling and includes a tent type fold out camping trailer as defined in section 4517.01(R) of the Ohio Revised Code.
2. **Motor Home:** a self-propelled recreational vehicle constructed with permanently installed facilities for cold storage, cooking and consuming food and for sleeping.
3. **Truck Camper:** a non-self-propelled recreational vehicle, without wheels for road use, and designed to be placed upon and attached to a motor vehicle. Truck camper does not include truck covers which consist of walls and roof but do not have floors and facilities for using same as a dwelling.
4. **Van camper:** Converted school and commercial passenger buses are sometimes used as recreational vehicles but do not carry the seal of the RECREATIONALVEHICLE organization. In some instances, a simple tent is also considered a Recreational Vehicle.

**RECYCLING:** The process of collecting, sorting, cleansing, treating, and reconstituting waste or other discarded material for the purpose of recovering and reusing the materials.

**RESEARCH ACTIVITIES:** Research, development, and testing related to such fields as chemical, pharmaceutical, medical, electrical, transportation, and engineering. All research, testing, and development shall be carried on within entirely enclosed buildings, and no noise, smoke, glare, vibration, or odor shall be detected outside of said building.

**RESIDENTIAL SIGN:** Any sign located in a district zoned for residential uses that contains no commercial message except advertising for goods or services legally offered on the premises where the sign is located, if offering such service at such location conforms with all requirements of the zoning resolution.

**RESTAURANT:** Restaurant includes those that are full-table service, counter and fast-food service, taverns, micro-breweries etc.

**RIDING STABLE:** A land use usually found in an agricultural area and consisting of breeding, training, housing, and rental of saddle horses.

**RIGHT-OF-WAY:** A strip of land taken or dedicated for use as a public way. In addition to the roadway, it normally incorporated the curbs, lawn strips, sidewalks, lighting, and drainage facilities and may include special features (required by the topography or treatment) such as grade separation, landscape areas, viaducts, and bridges.

**ROADSIDE STAND:** A temporary structure designed or used for the display or sale of agricultural and related products.

**SANITARY LANDFILL:** Land waste disposal site that is located to minimize water pollution from runoff and leaching. Waste is spread in thin layers, compacted, and covered with a fresh layer of soil each day to minimize pest, aesthetic, disease, air pollution, and water pollution problems.

**SATELLITE SIGNAL RECEIVER:** A device incorporating a reflective surface that is solid, open mesh, or bar configured and is in the shape of a shallow dish, cone, horn, or cornucopia. Such device shall be used to transmit and/or receive radio or electromagnetic waves between terrestrially and/or orbital-based uses. “Dish-type Satellite Signal-Receiving Antennas”, “earth stations” or “ground stations”, whether functioning as part of a basic service system, direct broadcast satellite system, or multi-point distribution service system, shall mean one, or a combination of two or more of the following:

1. A signal-receiving device such as a dish antenna whose purpose is to receive communications or signals from earth-orbiting satellites or similar sources.
2. A low-noise amplifier (LNA) whose purpose is to boost, magnify, store, transfer or transmit signals.
3. A coaxial cable whose purpose is to convey or transmit signals to a receiver.

**SCRAP METAL PROCESSING FACILITY:** An establishment having facilities for processing iron, steel, or non-ferrous scrap and whose principal product is scrap iron and steel or non-ferrous scrap for sale for melting and re-melting purposes.

**SEASONAL RECREATIONAL SLEEPING UNIT:** A small, detached building or structure, which is wholly or partly used for seasonal sleeping accommodations. A Seasonal Recreational Sleep Unit is considered an accessory structure and is not a recreational vehicle, camper, mobile home, or any vehicle-based unit as defined in Ohio Revised Code 4501.01.

**SEAT:** For the purpose of determining the number of off-street parking spaces for certain uses, the number of seats is the number of seating units installed or indicated, or each twenty-four (24) lineal inches of benches, pews, or space for loose chairs.

**SENIOR CITIZEN HOUSING:** A residential complex containing twelve (12) or more dwelling units primarily designed for occupancy, which is restricted to senior citizens, defined as 55 years old or older. Such facilities may include a congregate meals program in a common dining area but exclude institutional care such as medical or nursing care. For the purpose of this definition, senior

housing does not include convalescent homes, nursing homes, assisted living facilities, or group residential facilities.

**SENIOR DWELLING UNIT:** Not more than three (3) related persons, who occupy a single dwelling unit, of whom one person is elderly.

**SETBACK LINE:** A line established by the zoning resolution, generally parallel with and measured from the lot line, defining the limits of a yard in which no building, other than accessory building, or structure may be located above ground, except as may be provided in said code.

**SEWERS, CENTRAL OR GROUP:** An approved sewage disposal system which provides a collection network and disposal system and central sewage treatment facility for a single development, community, or region.

**SEWERS, ON-SITE:** A septic tank or similar installation on an individual lot which utilizes an aerobic bacteriological process or equally satisfactory process for the elimination of sewage and provides for the proper and safe disposal of the effluent, subject to the approval of health and sanitation officials having jurisdiction.

**SEXUAL ACTIVITY:** Sexual conduct or sexual contact, or both.

**SEXUAL CONTACT:** Any touching of an erogenous zone of another, including without limitation the thigh, genitals, buttock, pubic region, or, if the person is a female, a breast, for the purpose of sexually arousing or gratifying either person.

**SHORT-TERM RENTAL:** A residential dwelling unit, including but not limited to single-family residences, townhouse units, condominium units, and rooming house accommodations, wherein the property is made available for transient occupancy for a rental period not exceeding thirty (30) consecutive days, regardless of whether such dwelling unit serves as the owner's principal residence during periods when not engaged in short-term rental activity, or whether the owner maintains their primary residence elsewhere while permitting short-term rental use of the subject property.

**SIDEWALK:** That portion of the road right-of-way outside the roadway, which is improved for the use of pedestrian traffic.

**SIGN:** Any visual communication display, object, device, graphic, structure, or part, situated indoors or outdoors, or attached to, painted on, or displayed from a building or structure, in order to direct or attract attention to, or to announce or promote, an object, person, service, product, event, location, organization or the like, by means of letters, words, designs, colors, symbols, fixtures, images or illuminations.

1. **Sign, On-Premises:** Any sign related to a business or profession conducted, or a commodity or service sold or offered upon the premises where such sign is located.
2. **Sign, Off-Premises:** Any sign unrelated to a business or profession conducted, or to a commodity or service sold or offered upon the premises where such sign is located. All billboards are to be construed as off-premise signs.

3. **Sign, illuminated:** Any sign illuminated by electricity, gas, or other artificial light including reflecting or phosphorescent light.
4. **Sign, Lighting Device:** Any light; string of lights, or group of lights located or arranged so as to cast illumination on a sign.
5. **Sign, Portable:** Any sign not permanently affixed to the ground or to a building, including any sign attached to or displayed on a vehicle that is used for the expressed purpose of advertising a business establishment, product, service, or entertainment, when that vehicle is so parked as to attract the attention of the motoring or pedestrian traffic.
6. **Sign, Projecting:** Any sign which projects from the exterior of a building. See Figure 2.8 end of chapter.

**SIGN TYPES:** See specific definitions such as window, wall, incidental, etc.

**SITE-BUILT HOMES:** Stick-built houses constructed on a building site in accordance to building standards adopted by the Ashtabula County Department of Building Regulations, inspected/ certified by the Ashtabula County Department of Building Regulations. Site-built homes must conform to subsection 1108.2, Standards of this zoning resolution.

**SNACK BAR/VENDING MACHINE AREA:** An area provided with vending machines and/or pre-packaged foods for public purchase.

**SOLID WASTE:** Unwanted residual solid or semisolid material as results from residential, industrial, commercial, agricultural, and community mining, or demolition operations, or other waste material of the type that would normally be included in demolition debris, nontoxic fly ash, spent nontoxic foundry sand, and slag and other substances that are not harmful or contrary to public health, and non-combustible material, street dirt, and debris. Solid Waste does not include any material that is an infectious or hazardous waste.

**SOLID WASTE COMPOST FACILITY:** A compost facility for the controlled degradation of municipal solid waste. Included in this process is the removal of non-combustible inorganic materials.

**SPORTING GOODS STORES:** A commercial establishment whose primary activity is the sale of sporting equipment and clothing.

**STORY:** That part of a building between the surface of a floor and the ceiling immediately above.

**STRUCTURE:** Anything constructed or erected, the use of which requires location on the ground, or attachment to something having a fixed location on the ground. Among other things, structures include buildings, manufactured homes, walls, fences, and billboards.

**SUBDIVISION:** The division of a lot, tract, or parcel into two or more lots, tracts, or parcels or other divisions of land for sale, development, or lease (see Ohio Revised Code 711.001).

**SWIMMING POOL:** Means an indoor or outdoor structure, chamber or tank, located in-the-ground or above-the-ground, whether permanent or portable which is capable of containing a body of water to a depth of two (2) feet or more at any point there in, maintained by the owner or manager.

1. **Private Swimming Pool:** Means a swimming pool located on a single residential, multi-family development, a community, member or guests of a club/or patrons of a hotel or motel, which is for the exclusive use of the residents and their non-paying guests; an accessory use.
2. **Licensed Swimming Pool:** Means a swimming pool to be used collectively by persons for swimming, whether operated by governmental, public or private entity or individual, and regardless of whether a fee is charged for such use; a primary use.
3. **In-Ground-Pool:** Means a “fabricated above-ground-level”, indoor or outdoor structure, chamber or tank that contains at least two (2) feet of water, which purpose is for swimming.
4. **Above-Ground-Level Pool:** Means a “fabricated above-ground-level”, outdoor structure, chamber or tank that contains at least two (2) feet of water, maximum fifty-four (54) inches in height, which purpose is for swimming.

**TEMPORARY SIGN:** Any sign that is used only temporarily and is not permanently mounted.

**THOROUGHFARE, STREET OR ROAD:** The full width between property lines bounding every public way of whatever nature, with a part thereof to be used for vehicular traffic and designated as follows:

1. **Alley:** A minor street used primarily for vehicular service access to the back or side of properties abutting on another street.
2. **Arterial Street:** A general term denoting a highway primarily for through traffic, carrying heavy loads and large volume of traffic, usually on a continuous route.
3. **Collector Street:** A thoroughfare, whether within a residential, industrial, commercial, or other type of development, which primarily carries traffic from local streets to arterial streets, including the principal entrance and circulation routes within residential subdivisions.
4. **Cul-de-Sac:** A local street of relatively short length with one end open to traffic and the other end terminating in a vehicular turnaround.
5. **Dead-End Street:** A street temporarily having only one (1) outlet for vehicular traffic and intended to be extended or continued in the future.
6. **Local Street:** A street primarily for providing access to residential or other abutting property.
7. **Loop Street:** A type of local street, each end of which terminates at an intersection with the same arterial or collector street, and whose principal radius points of the one hundred and eighty (180) degree system of turns are not more than one thousand (1000) feet from said arterial or collector street, nor normally more than six hundred (600) feet from each other.
8. **Marginal Access Street:** A local or collector street, parallel and adjacent to an arterial or collector street, providing access to abutting properties and protection from arterial or collector streets (Also called Frontage Streets).

**THROUGH LOT:** See Figure 2.6 end of chapter.

**TIME SHARING:** A land use concept which involves the transfer of ownership by deed of an undivided fee interest (share) in property to an individual or group of individuals for the use, occupancy, or possession of which circulates among owners according to a fixed or floating time basis.

**TOURIST OR DESTINATION SUPPORTING RETAIL:** Retail facilities that are intended primarily for tourists and visitors attracted to the area and/or retail facilities that support and are related to other recreational and tourist activities in the region such as, but not limited to, gift shops, sporting goods stores.

**TRAILER:** Any vehicle without motive power designed or used for carrying property or persons wholly on its own structure and for being drawn by a motor vehicle, and includes any such vehicle when formed by or operated as a combination of a semitrailer and a vehicle of the dolly type such as that commonly known as a trailer dolly, and a vehicle used to transport agricultural produce or agricultural production materials between a local place of storage or supply and the farm when drawn or towed on a public road or highway at a speed greater than twenty-five (25) miles per hour.

**TRANSMISSION TOWER:** The structure on which transmitting and/or receiving antennas are located. An AM radio tower is its own transmitting antenna.

**TRANSPORTATION, DIRECTOR OF:** The Director of the Ohio Department of Transportation.

**USE:** The specific purpose for which land or a building is designated, arranged, intended, or for which it is or may be occupied or maintained.

**VARIANCE:** A variance is a modification of the strict terms of the relevant regulations where such modification will not be contrary to the public interest and where owing to conditions peculiar to the property and not the result of the action of the applicant, a literal enforcement of the regulations would result in unnecessary and undue hardship.

**VETERINARY ANIMAL HOSPITAL OR CLINIC:** A place used for the care, grooming, diagnosis, and treatment of sick, ailing, infirm, or injured animals, and those who are in need of medical or surgical attention and may include overnight accommodations on the premises for the treatment, observation and/or recuperation. It may also include boarding that is incidental to the primary activity.

**VICINITY MAP:** A drawing located on the plat which sets forth by dimensions or other means, the relationship of the proposed subdivision or use to other nearby developments or landmarks and community facilities and services within the general area in order to better locate and orient the area in question.

**VILLAGE-LIKE:** A group of dwelling units arranged in an environment similar to a village.

**WALKWAY:** A public way, four (4) feet or more in width, for pedestrian use only, whether along the side of a road or not.

**WALL SIGN:** Any sign attached parallel to, but within six inches of a wall, painted on the wall surface of, or erected and confined within the limits of an outside wall of any building or structure, which is supported by such wall or building, and which displays only one sign surface.

**WATER SLIDE:** A recreational land use which utilizes a number of downhill slides along with water to propel the slider down the course.

**WINDOW SIGN:** Any sign, pictures, symbol, or combination thereof, designed to communicate information inside a window or upon the windowpanes or glass and is visible from the exterior of the window.

**YARD:** A required open space other than a court unoccupied and unobstructed by any structure or portion of a structure from three (3) feet above the general ground level of the graded lot upward; provided, accessories, ornaments, and furniture may be permitted in any yard, subject to height limitations and requirements limiting obstruction of visibility.

1. **Yard, Front:** A yard extending between side lot lines across the front of a lot and from the front lot line to the front of the principal building.
2. **Yard, Rear:** A yard extending between the side lot lines across the rear of a lot and from the rear lot line to the rear of the principal building.
3. **Yard, Side:** A yard extending from the principal building to the side lot line on both sides of the principal building between the lines establishing the front and rear yards.

**YARD SALE:** Also known as Porch, Lawn, Basement, Barn, Garage, House, Flea Market, etc. (sales). The sale of varied used household items but not to include food or agricultural products. This sale is by and for the residents or family of a household or residential dwelling unit.

**YARD WASTE COMPOST FACILITY:** The controlled biological decomposition of leaves, grass, clippings, pruning's and other natural organic solid waste under aerobic conditions.

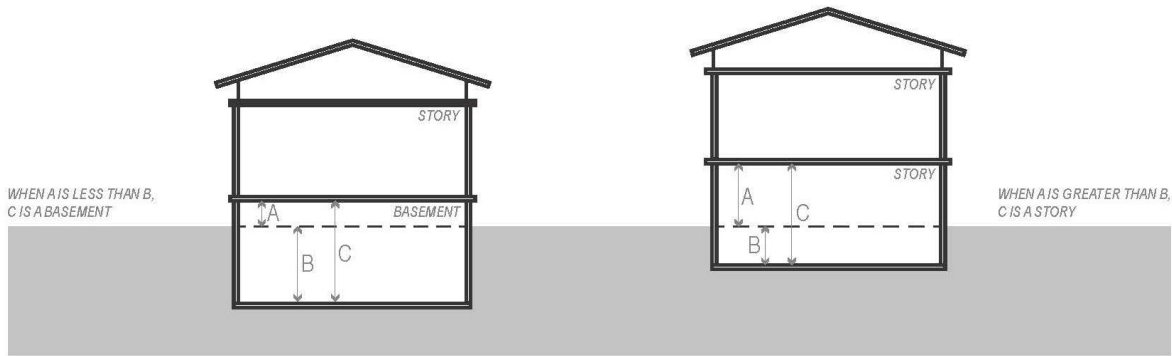
**ZERO LOT LINE DEVELOPMENT:** An arrangement of housing on adjoining lots in which the required side yard is reduced on one side and increased on the other so that the sum of the offsets on any lot is no less than the sum of the required offsets. No building or structure shall be closer to a lot line than five (5) feet unless it abuts the lot line and is provided with an access easement of five (5) feet on the adjoining lot or abuts a building or structure on the adjoining lot. The offset adjacent to property not included in the zero-lot line development or a street shall not be less than that required in the zoning district. See Figure 2.10 end of chapter.

**ZONE LOT:** A parcel of land in single ownership that is of sufficient size to meet minimum zoning requirements for area, coverage and use, and that can provide such yards and other open spaces as required by the zoning regulations.

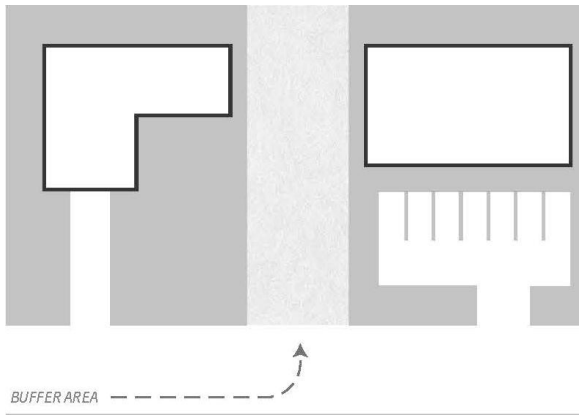
**ZONING ADMINISTRATOR:** The Zoning Administrator is the person designated by the Board of Township Trustees, to administer and enforce zoning regulations and related resolutions. The term Zoning Administrator is construed to be synonymous with the term Zoning Inspector as used in the Ohio Revised Code.

**ZONING PERMIT:** A document issued by the Zoning Administrator authorizing the use of lots, structures, uses of land and structures, and the characteristics of the uses.

**Figure 2.1 – Basement vs Story**

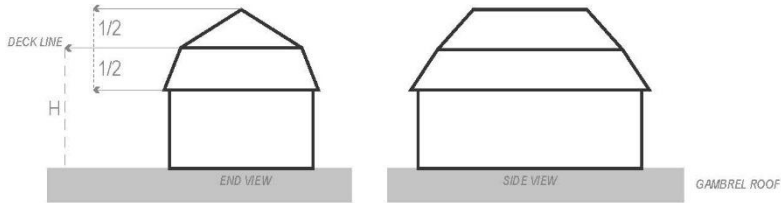
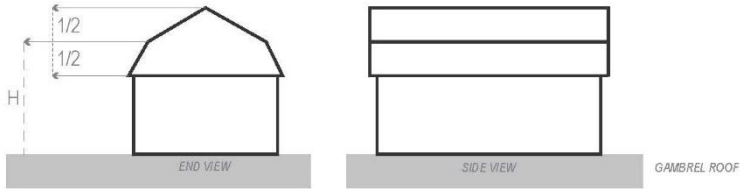
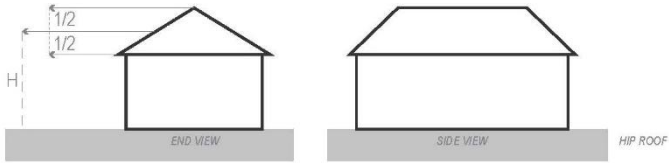
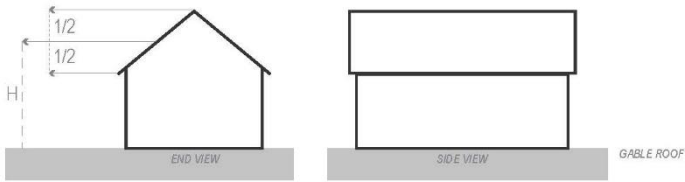


**Figure 2.2 – Buffer Zone between Buildings**

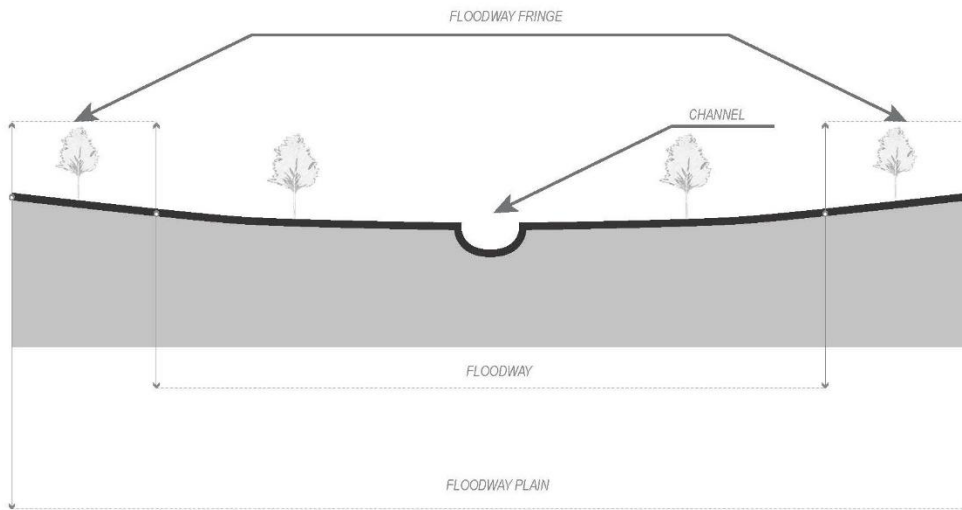


**Figure 2.3 – Types of Building Heights**

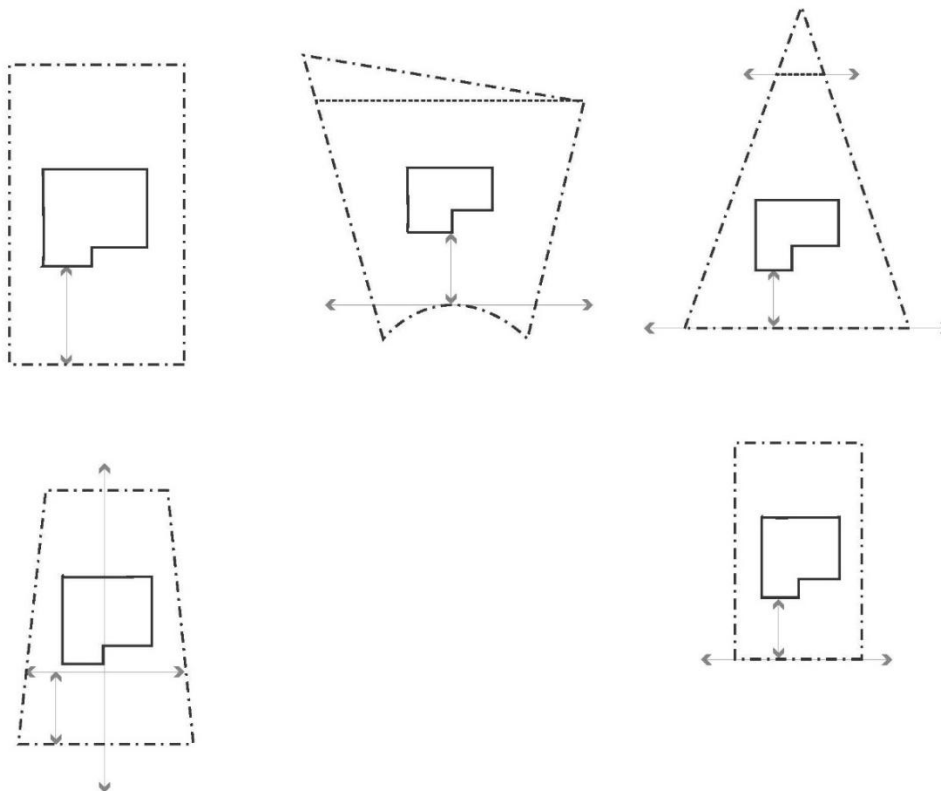
HEIGHT OF THE BUILDING



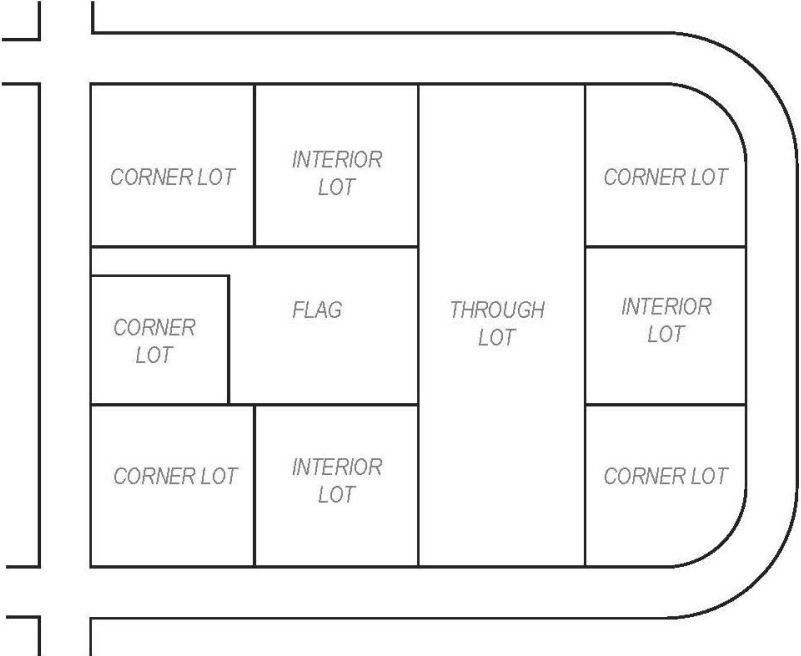
**Figure 2.4 – Floodway Plain**



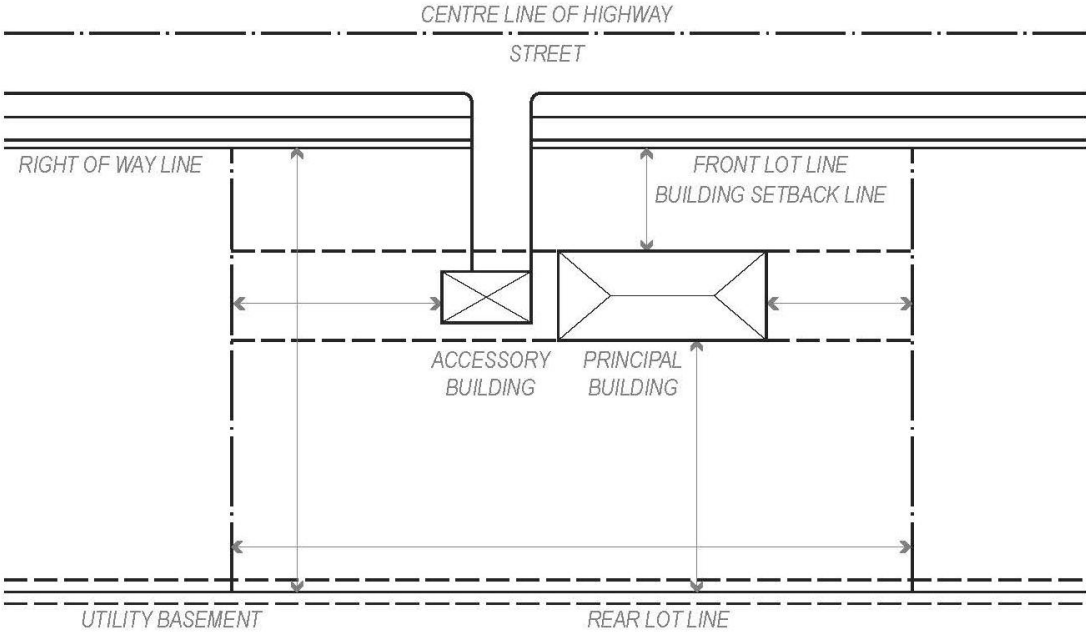
**Figure 2.5 – Frontages**



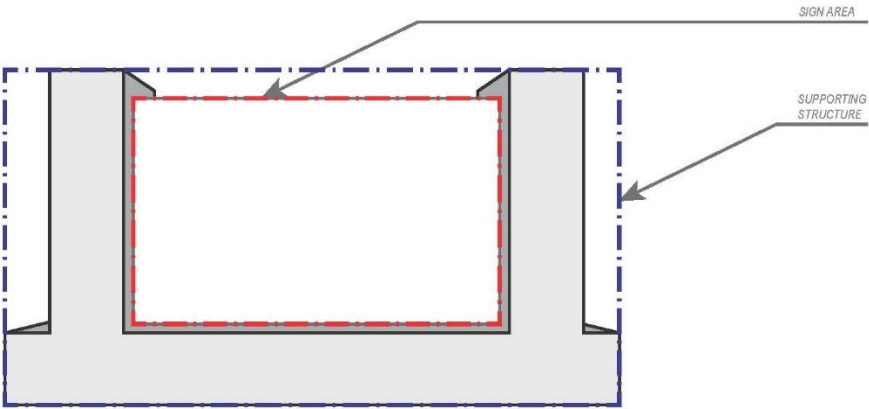
**Figure 2.6 – Types of Lots**



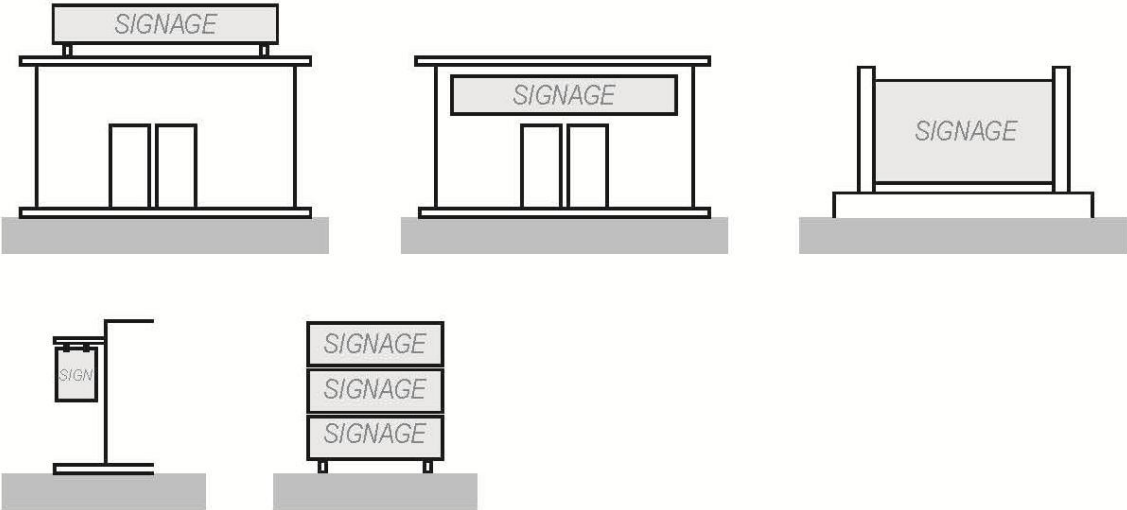
**Figure 2.7 – Lot Terms**



**Figure 2.8 – Logo & Sign Placement**

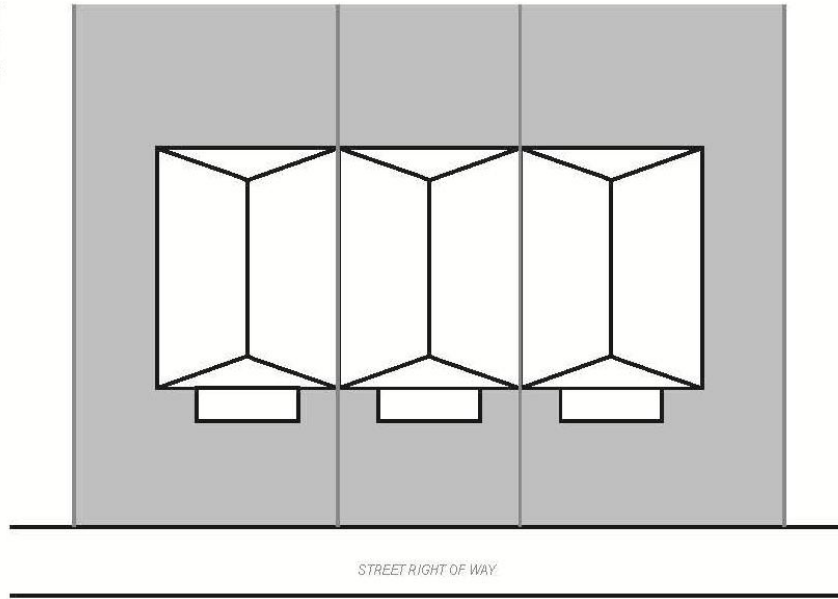


**Figure 2.9 – Types of Signage**

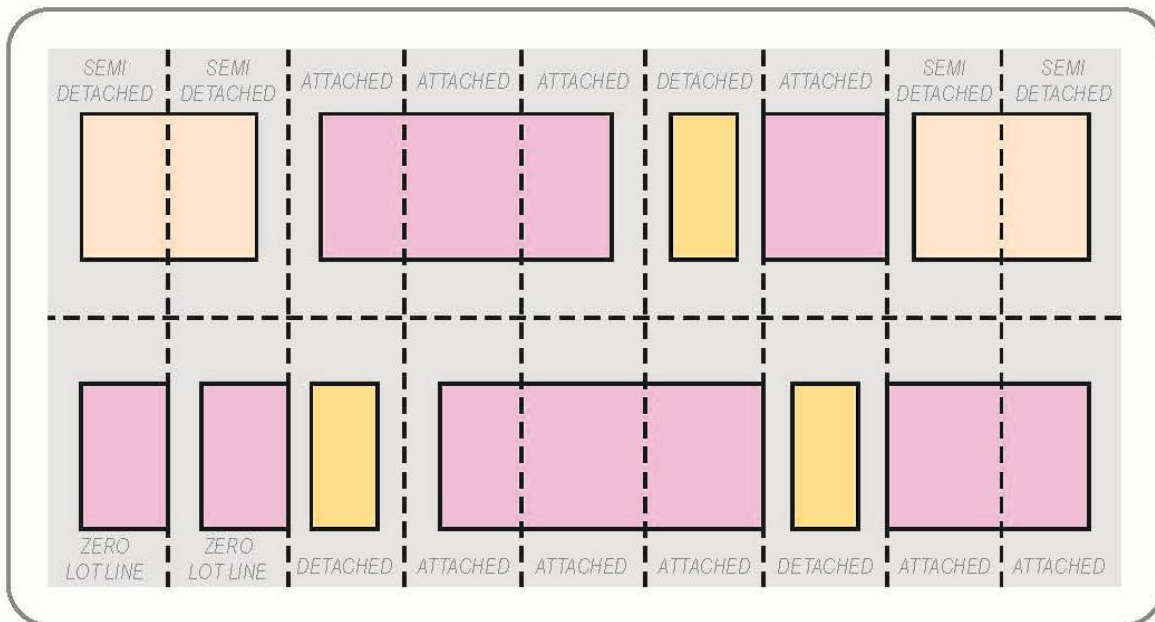


**Figure 2.10 – Zero Lot Line Development**

ZERO LOT LINE DEVELOPMENT  
SEPARATE LOTS ESTABLISHED  
WITHIN AN ATTACHED BUILDING



**Figure 2.11 – Types of Development**



## **ARTICLE 3 – ADMINISTRATION**

### **300 PURPOSE**

This article sets forth the powers and duties of the Zoning Commission, Board of Zoning Appeals, Board of Township Trustees, and the Zoning Administrator with respect to the administration of the provisions of this Resolution.

### **301 GENERAL PROVISIONS**

The formulation, administration and enforcement of this Zoning Resolution is hereby vested in the following offices and bodies within the Township of Harpersfield government:

1. Zoning Administrator
2. Zoning Commission
3. Board of Zoning Appeals
4. Township Trustees
5. County Prosecutor

### **302 ZONING ADMINISTRATOR**

A Zoning Administrator designated by the Board of Township Trustees shall administer and enforce this Resolution. He may be provided with the assistance of such other persons as the Board of Township Trustees may direct.

### **303 RESPONSIBILITIES OF ZONING ADMINISTRATOR**

For the purpose of this Resolution, the Zoning Administrator shall have the following duties:

1. Enforce the provisions of this Resolution and interpret the meaning and application of its provisions.
2. Respond to questions concerning applications for amendments to the Zoning Resolution text and the Official Zoning District Map.
3. Issue zoning permits and certificates of occupancy as provided by this Resolution and keep a record of same with a notification of any special conditions involved.
4. Act on all applications upon which he is authorized to act by the provisions of this Resolution within the specified time or notify the applicant in writing of his refusal or disapproval of such application and the reasons, therefore. Failure to notify the applicant in case of such refusal or disapproval within the specified time shall entitle the applicant to submit his request to the Board of Zoning Appeals.
5. Conduct inspections of buildings and uses of land to determine compliance with this Resolution, and, in case of any violation, to notify in writing the person(s) responsible, specifying the nature of the violation, and ordering corrective action
6. Maintain in current status the Official Zoning District Map that shall be kept on permanent display in the Township offices.
7. Maintain permanent and current records required by this Resolution, including but not limited to zoning permits, certificate of occupancy, inspection documents, and records of all variances, amendments and special uses.

8. Make such records available for the use of the Township Trustees, the Zoning Commission, the Board of Zoning Appeals, and the public.
9. Review and approve site plans pursuant to this Resolution.
10. Determine the existence of any violations of this Resolution, and cause such notifications, revocation notices, stop orders, or tickets to be issued, or initiate such other administrative or legal action as needed, to address such violations.
11. Prepare and submit an annual report to the Township Trustees and Zoning Commission on the administration of this Resolution, setting forth such information as may be of interest and value in advancing and furthering the purpose of this Resolution. Such report shall include recommendations concerning the schedule of fees.
12. Take any other action authorized by this code to ensure compliance with or to prevent violations(s) of this code.

### **304 PROCEEDINGS OF ZONING COMMISSION**

1. The Zoning Commission shall adopt rules necessary to the conduct of its affairs in keeping with the provisions of this Resolution.
2. An annual organizational meeting shall be held each year in the month of January.
3. Zoning Commission meetings shall be held at the call of the chairman and at such other times as the Zoning Commission may determine.
4. All meetings shall be open to the public.
5. The Zoning Commission shall keep minutes of its proceedings showing the vote of each member upon each question, or if absent or failing to vote, indicating such fact, and shall keep records of its examinations and other official actions all of which shall be a public record and be immediately filed in the office of the Zoning Commission and Trustees.

### **305 DUTIES OF ZONING COMMISSION**

For the purpose of this Resolution the Zoning Commission shall have the following duties:

1. Recommend the proposed Zoning Resolution, including text and Official Zoning District Map to the Township Trustees for formal adoption.
2. Initiate advisable Official Zoning District Map changes, or changes in the text of the Zoning Resolution where same will promote the best interest of the public in general through recommendation to the Township Trustees.
3. Review all proposed amendments to the text of this Resolution and the Official Zoning District Map and make recommendations to the Township Trustees as specified in Article 10.
4. Review all Planned Unit Development Applications and make recommendations to the Township Trustees as provided in this Resolution.
5. Carry on a continuous review of the effectiveness and appropriateness of this Resolution and recommend such changes or amendments as it feels would be appropriate.

### **306 BOARD OF ZONING APPEALS**

A Board of Zoning Appeals is hereby created, which shall consist of five (5) members to be appointed by the Board of Township Trustees each for a term of five (5) years, except that the initial appointments shall be one (1) member each for one (1), two (2), three (3), four (4) and five (5) year terms. Each member shall be a resident of the Township. Members of the Board may be removed from office by the Board of Township Trustees for cause upon written charges and after

public hearing. Vacancies shall be filled by appointment by the Board of Township Trustees for the unexpired term of the member affected.

### **307 PROCEEDINGS OF THE BOARD OF ZONING APPEALS**

1. The Board shall adopt rules necessary to the conduct of its affairs in keeping with the provisions of this Resolution.
2. An annual organizational meeting will be held each year in the month of January.
3. Meetings shall be held at the call of the chairman and at such times as the Board may determine.
4. The chairman, or in his absence the acting chairman, may administer oaths and compel the attendance of witnesses.
5. All meetings shall be open to the public.
6. The Board shall keep minutes of its proceedings, showing the vote of each member upon each question, or if absent or failing to vote, indicating such fact, and shall keep records of its examinations and other official actions, all of which shall be a public record and be immediately filed in the office of the Board of Appeals and also with the Township Clerk.

### **308 DUTIES OF THE BOARD OF ZONING APPEALS**

The Township Board of Zoning Appeals may:

1. Hear and decide appeals where it is alleged there is an error in any order, requirement, decision, interpretation or determination made by the Zoning Administrator.
2. Authorize, upon appeal, in specific cases, such variances from the terms of this Resolution as will not be contrary to the public interest, where, owing to the special conditions, a literal enforcement of this Resolution will result in unnecessary hardship, and so that the spirit of this Resolution shall be observed and substantial justice done.
3. Grant conditional zoning permits for the use of land, buildings, or other structures if such certificates for specific uses are provided for in the zoning resolution.
4. Revoke an authorized variance or conditional zoning permit granted for the extraction of minerals, if any condition of the variance or certificate is violated.
  - a. Revocation Notification
    - i. The Board shall notify the holder of the variance or certificate by certified mail its intent to revoke the variance or certificate under item 4 of this section and of his/her/their right to a hearing before the Board, within thirty (30) days of the mailing of the notice, if he/she/they so requests.
    - ii. If the holder requests a hearing:
      1. The Board shall set a time and place for the hearing and notify the holder.
      2. At the hearing, the holder may appear in person, by his/her/their attorney or he/she/they may present his/her/their position in writing.
        - a. He/She/They may present evidence and examine witnesses appearing for or against him/her/them.
    - iii. If no hearing is requested:
      1. The Board may revoke the variance or certificate without a hearing. The authority to revoke a variance or certificate is in addition to any other means of zoning enforcement provided by law.

In exercising these powers, the Board may reverse, affirm, or modify the appealed order or decision, and may issue any order or decision as deemed appropriate, holding all the authority of the original officer.

### **309 DUTIES OF ZONING ADMINISTRATOR, BOARD OF ZONING APPEALS, LEGISLATIVE AUTHORITY AND COURTS ON MATTERS OF APPEAL**

1. All questions of interpretation and enforcement shall be first presented to the Zoning Administrator
2. Such questions shall be presented to the Board only on appeal from the decision of the Zoning Administrator,
3. Recourse from the decisions of the Board shall be to the courts as provided by law.
4. The duties of the Township Trustees in connection with this Resolution shall not include hearing and deciding questions of interpretation and enforcement that may arise.
5. The procedure for deciding such questions shall be as stated in this section and this Resolution.
6. Township Trustees shall only have the duties of considering and adopting or rejecting proposed amendments or the repeal of this Resolution as provided by law, and of establishing a schedule of fees and charges as stated in Section 311 of this Resolution.
7. Nothing in this Resolution shall be interpreted to prevent any official of the Township from appealing a decision of the Board to the courts as provided in Chapters 2505 and 2506 of the Ohio Revised Code.
8. Any such appeal shall be made within ten (10) days of the Board's written decision.

### **310 BOARD OF TOWNSHIP TRUSTEES**

The powers and duties of the Board of Township Trustees pertaining to the Zoning Resolution are as follows:

1. Appoint a Zoning Administrator.
2. Approve the appointments of members to the Zoning Commission.
3. Approve the appointments of members to the Zoning Board of Appeals.
4. Initiate or act upon suggested amendments to the Zoning Resolution text or Official Zoning District Map. Final action upon a suggested zoning amendment shall be undertaken at a public hearing.
5. Override a written recommendation of the Zoning Commission on a text or map amendment provided that such legislative action is passed by a unanimous vote of the Township Trustees.

### **311 SCHEDULE OF FEES**

The Board of Township Trustees shall by Resolution establish a schedule of fees for zoning permits, amendments, appeals, variances, conditional use permits, plan approvals, and other procedures and services pertaining to the administration and enforcement of this Resolution, after considering the recommendations of the Zoning Administrator with respect to actual administrative costs, both direct and indirect. The schedule of fees shall be posted in the office of

the Zoning Administrator and may be altered or amended only by the Board of Township Trustees. Until all such appropriate fees, charges, and expenses have been paid in full, no action shall be taken on any application, appeal, or administrative procedure.

### **312 RECORD OF PROCEEDINGS, FILING**

Each Administrative body shall keep records of its proceedings showing the vote of each member upon each question or, if a member is absent or fails to vote, indicating such facts. The Board shall keep records of its examinations and other official actions.

**Filing Of Records.** Every rule, regulation, order, requirement, decision or determination of the Board of Zoning Appeals shall immediately be filed in the office of the Board and become a public record, and an additional copy thereof shall be filed with the Township Zoning Inspector.

## **ARTICLE 4 – ESTABLISHMENT OF DISTRICTS**

### **400 PURPOSE**

The purpose of this article is to establish zoning districts in order to realize the general purposes set forth in the preamble of this Resolution, to provide for orderly growth and development, and to protect the property rights of all individuals by assuring the compatibility of uses and practices within districts.

### **401 ESTABLISHMENT OF DISTRICTS**

The following zoning districts are hereby established for the Township of Harpersfield, Ohio:

R-1	Single and Two-Family Residential
R-2	Multi-Family Residential
RC	Recreation Commercial
LC	Limited Commercial
AC	Accommodation Commercial
I/OP	Industrial/Office Park
I/OP-TC	Industrial/Office Park - Tourist Commercial
I/OP-NW	Industrial/Office Park - Northwest
PUD	Planned Unit Development District
AP	Airport District
RAD	Recreation Athletic Development District

Nothing in this Article shall be construed to require the actual location of any district on the Official Zoning Map, as it is the intent of this Resolution to provide the flexibility in its administration to allow future expansion and emendation.

### **402 ZONING DISTRICT MAP**

The districts established in Section 401 , as shown on the Official Zoning Map, which, together with all data, references, explanatory material and notations thereon, are hereby officially adopted as part of this Resolution and hereby incorporated by reference herein, thereby having the same force and effect as if herein fully described in writing.

#### **403 IDENTIFICATION OF OFFICIAL ZONING MAP**

1. The Official Zoning Map shall be properly identified by the signature of the Chairman of the Board of Township Trustees, as attested by the Township Clerk, and bearing the official seal.
2. The Map shall be maintained by the Zoning Administrator and shall remain on file in the office of the Clerk.
3. The Official Zoning Map shall control whenever there is an apparent conflict between the district boundaries as shown on the Map and the description(s) as found in the text of this Resolution or any other resolution.
4. Not later than January 30 of each year, the map shall be recertified by the Chairman and the Clerk.

#### **404 INTERPRETATION OF DISTRICT BOUNDARIES**

The following rules shall determine the precise location of zoning district boundaries unless specifically indicated on the Official Zoning Map:

1. Boundaries indicated as approximately following center lines of thoroughfares, highways, streets, street lines, or right-of-way lines shall be construed as coinciding with such lines.
2. Boundaries indicated as approximately following lot lines shall be construed as coinciding with such lot lines.
3. Boundaries indicated as approximately parallel to center lines, street lines, or right-of-way lines shall be construed as parallel thereto at the distance indicated on the Official Zoning Map. If no distance is specified, such dimension shall be determined by the map scale.
4. Boundaries following railroad lines shall be located at the center of the main tracks.
5. Boundaries following streams, lakes, or other bodies of water shall be located at the limit of Township jurisdiction unless otherwise indicated.
6. Boundaries indicated as following or approximately following municipal corporation limits shall be construed as following such limits.
7. Upon vacation of any street, alley, or public way by official Board of Township Trustees action, the adjoining zoning districts shall automatically extend to the center of such vacation, and all areas therein shall be subject to the regulations of the respective extended districts.
8. The Board of Zoning Appeals shall resolve all disputes concerning the exact location of zoning district boundaries.

#### **405 ZONING MAP AMENDMENTS**

Within fifteen (15) days of the effective date of any change of a zoning district classification or boundary, the Zoning Administrator shall amend the Official Zoning Map to reflect such change, and shall note the effective date of such change, together with appropriate reference to the resolution authorizing such change. The Official Zoning Map shall then be signed by the Trustees and attested to by the Fiscal Officer.

## **ARTICLE 5 – DISTRICT REGULATIONS**

### **500 COMPLIANCE WITH REGULATIONS**

The regulations for each district set forth by this Resolution shall be minimum regulations and shall apply uniformly to each class or kind of structure or land, except as hereinafter provided:

1. No building, structure, or land shall be used or occupied and no building or structure or part thereof shall be erected, constructed, reconstructed, moved, or structurally altered except in conformity with all of the regulations herein specified for the district in which it is located.
2. No building or other structure shall be erected or altered:
  - a. to provide for greater height or bulk;
  - b. to accommodate or house a greater number of families;
  - c. to occupy a greater percentage of lot area;
  - d. to have narrower or smaller rear yards, front yards, side yards, or other open space;
  - e. than herein required, or in any other manner be contrary to the provisions of this Resolution.
3. No yard or lot existing at the time of passage of this Resolution shall be reduced in dimension or area below the minimum requirements set forth herein. Yards or lots created after the effective date of this Resolution shall meet at least the minimum requirements set forth herein.
4. The purpose of the Official Schedule of Permitted Uses, in Section 501 and 503, and Dimensional Requirements is to list different land uses and specify what districts within the community allow those uses. Any uses not listed in the Schedule are prohibited.

### **501 OFFICIAL SCHEDULE OF PERMITTED USES AND DIMENSIONAL REQUIREMENTS FOR THE R-1, R-2, RC, PUD, AND AP DISTRICTS.**

District regulations for the R-1, R-2, RC, PUD, and AP Districts shall be as set forth in the Official Schedule of Permitted Uses and Dimensional Requirements hereby adopted and declared to be a part of this Resolution and as further set forth in Articles 6 and 11 of this Resolution, “Supplementary District Regulations” and “Special Regulations”.

### **502 PURPOSES FOR THE R-1, R-2, RC, PUD, AND AP DISTRICTS**

#### Zoning District: R-1

Purpose: The purpose of the R-1 (Single and Two-Family) District is to permit development of rural and near rural areas which may not have public facilities in the near future. This district allows single-family dwelling units and two-family dwelling units which may be site built, modular, or manufactured housing conforming to Article 11, Sections 1108 through 1108.3. PUD’s are allowed as an overlay district.

### Zoning District: R-2

Purpose: The purpose of the R-2 (Multi-Family) District is to permit the development of multi-family residences in groups of not less than 3 or more than 12 dwelling units per building in areas which have the necessary public utilities. Single- and two-family housing is permitted, but not encouraged unless part of a PUD as described in Article 15. PUD's are allowed as an overlay district.

### Zoning District: RC

Purpose: The purpose of the RC District (Recreation Commercial) is to allow the development of commercial and club related recreational land uses that will contribute to the local economy without significantly diminishing the rural character of the Township.

### Zoning District: PUD

Purpose: The purpose of the PUD District (Planned Unit Development) shall be to provide sites in which a variety of uses of land and buildings may be located in supportive and compatible arrangements subject to a flexible design and approval process and responsive to the natural, locational and man-made resources and opportunities of such sites. (See Article 15)

### Zoning District: AP

Purpose: The purpose of an AP District (Airport District) is to allow the establishment at areas for airport use only. This district is specifically designed to serve aircraft. Residential buildings prohibited.

**Schedule 502.1**

**Official Schedule of Permitted Uses for the R-1, R-2, RC, PUD and AP Districts**

<b>USE</b>	<b>R-1</b>	<b>R-2</b>	<b>RC</b>	<b>PUD</b>	<b>AP</b>
Accessory uses & structures	P				
Accessory uses and structures incidental to a permitted use which will not create a nuisance or hazard.		P	P		P
Accessory Solar Systems (Section 1114)	P	C	C	C	
Airport					P
All uses conditionally permitted in the R-1, R-2, AC, RC, and AC Districts				C	
All uses permitted in the AC District				P	
All uses permitted in the LC District.				P	
All uses permitted in the R-1 District				P	
All uses permitted in the R-2 District.				P	
All uses permitted in the RC District.				P	
Amusement Arcade (Section 1101)			C		
Assembly halls, gymnasiums & similar structures	P	P			
Beauty/Barber Shops	C	C			
Bed & Breakfast Homes	C		C		
Campground, recreation.			P		
Canoe Livery	C		P		
Cargo Containers, Permanent (See §1116)	P	C	C	C	C
Cargo Containers, Temporary (See §1116)	P	P	P	P	P
Cemetery	C				
Churches & other place of worship.	P	P	P		P
Commercial or club related recreational facilities for sports			P		
Day Care Center (Type A)	C	C			
Detached Accessory Dwelling Units	C	C			
Dwellings, Detached Single-Family (Section 1108)	P	P	P		
Dwellings, Multi-Family		P*			
Dwellings, Two-Family	P	P			
Emergency Safety Services Station	C		C		
Firearm Ranges and/or Target Shooting Buildings			C		
Gasses or liquefied petroleum gases in approved portable metal cylinders for storage or sale			P		
Go-Cart Tracks			C		
Golf course, driving ranges, pitch & putt, par three course.			P		

**Schedule 502.1**

**Official Schedule of Permitted Uses for the R-1, R-2, RC, PUD and AP Districts**

<b>USE</b>	<b>R-1</b>	<b>R-2</b>	<b>RC</b>	<b>PUD</b>	<b>AP</b>
Grounds and facilities for recreational and community center buildings, country clubs, lakes, and other similar facilities operated on a non-profit basis			P		
Group Residential Facility, Class I Type B (Section 1107)	P	P	P		
Group Residential Facility, Class I, Class II, Type A, B (Section 1107)		C			
Group Residential Facility, Class I, Type A; Class II, Type A, B (Section 1107)			C		
Home Occupation (Section 1106)	P	P			
Home Occupation (Section 1106)	C	C			
Horse riding club, riding stables			P		
Kennel	C				
Libraries	P	P			
Oil/Gas Wells	P	P	P		
Parks	P	P	P		
Pavilion	P	P	P		
Picnic Area			P		
Playground. Tot-lot	P	P	P		
Playgrounds (Principal Use)	P	P	P		
Portable Storage container - Temporary	P	C	C	C	C
Recreation/Community Center	C	C			
Retail Accessory uses wholly within the principal building & without exterior advertising display.			P		
Retail accessory uses wholly within the principal building, specifically related to the principal use and without exterior advertising display.					P
RV Sales & Service			C		
Sales/Service					C

**Schedule 502.1**

**Official Schedule of Permitted Uses for the R-1, R-2, RC, PUD and AP Districts**

<b>USE</b>	<b>R-1</b>	<b>R-2</b>	<b>RC</b>	<b>PUD</b>	<b>AP</b>
Satellite Dish	P	P			
Seasonal Recreational Sleeping Unit			P		
Schools, public & private	P	P			
Shooting Buildings					
Signs (see Article 13)					
Snack bar / vending machine area					C
Swimming pools, accessory use (private residence only) ( (Section 1104.2)	P	P			
Swimming Pools, public & private ( (Section 1104.3)			P		
Tennis courts, private	P	P	P		

\*700 min. sq. ft = 1 Bedroom Multi-Family 20 or more units

800 min. sq. ft = 1 Bedroom Multi-Family 3-19 units

900 min. sq. ft = 2 Bedroom Multi-Family

1,000 min. sq. ft = 3 Bedroom Multi-Family

**Schedule 502.2**

**Dimensional Requirements for R-1, R-2, RC, PUD and AP Districts**

<b>Standard</b>	<b>R-1</b>	<b>R-2</b>	<b>RC</b>	<b>PUD</b>	<b>AP</b>
<b>Minimum Lot Area per Dwelling Unit - No Sewer</b>					
1 Family	2 acres	2 acres			
2 Family	4 acres	4 acres			
Recreation			25 acres		
Mixed				20 acres	
Airport Related					30 acres
<b>Minimum Lot Area per Dwelling Unit - With Sewer</b>					
1 Family	1 acre	30,000 sq. ft.			
2 Family	2 acres	60,000 sq. ft.			
Recreation			25 acres		
Mixed				***	
Airport Related					30 acres
<b>Minimum Lot Width Per Dwelling Unit - No Sewer</b>					
1 Family	200 ft.	200 ft.			
2 Family	400 ft.	400 ft.			
Recreation			200 ft.		
Mixed				***	
Airport Related					200 ft.
<b>Minimum Lot Width Per Dwelling Unit - With Sewer</b>					
1 Family	150 ft.	150 ft.			
2 Family	200 ft.	200 ft.			
Multi-Family		<b>200 ft. per development</b>			
Recreation			200 ft.		
Mixed				***	
Airport Related					200 ft.

**Schedule 502.2**

**Dimensional Requirements for R-1, R-2, RC, PUD and AP Districts**

<b>Standard</b>	<b>R-1</b>	<b>R-2</b>	<b>RC</b>	<b>PUD</b>	<b>AP</b>
<b>Minimum Principal Bldg. Setbacks</b>					
1 & 2 Family	70'/15'/10'	70'/15'/10'			
Multi-Family		70'/15'/10'			
Recreation- front/side/rear			70'/50'/50' **		
Mixed - front/side/rear				***	
Airport Related- front/side/rear					50'# / 25'^@/ 25'^@
<b>Minimum Accessory Bldg. Setbacks</b>					
1 & 2 Family	70'/15'/10'	70'/15'/10'			
Multi-Family		70'/15'/10'			
Recreation- front/side/rear			70'/50'/50' **		
Mixed - front/side/rear				***	
Airport Related- front/side/rear					50'# / 25'^@/ 25'^@
<b>Maximum % Lot Coverage - No Sewer</b>					
1 Family	12%	12%			
2 Family	14%	14%			
Recreation			30%		
Mixed				***	
Airport Related					50%
<b>Maximum % Lot Coverage - With Sewer</b>					
1 Family	20%	20%			
2 Family	20%	20%			
Recreation			30%		
Mixed				***	
Airport Related					50%

*See key on next page*

**Schedule 502.2**

**Dimensional Requirements for R-1, R-2, RC, PUD and AP Districts**

<b>Standard</b>	<b>R-1</b>	<b>R-2</b>	<b>RC</b>	<b>PUD</b>	<b>AP</b>
Maximum building Height Principal Bldg./Accessory Bldg.					
1 & 2 Family	35ft/35 ft.	35ft/35 ft.			
Multi-Family		35ft/35 ft.			
Recreation			35ft/35 ft.		
Mixed				***	
Airport Related					35ft/35 ft.
Minimum Floor Area Per Dwelling unit or Principal Building Square Feet.					
1 Family	1600*	1600*			
2 Family	1200 (per Unit)	1200 (per Unit)			
Multi-Family		****			
Recreation			1600*		
Mixed				****	
Airport Related					1000
Minimum Runway Length					2400 ft.
Minimum Length of Threshold Front/Back					300 ft. / 300 ft.
Minimum Length of Useable Runway					1800 ft.
Minimum Distance from Runway Centerline to Side Property Line					150 ft.
Minimum Distance from Front/Back Property Line to Runway's Threshold					300 ft. / 300 ft.

- \* 1000 Sq. Ft. on level 1
- \*\* No parking, loading or maneuvering area shall be located in the required yard areas
- \*\*\* All dimensions to be established by the development plan.
- # No parking, loading or maneuvering area less than 15 feet from the road right of way.
- ^ No parking, loading or maneuvering area less than 5 feet from any lot line.
- @ No principal or accessory building, parking, loading or maneuvering area less than 60 feet from the boundary of a Residential zone.
- \*\*\*\* 1,000 sq. ft. = 1 & 2 family (PUD Only)  
 700 sq. ft. = 1 Bedroom Multi-family 20 or more units (R-2 and PUD)  
 800 sq. ft. = 1 Bedroom Multi-family 3-19 units (R-2 and PUD)  
 900 sq. ft. = 2 Bedroom Multi-family (R-2 and PUD)  
 1,000 sq. ft. = 3 Bedroom Multi-family (R-2 and PUD)

**Blank Fields = Not Allowable in district**

**503 OFFICIAL SCHEDULE OF PERMITTED USES AND DIMENSIONAL REQUIREMENTS FOR COMMERCIAL AND INDUSTRIAL USES.**

District regulations shall be as set forth in the Official Schedule of Permitted Uses and Dimensional Requirements hereby adopted and declared to be a part of this Resolution and in Article 6 and 11 of this Resolution, “Supplementary District Regulations” and “Special Regulations.

## **504 PURPOSES FOR THE COMMERCIAL AND INDUSTRIAL DISTRICTS ZONING DISTRICT: AC**

Purpose: The purpose of the AC District (Accommodation Commercial) is to encourage the establishment of areas for a broad range of office, retail and highway commercial uses. This district is specifically designed to serve the motoring public. AC Districts are generally associated with interchange areas along the major limited access highways.

### Zoning District: LC

Purpose: The purpose of the LC District (Limited Commercial) is to permit a mix of single-family residential uses, cultural, public, quasi-public, and commercial uses which tend to meet the common needs of the residents of the community and the surrounding areas is encouraged to be developed in a manner that best complies with contemporary commercial development requirements.

### Zoning District: I/OP

Purpose: The purpose of the I/OP District (Industrial/Office Park) is to provide a protective zone for a park-like development of industry, warehousing, distribution and office buildings. These regulations have been established so as to provide a healthful operating environment and to protect these uses from encroachment from residential and retail commercial uses. The regulations for this district are intended to: minimize the impact of the allowable uses on surrounding non-industrial land uses; lessen traffic congestion; protect the health and safety of the residents and workers in the area; and, prevent detrimental effects on the use or development of adjacent properties or the general neighborhood.

### Zoning District: I/OP-TC

Purpose: The purpose of the I/OP-TC District is to provide an environment suitable for industry, warehousing, distribution and office buildings and to protect these uses from residential encroachment and minimize the impact on the use and development of adjacent residential properties. It is a further purpose to permit tourist related commercial development in locations that mutually benefit the Township and the business by being along and visible to and from I-90.

### Zoning District: I/OP-NW

Purpose: The purpose of the I/OP-NW District is to provide a zone in the northwest corner of the township along the Norfolk & Western railroad corridor for non-residential uses, including industry, warehousing, distribution, and office buildings. These regulations have been established so as to provide a healthful operating environment and to protect these uses from encroachment from residential and retail commercial uses. The regulations for this district are intended to: minimize the impact of the allowable uses on surrounding non- industrial land uses; lessen traffic congestion; protect the health and safety of the residents and workers in the area; and, prevent detrimental effects on the use or development of adjacent properties or the general neighborhood.

Zoning District: RAD

Purpose: The purpose of the Recreation Athletic Development (RAD) District is to provide for the coordinated development of land within the Township's portion of the Geneva-Harpersfield Township Joint Economic Development District No. 1, (JEDD1) and other territory adjacent to or within a reasonably close proximity to JEDD1. All land in this district shall feature an orderly and thematically planned sports and recreational development which may include integrated ancillary medical and health and wellness facilities along with compatible commercial land uses.

**Schedule 504.1**

**Official Schedule of Permitted Uses for the I/OP, I/OP-TC, I/OP-NW, AC, LC and RAD Districts**

USE	I/OP	I/OP-TC	I/OP-NW	LC	AC Rt. 534	RAD District
<b>Residential</b>						
Assisted Living/ Nursing Homes				CP	CP	
Dormitories/ Fraternities & Sororities						CP
Single Family				P	P	C
<b>Commercial/Institutional</b>						
Accessory Solar Systems (see Section 1114)	C	C	C	C	C	C
Administrative, Professional and Medical Offices	P	P	P	P	P	P
Adult Businesses			C			
Automobile Commercial Parking				P	P	
Automotive Repair					P	
Automotive Sales – New and Used cars and trucks		P			P	
Automotive Sales – Used cars and trucks		P			P	
Automotive Service Stations					P*	C
Cargo Container – Permanent (See Section 1116)	P	P	P	C	C	C
Cargo Container - Temporary (See Section 1116)	P	P	P	P	P	P
Car Wash					P	
Child Day Care Center	P	P	P	CP	CP	P
Commercial Recreation and Entertainment- Indoor	C	P	C	P	P	P
Commercial Recreation and Entertainment- Outdoor	C	C	C	C	C	P
Construction Equipment Sales and Service					C	
Detached Accessory Dwelling Units		C		C		C
Drive-up Windows		P*		CP*	CP*	
Firearm Ranges Indoor and/or Target Shooting Buildings				C		
Funeral Home				CP	CP	
Government Safety Facilities (Township and County only)	P		P			
Government Service Yards (Township and County only)				C	C	
Heliport	C	C	C	C	C	P
Hotels/Motels including Bed & Breakfast		P			P	P
Light Manufacturing (no initial processing from raw materials)	P	P	P		P	
Medical Facilities – clinics, hospitals, urgent care	P	P	P		P	P
Multi-Family					CP**	CP**
Museums, Galleries	P	P	P	P	P	

**Schedule 504.1**

**Official Schedule of Permitted Uses for the I/OP, I/OP-TC, I/OP-NW, AC, LC and RAD Districts**

<b>USE</b>	<b>I/OP</b>	<b>I/OP-TC</b>	<b>I/OP-NW</b>	<b>LC</b>	<b>AC Rt. 534 Corridor</b>	<b>RAD District</b>
Nightclubs		C			C	
Places of Worship	P	P	P	P	P	P
Portable Storage Container - Temporary	P	P	P	P	P	P
Principal Solar Energy Production Facility ( (see Section 1115)	C	C	C			
Radio/Television Towers	C	C	C	C	C	
Recreation Vehicles, Boat and Modular Home Sales and Service		C			C	
Research Facilities	P	P	P	P	P	
Restaurants – Includes full service sit down, counter service, taverns and bars	A	P	A	P	P	P
Retail in enclosed buildings <sup>(a)</sup>	A		A	P	P	
Senior Citizen Housing					CP***	CP***
Signs (see Article 13)						
Tourist or Destination Supporting Retail		P		P	P	P
Truck Stop with or without Truck Wash					C	
Veterinary Clinic and Kennel				C	C	
Warehouse Storage	P	P	P		P	C
Wineries and related Retail	P	P	P		P	
<b>P = Permitted; C = Conditional; A = Accessory Use</b>						
<b>NOTES: (a) Outdoor Storage and Outdoor Displays are permitted when in compliance with the definitions in Article 2</b>						

**Schedule 504.2**

**Dimensional Requirements for Commercial and Industrial Districts**

Standard	I/OP	I/OP-TC	I/OP-NW	LC	AC	RAD District
Minimum Lot Size	1 ac.	2 ac.	1 ac.	1 ac.	1 ac.	1 ac.
Minimum lot Width	120 ft.	200 ft.	120 ft.	120 ft.	120 ft.	120 ft.
<b>Proposed Parking/Driveway Setbacks</b>						
Front yard	20 ft.	20 ft.	20 ft.	30 ft.	20 ft.	
Side/Rear Yard – General	20 ft.	20 ft.	20 ft.	30 ft.	30 ft.	
Side/Rear Yard – Residential	60 ft.	60 ft.	60 ft.	60 ft.	60 ft.	
<b>Proposed Building Setbacks</b>						
Front	50 ft.	50 ft.	50 ft.	80 ft.	50 ft.	50 ft.
Side/Rear- General	35 ft.	35 ft.	35 ft.	50 ft.	50 ft.	20 ft.
Side/Rear – Residential	60 ft.	60 ft.	60 ft.	60 ft.	60 ft.	60 ft.
Maximum Site Coverage (b)	65%	65%	65%	75%	75%	75%
Minimum Landscaping in Large Parking lots <sup>(a)</sup>	5%	5%	5%	5%	5%	5%
Building Height	35 ft.	55 ft.	35 ft.	35 ft.	55 ft.	55 ft.

Notes:

(a) Applies to landscaped areas within the parking area when the parking area has more than fifty (50) contiguous parking spaces and the width of the parking area is at least 82 feet.

(b) Includes buildings, parking, access drives and loading areas, outside storage areas and outside display areas. All areas not included in the maximum coverage area shall be landscaped pursuant to Section 504, below.

\* See Section 504

\*\* 700 min. sq. ft = 1 Bedroom Multi-Family 20 or more units

800 min. sq. ft = 1 Bedroom Multi-Family 3-19 units

900 min. sq. ft = 2 Bedroom Multi-Family

1,000 min. sq. ft = 3 Bedroom Multi-Family

\*\*\* 700 min. sq. ft = 1 Bedroom (Senior Citizen Housing)

900 min. sq. ft = 2 Bedroom (Senior Citizen Housing)

1,000 min. sq. ft = 3 Bedroom (Senior Citizen Housing)

## ARTICLE 6 – SUPPLEMENTARY DISTRICT REGULATIONS

### 600 GENERAL

The purpose of supplementary district regulations is to set specific conditions for various uses, classifications of uses, that apply to properties in all districts unless specifically stated otherwise, or areas wherein problems may occur, in order to alleviate or preclude such problems, and to promote the harmonious exercise of property rights without conflict.

### 601 SITE DEVELOPMENT STANDARDS

#### 601.1 YARD REQUIREMENTS AND SETBACKS

Yard setbacks establish minimum distances between buildings and property lines, serving multiple purposes including fire safety, privacy, stormwater management, utility access, and preservation of open space character. The following special setback requirements supplement the district-specific standards found in Article 5 (District Regulations).

*Table 601.1A: Special Setback Requirements*

Situation	Requirement
Corner lots	Front yard setback required from all street right-of-way lines
Nonresidential uses abutting residential districts	Minimum 60 feet from residential district lot line (May reduce to 30 feet with approved screening per Section 603.3.A)

#### ***MULTIFAMILY YARD REQUIREMENTS***

1. Entire building group requires one front, one rear, and two side yards
2. Each individual building must meet district yard requirements as if on an individual lot

#### 601.2 ARCHITECTURAL PROJECTIONS INTO REQUIRED YARDS

Building setbacks and yard requirements ensure adequate spacing between structures for fire safety, access, privacy, light, and air circulation. Architectural projections that extend into required yards can compromise these purposes even if they are open or unconditioned structures.

Open structures including porches, canopies, balconies, platforms, carports, covered patios, porte-cocheres, and similar architectural projections shall be considered part of the main building for purposes of setback measurement and shall not project into required front, side, or rear yards.

**Exceptions:** The following minor projections may extend into required yards by the distances specified:

1. **Steps and stoops:** Uncovered steps may project up to 3 feet into required yards
2. **Roof eaves and gutters:** May project up to 2 feet into side and rear yards (not front yards)
3. **Window sills and belt courses:** Architectural details projecting less than 12 inches
4. **Accessibility ramps:** Required accessibility ramps may project into required yards with Zoning Inspector approval

#### 601.3 PRINCIPAL BUILDINGS PER LOT

1. R-1 District: One principal building per lot maximum
2. Rear dwellings prohibited

#### 601.4 CONSTRUCTION IN EASEMENTS

1. Utility and drainage easements serve critical public infrastructure functions and must remain accessible for installation, maintenance, and repair activities. Property owners retain ownership of land within easements but must not interfere with the easement's intended purpose.
2. No permanent building or structure shall be permitted within any recorded utility easement or drainage easement where such construction may:
  - a. Damage or interfere with the installation, operation, maintenance, or repair of utilities or drainage facilities; or
  - b. Change the direction or capacity of drainage flow in a manner that affects adjacent properties or public infrastructure.
3. Temporary structures, landscaping, and pervious surfaces may be permitted within easements provided they can be removed to allow easement access. Property owners are responsible for restoration of landscaping or other improvements if removal becomes necessary for easement purposes. Questions regarding specific easement restrictions should be directed to the easement holder or utility provider.

#### 601.5 VISIBILITY AT INTERSECTIONS

Safe vehicular and pedestrian traffic movement depends on adequate sight lines at intersections, where drivers must be able to see approaching traffic, pedestrians, and other potential conflicts. Clear sight triangles prevent visual obstructions that could lead to accidents or traffic hazards.

##### **A. Clear Sight Triangle Requirements**

At all street, alley, and driveway intersections, a triangular area measured from the intersection of the right-of-way lines or edge of pavement shall be kept clear of all obstructions to vision between specified heights above the street grade. The clear sight triangle applies to the area defined in Table 603.4A:

Table 603.4A: Clear Sight Triangle Dimensions

<b>Intersection Type</b>	<b>Clear Height Zone</b>	<b>Distance from Intersection (each leg)</b>
Street/Street intersection	2.5 to 10 feet above street grade	50 feet
Alley/Alley or Alley/Street intersection	2.5 to 10 feet above street grade	25 feet
Driveway/Street intersection	2.5 to 10 feet above street grade	25 feet

### **B. Prohibited Obstructions**

Within the designated clear sight triangle, no structures, walls, fences, vegetation, berms, signs, parked vehicles, or other obstructions shall be placed or maintained that would impede the vision of motorists or pedestrians. Allowable items include:

1. Trees with canopy trimmed to maintain 10 feet of clear space above grade (trunk may be in triangle)
2. Traffic control devices, utility poles, and similar narrow vertical elements
3. Ground covers, lawn, and landscaping below 2.5 feet in height

Property owners are responsible for maintaining clear sight triangles on their property. The Zoning Inspector may require removal or trimming of obstructions that create traffic hazards.

## **602 PARKING AND VEHICLE STORAGE**

### **602.1 VEHICLE AND TRAILER PARKING & STORAGE**

<b>Vehicle Type</b>	<b>Storage Requirements</b>
<b>Disabled vehicles</b>	Must be in enclosed garage after 2 weeks
<b>Boats &gt;18 feet</b>	Maximum 1 in rear/side yard behind building line
<b>Boats &lt;18 feet</b>	Maximum 2 in rear/side yard behind building line
<b>Recreational vehicles</b>	Maximum 1 (with current license)
<b>Commercial vehicles</b>	Enclosed building only, except: (a) temporary service vehicles, or (b) one vehicle ≤2 tons owned by resident

## 602.2 CAMPERS & RECREATIONAL VEHICLES

The purpose of this section is to regulate the parking, storage, and placement of recreational vehicles, campers, and similar equipment in order to protect public health and safety, prevent nuisances, and maintain the Township's well-kept residential and rural character. These standards ensure that such vehicles are stored in a safe, orderly manner that does not create traffic hazards, obstruct visibility, or promote unlawful dumping or unsafe living conditions.

### **Parking & Storage**

Maximum of 1 recreational vehicle with current license.

### **Occupancy and Habitation Restrictions**

*Accessory Structure.* A camper or recreational vehicle may not be considered or used as an accessory dwelling unit of any kind.

*Duration.* A camper or recreational vehicle may be occupied on a residential lot for up to 14 consecutive days and no more than 60 days in a calendar year without obtaining a permit. A camper or recreational vehicle may be inhabited for an extended period of time if all of the following conditions are met:

1. There is no principal structure on the residential lot, or the principal structure is no longer safe to inhabit.
2. The occupant has obtained a building permit and township zoning permit to indicate improvements to the lot are in progress.
3. The camper or recreational vehicle is registered and insured.
4. The occupant has obtained a temporary use permit from the township for use of the camper or recreational vehicle on the lot for a period of more than 14 consecutive days.

*Utility Connections.* Permanent utility connections to a camper or recreational vehicle, including gas, water, and sewer are prohibited in all districts of the Township. The use of extension cords across public access ways including roads and sidewalks is also prohibited.

### **Required Permits**

*Temporary Use Permit.* For those who are residing in a camper or recreational vehicle, for more than 14 days, a Temporary Use Permit must be issued to allow the extended occupation in a camper or recreational vehicle.

*Active Registration.* Any camper or recreational vehicle parked or occupied in the Township must have an up-to-date registration and insurance.

*Building and Zoning Permit.* For those who are residing in a camper or recreational vehicle while a principal structure is being improved or built, a building and zoning permit must be issued to prove an active construction or rehabilitation on the property.

### **Health & Sanitation**

*Condition and Maintenance.* All campers and recreational vehicles parked or being used for temporary occupancy in all districts must be in an operable condition and well maintained so as to be free from graffiti, broken windows and/or headlights, etc.

*Disposal of Waste.* Disposal of waste and sanitary sewer discharge may only occur at an approved facility. Processes used to dispose of waste must follow regulations provided by the Ashtabula County Health Department.

## **602.3 OUTDOOR STORAGE AND DISPLAY STANDARDS**

***Table 602.3A: Storage and Display Limits***

<b>Use Type</b>	<b>Location</b>	<b>Height Limit</b>	<b>Coverage Limit</b>	<b>Notes</b>
<b>Outdoor Storage</b>	Behind front building wall, comply with setbacks	15 feet	30% of lot	—
<b>Outdoor Display</b>	Comply with parking setback	—	15% of site	—
<b>Vehicles for sale/recreation</b>	Comply with parking setback	—	Exempt from coverage limits	—

### **Exceptions to Indoor Storage (LC, AC Districts):**

1. Lumber, building supplies, gardening supplies, plants, agricultural supplies (in fenced yards)
2. Vehicles for daily operations
3. Yard sales (maximum 3 days)
4. Large machinery/equipment (AC only)
5. Aircraft/related equipment (Airport District only)

### **I/OP District Additional Standards:**

1. Temporary outdoor storage in orderly manner permitted outside required yards
2. Maximum 10% of lot area
3. Maximum 15 feet height
4. Must be screened from residential uses

## **603 LANDSCAPING, FENCING, AND SCREENING**

The following standards apply to all development within the Township regardless of zoning district, unless specifically exempted. These general standards are intended to protect property values, ensure compatibility between different land uses, maintain public safety, preserve the Township's rural character, and establish basic development requirements that apply uniformly across all zoning districts.

### **603.1 FENCE AND SCREENING REQUIREMENTS**

#### ***Purpose and Scope***

The purpose of these fence provisions is to establish regulations controlling the use and type of fences, walls, and enclosures, for the assurance of safety and security, privacy, and cohesive and visually appealing community character.

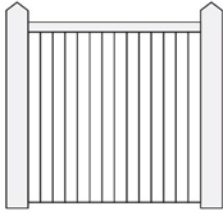
#### ***Fencing Definitions***

- A. **Solid Fence.** A fence designed to inhibit public view and having more than 50% of its vertical surface area closed to light and air.

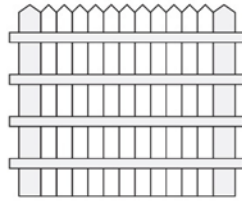
- a. **Board on Board or Alternating Board on Board.** A fence made of vertical one-inch boards or other durable material, supported by a frame of two-inch members and 4x4 posts.
- b. **Louver or Ventilating Fence.** A fence constructed from consecutive wooden slats or other durable, natural materials, arranged at an angle or oriented to allow airflow while deflecting light that strikes perpendicularly to its vertical plane.
- c. **Solid Picket Fence.** A fence constructed from upright boards measuring one inch by two inches (nominal size), or from another durable, natural material, with each board placed directly next to the other with no gaps between them. The top of the fence can be either pointed or flat.
- d. **Stockade or Palisade Fence.** A fence built from a series of large, pointed wooden stakes or other durable natural materials set upright side by side, with over half of its vertical surface area blocked from light or air.
- e. **Wall, Stone or Brick.** A solid fence constructed of stone or brick.

Figure 603.01A – Solid Fences

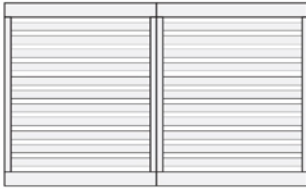
Board on Board



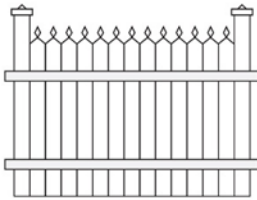
Alternating Board on Board



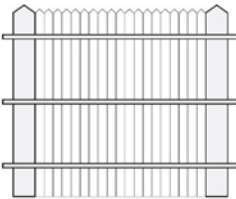
Louver or Ventilating Fence



Solid Picket Fence

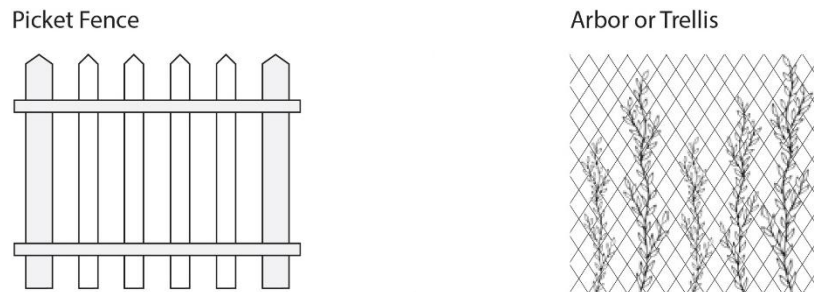


Stockade or Palisade Fence



- B. **Partially Open Fence.** A fence designed to offer a vertical visual separation. This fence is used where minimal screening is appropriate to visually separate areas or screen visually impactful uses. Partially open fences include:
- a. **Picket Fence.** A partially open fence made of upright wooden poles or slats. This fence may be an open fence if the space between the vertical boards is greater than the width of the boards.
  - b. **Arbor or Trellis.** A fence of latticework used as a screen or as a support for climbing plants.

Figure 603.01B – Partially Open Fences



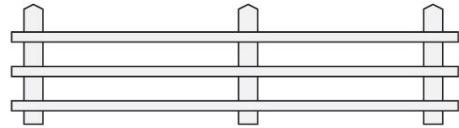
- C. **Open Fence.** A fence constructed for its functional, ornamental or decorative effect and, when viewed at right angles, having not less than 50% of its vertical surface area open to light and air. Permitted open ornamental fences are:
- a. **Chain Link Fence.** A fence usually made of metal, loops of wire interconnected in a series of joined links and including vinyl, plastic-coated or painted varieties.
  - b. **Smooth Rail, Split Rail, Milled Rail or Contemporary Rail Fence.** A rail fence made of horizontal wooden timbers or boards between upright posts may include black-painted or coated wire mesh for better containment, with openings at least 3" x 3" in a horizontal grid.
  - c. **Wrought Iron Fence.** A metal fence with decorative features or design. Wrought iron fences shall not have pointed ends exposed but may have finials with blunt ends.
  - d. **Retaining Wall.** A retaining wall is a structure constructed from wood, stone, brick, or other masonry materials, intended to support and retain higher ground adjacent to lower ground. This allows for two different elevations to exist side by side with a distinct vertical separation between them.
  - e. **Accent Fence.** A fence that is used solely for ornamental purposes and does not enclose or partially enclose an area.

Figure 603.01C – Open Fences

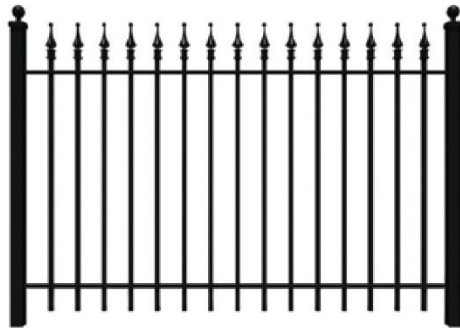
Chain Link Fence



Smooth Rail, Split Rail, Milled Rail or Contemporary Rail Fence



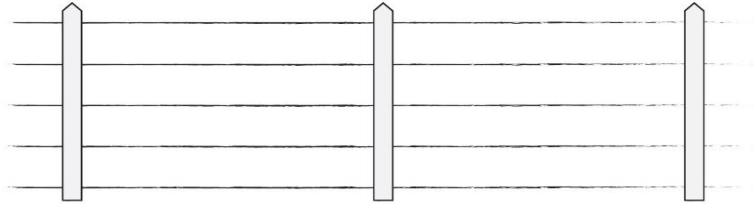
Wrought Iron Fence



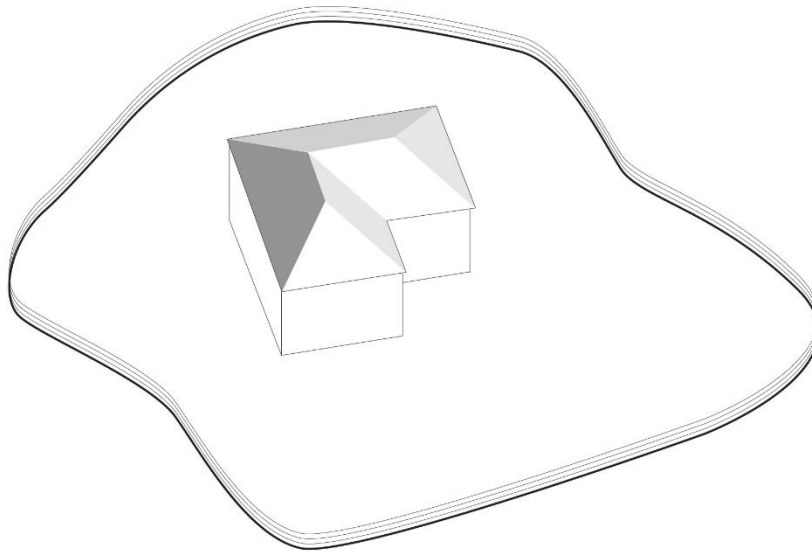
- D. **Security or Industrial Fences.** A metal wire fence equipped with barbed wire, razor wire, sharp points, or other attached devices with the intent of discouraging physical contact along its length.
- a. **Electrified Fence.** A fence or structure equipped with a device which emits an electrical charge/impulse/shock upon contact with another object, animal, or person, with the intent of discouraging physical contact along its length with the risk of burns or other physical harm.
  - b. **Radio Controlled Fence or Invisible Fence.** Use of insulated, low-voltage, underground wire to transmit a radio signal to a receiving device, typically for the purpose of confining pets or other animals to a property. This section shall not be construed as to prohibit the use of such barriers.

Figure 603.01D – Security or Industrial Fences

Electrified Fence



Radio Controlled Fence or Invisible Fence



***Regulations on Use***

- A. Fences, gates, walls, columns, pillars, or other similar structures shall not be constructed without a Zoning Permit and Zoning Inspector approval.
- B. No fence or enclosing wall shall exceed six (8) feet in height.
  - a. The height of a fence shall be measured from the established grade to the highest point of the fence.
  - b. Fence height may not be artificially increased through the use of mounding.
- C. No fence or enclosing wall shall be constructed in any platted no-build zone, regulatory floodway, floodway or drainage easement, or public right-of-way.
- D. Enclosed property shall remain accessible via a gate or opening.
- E. The property owner is responsible for ensuring the maintenance and repair of any fence, gate, wall, column, pillar, or similar structure located on their premises.
  - a. Furthermore, no fence, gate, wall, column, pillar, and other similar type structure shall be permitted in a state of disrepair.

- F. Permitted fencing types include:
- a. In front and rear yards:
    - i. Open fences;
    - ii. Partially open fences;
    - iii. Hedges; or
    - iv. Solid fences.
- G. Prohibited fencing types include:
- a. Electrified fencing;
  - b. Fences equipped with barbed wire; or
  - c. Fences equipped with razor wire; or
  - d. Fences equipped with any other sharp or dangerous devices which are attached with the express intent to discourage contact through physical harm.
- H. No such regulation herein shall be construed as to prohibit the appropriate use of fencing in agricultural settings.

*Table 603.1A: Yard Height Limits*

Element	Maximum Height	
	Front	Rear
Solid Fences and Walls	3 feet above grade	8 feet above grade
Open Fences- 50% open to visibility	4 feet above grade	8 feet above grade
Hedges and vegetation	6 feet above grade (must not impede vision per Section 603.4)	--

**Clarifications:**

1. Front yard is measured from the front property line (typically the street right-of-way) to the front building line
2. On corner lots, front yard height restrictions apply to all yards adjacent to streets

*Table 603.1B: Fence Setbacks*

The purpose of fence setbacks are to protect the health, safety, and general welfare of Harpersfield Township, particularly in respect to protection of property. Fence setbacks mitigate the risk of property encroachment and disputes regarding fence and screening construction. The following restrictions apply to all residential lots:

Yard	Minimum Fence Setback
Front	1 foot from ROW
Side	1 foot from property line
Rear	1 foot from property line

Shared fencing shall be permitted within the setback of an individual property owner, and shall not be along the parcel line, with the additional requirement that the two parties shall compose a shared fencing agreement and record such an agreement with the Zoning Inspector and Ashtabula County Recorder. Such agreement shall run with the property, and shall include plans for maintenance, landscaping, and dispute resolution.

***Screening Requirements for Reduced Commercial Setbacks***

Where a nonresidential use abuts a residential zoning district or residential use, the standard 60-foot setback may be reduced to a minimum of 30 feet if the Zoning Inspector approves appropriate screening that provides visual buffering and separation. Approved screening shall consist of one of the following:

1. **Masonry wall or solid fence:** Constructed of durable materials (brick, stone, decorative block, or wood), minimum 4 feet in height, maximum 8 feet in height, with no advertising or signage displayed. Fencing must be maintained in good condition and painted/stained if wood construction.
  
2. **Landscaped buffer strip:** Minimum 20-foot wide landscaped area planted with evergreen hedge, evergreen shrubs, or combination thereof, with minimum height of 4 feet at time of planting and expected mature height of 6-8 feet. Plants shall be staggered or arranged to provide year-round visual screening. Landscaping must be maintained and dead plants replaced within one growing season.
  
3. **Combination approach:** Combining fence/wall with landscape plantings to achieve effective screening while reducing individual component requirements.

All screening must be designed and located to avoid obstructing sight lines at intersections or driveways as required by Section 603.4. The Zoning Inspector may require adjustment of screening design or location to ensure traffic safety. Property owner is responsible for perpetual maintenance of required screening.

*Table 603.1C: Buffering Between Districts*

Applies when commercial districts abut R-1, R-2, or RC districts:

Buffer Type	Requirements
<b>Vegetative</b>	Dense native plantings, 6 feet high at occupancy, effective year-round  Tree spacing: maximum 12 feet on center, staggered pattern  Shrubs: closely spaced
<b>Non-living</b>	Opaque wall/fence with 15-foot landscaped area
<b>Mound/berm</b>	Maximum 3:1 slope

**603.2 INSTALLATION AND MAINTENANCE OF LANDSCAPING**

Landscaping requirements in this Resolution serve practical purposes including stormwater management, erosion control, visual screening between incompatible uses, and basic property maintenance. These standards are intended to establish minimum expectations while recognizing the Township's rural character and the practical limitations of property owners.

**Prohibited Plant Species:** The following invasive species are prohibited:

1. Callery/Bradford Pear (*Pyrus calleryana*)
2. Tree of Heaven (*Ailanthus altissima*)
3. Common Privet (*Ligustrum vulgare*), ban effective January 1, 2026.
4. All other plants listed in Rule 901:5-30-01 (A) of the Ohio Administrative Code

***Landscape Maintenance Requirements***

Property owners are responsible for maintaining landscaping in reasonable condition. This section applies to commercial and multi-family properties where landscaping has been required as part of site plan approval, buffering requirements, or other zoning conditions.

## A. Maintenance Obligations

Property owners shall maintain required landscaping in healthy and reasonably neat condition, including:

1. Regular watering, especially during establishment period
2. Mowing of lawn areas to reasonable height (generally under 8 inches in commercial areas)
3. Removal of dead plant material and debris
4. Control of noxious weeds that may affect adjacent properties
5. Basic pruning and care to maintain plant health

## B. Agricultural and Rural Residential Properties

These maintenance requirements do not apply to:

1. Active agricultural operations and farmland
2. Single-family and two-family residential properties, except where specific landscaping was required as a zoning condition
3. Wooded or naturally vegetated areas intentionally maintained in natural state

## ***Enforcement and Compliance***

### A. Violations

Violations of landscape installation or maintenance requirements are subject to enforcement procedures in Article 14 of this Resolution.

### B. Prior Approval and Assurances

For developments requiring Site Plan Review or significant landscape installations, the Zoning Inspector may require:

1. Submittal of a basic landscape plan showing proposed plantings and maintenance approach
2. Written assurances that landscaping will be installed and maintained
3. Installation schedule ensuring completion within one year or by next planting season

The Zoning Inspector has discretion to waive detailed landscape plan requirements for simple projects where basic compliance is evident.

## **604 LIGHTING STANDARDS**

### A. Purpose and Intent

The purpose and intent of these lighting standards is to:

- a. Promote safe and efficient nighttime lighting for commercial and residential uses'

- b. Minimize light trespass, glare, and sky-facing light pollution that affect neighboring properties, the rural environment, and pose ecological hazards;
- c. Preserve the rural character and nighttime environment of the Township;
- d. Ensure adequate illumination for commercial activities while protecting adjacent residential and agricultural land uses;
- e. Conserve energy and reduce unnecessary light pollution.

B. General Requirements

Table 604A: General Requirements

Standard	Requirement
Fixture type	Full-cutoff (unless exempt per Section 604(C))
Canopy fixtures (gas/service stations)	Fully recessed ceiling fixtures only
Maximum pole/fixture height	35 feet from average grade to top of fixture
Maximum light trespass at property line	0.5 horizontal foot-candles at residential/agricultural property lines; 2.0 horizontal foot-candles at commercial property lines
Residential area protection	No direct glare onto residential or agricultural properties, dwellings, or public roads
Shielding requirement	All fixtures shall prevent upward light and direct view of lamp/light source from adjacent properties and public rights-of-way
Glare control	<p>No fixture shall produce direct glare visible from adjacent properties or public rights-of-way</p> <p>Fixtures visible from residential or agricultural districts shall have appropriate shields or cutoff design</p> <p>Special attention required for protecting farmsteads and rural residences from commercial lighting</p>

C. Exemptions from Full-Cutoff Requirement

The following lighting types are exempt from the full-cutoff fixture requirement but must comply with all other applicable standards:

- a. **Architectural/Decorative Lighting:** Upward-directed architectural, landscape, or decorative lighting provided that:

- i. Fixtures are shielded or aimed so illumination is not visible above the roofline of the building or object being illuminated;
  - ii. Total wattage does not exceed 150 watts per fixture;
  - iii. Not located within 100 feet of residentially or agriculturally zoned property.
- b. **Flag/Monument Lighting:** Lighting for flags, statues, monuments, or similar features provided that:
  - i. Narrow beam fixtures are used (maximum 30-degree beam spread);
  - ii. Illumination does not extend beyond the object being lit;
  - iii. Fixtures are shielded to minimize glare.
- c. **Outdoor Recreational Facilities:** Athletic fields, ball diamonds, and similar facilities provided that:
  - i. Lighting is extinguished no later than 10:30 PM on weeknights and 11:30 PM on weekends;
  - ii. Fixtures include automatic shutoff controls or timers;
  - iii. Located more than 300 feet from residential dwellings or agricultural operations, or property owner provides written consent.
- d. **Temporary Lighting:** Construction lighting, emergency lighting for utilities or public safety, and seasonal/holiday decorative lighting (maximum 60 days per calendar year).
- e. **Required Safety Lighting:** FAA-required aviation lighting, ODOT-required traffic control lighting, or other lighting required by federal or state law.
- f. **Agricultural Operations:** Lighting for agricultural operations including barns, equipment storage, and animal facilities is exempt from these standards.

D. Submission Requirements

Prior to approval of a development plan, applicant shall submit:

- a. **Lighting Plan** showing:
  - i. Location of all proposed fixtures with mounting heights
  - ii. Type and wattage of fixtures
  - iii. Direction of illumination
  - iv. Light trespass measurements at property lines
  - v. Distance to nearest residential dwelling or agricultural operation
- b. **Fixture Information** including:
  - i. Manufacturer specifications/cut sheets
  - ii. Full-cutoff certification or exemption justification
  - iii. Lamp type and lumen output
  - iv. Color temperature for LED fixtures
- c. **Operating Schedule:** Hours of operation and lighting control methods

E. Compliance and Maintenance

- a. Property owner shall maintain lighting in compliance with approved plans and these standards
- b. Damaged, misaligned, or non-functioning fixtures shall be repaired or replaced within 30 days
- c. Zoning Inspector may require remedial measures for non-compliant lighting creating excessive glare or light trespass
- d. Addition of lighting fixtures after original approval requires zoning certificate amendment

F. Non-Conforming Lighting

- a. Lighting installed prior to [effective date] that does not comply with these standards may continue as legal non-conforming
- b. Non-conforming lighting shall be brought into compliance upon:
  - i. Expansion of parking area by 50% or more
  - ii. Building addition exceeding 50% of existing building footprint
  - iii. Change of use requiring Site Plan Review
- c. Replacement of non-conforming fixtures: If more than 50% of fixtures are replaced within any 24-month period, all lighting shall comply with current standards

**605 OPERATIONAL AND PERFORMANCE STANDARDS**

Certain industrial, commercial, and even residential activities can create objectionable conditions that affect neighboring properties and public health, safety, and welfare. These performance standards establish maximum acceptable levels for noise, vibration, emissions, and other potential nuisances, ensuring that land uses do not create detrimental impacts beyond property boundaries.

605.1 Performance Standards for Objectionable or Noxious Uses

**A. Noise Standards**

Excessive noise can disrupt residential tranquility, agricultural operations, and the rural character of the Township. All activities shall comply with the following maximum noise levels measured at property lines:

*Table 603.8A: Maximum Allowable Noise Levels*

Measurement Location	Maximum Noise Level
At any property line	80 decibels (dBA)

At nearest residential district boundary or dwelling	60 decibels (dBA)
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**Daytime Exception:** Between 7:00 AM and 6:00 PM, Monday through Saturday, noise levels may equal prevailing traffic noise levels where traffic noise exceeds the standards above. This exception recognizes that daytime commercial activity may occur in areas with existing traffic noise.

**Exemptions from Noise Standards:**

1. Agricultural operations including grain drying, livestock operations, and farm equipment operation
2. Emergency vehicles and equipment
3. Temporary construction activities between 7:00 AM and 8:00 PM on weekdays
4. Outdoor recreational activities at approved facilities
5. Public works maintenance activities
6. Legally permitted outdoor events or festivals

**B. Vibration Standards**

Ground vibrations from industrial equipment, blasting operations, heavy machinery, or pile driving shall not be perceptible without instruments beyond the zoning district boundary in which the activity occurs. Where vibration-producing activities abut residential or agricultural districts, additional buffering or operational restrictions may be required.

**C. Prohibited Objectionable Conditions**

The following conditions are prohibited on all properties in all zoning districts as detrimental to public health, safety, welfare, or property values:

1. **Flammable or Explosive Materials:** Inadequately protected storage or handling of flammable liquids, combustible materials, or explosive substances in violation of Ohio Fire Code or applicable federal regulations.
2. **Environmental Hazards:**
  - a. Radioactive materials or emissions except as licensed and regulated by appropriate authorities
  - b. Air pollution or emissions exceeding Ohio Environmental Protection Agency (OEPA) standards
  - c. Water pollution or contamination of surface water or groundwater
  - d. Hazardous waste generation, storage, or disposal not in compliance with OEPA and EPA regulations
3. **Light and Glare:** Light or glare from operations, welding, or other sources that is directly visible from any street or from property in non-manufacturing districts. This does not apply

to vehicular traffic or properly shielded outdoor lighting complying with Section 602.7.

4. **Erosion and Sedimentation:** Soil erosion that carries sediment, chemicals, or other objectionable substances onto adjacent properties, into streams or drainage ways, or onto public rights-of-way. All land disturbance shall comply with Township stormwater management regulations and Ohio EPA erosion control requirements.
5. **Odors:** Emission of odorous gases, fumes, dust, or other airborne particulate matter that creates a public nuisance or affects public health or general welfare. This does not apply to normal agricultural operations including livestock facilities and manure spreading.
6. **Electromagnetic Interference:** Electromagnetic radiation or interference not in compliance with Federal Communications Commission (FCC) regulations or that interferes with neighboring electronic equipment, communications systems, or medical devices.
7. **Illegal Discharges:** Discharge of sewage, industrial waste, contaminated water, or other pollutants to sanitary sewer systems, streams, drainage systems, or directly to ground in violation of applicable regulations or without required permits.

#### **D. Enforcement and Remediation**

1. The Zoning Inspector or Board of Trustees may require immediate cessation of activities creating objectionable conditions and may require submission of a remediation plan prepared by qualified professionals.
2. Continued violation may result in citation, fines, or legal action to abate the nuisance.
3. Property owners are encouraged to contact appropriate regulatory agencies (OEPA, EPA, Ohio Department of Health) for guidance on compliance.

#### 605.2 Junk and Outdoor Storage Prohibition

The outdoor storage or accumulation of junk, inoperative vehicles, disabled machinery, scrap materials, or debris creates visual blight, attracts vermin, poses safety hazards, and is detrimental to property values and the rural character of the Township. Such storage is prohibited on all properties except within approved junkyards operating under valid permits.

For purposes of this section:

1. **Junk** includes discarded materials, parts, scrap metal, appliances, furniture, or other items that are no longer functional or in usable condition
2. **Disabled vehicles** means motor vehicles that are inoperative, unlicensed, or lacking current registration for more than 30 consecutive days

3. **Inoperative machinery** includes farm equipment, construction equipment, or other machinery that is non-functional or abandoned

**Exemptions:** The following are not considered violations of this section:

1. One unlicensed or inoperative vehicle stored in an enclosed building or behind the principal building, screened from public view
2. Farm equipment and machinery actively used in agricultural operations, stored on properties where farming activities occur
3. Materials and equipment actively being used in permitted construction projects with valid building permits
4. Antique or collector vehicles properly stored and maintained as part of a personal collection

**605.3 REFUSE COLLECTION**

<b>Requirement</b>	<b>Standard</b>
<b>Enclosure</b>	Three sides with solid wall/fence, minimum 4 feet high
<b>Exception</b>	When within enclosed building
<b>Additional Requirements</b>	No hazardous materials without OEPA approval Flammable materials in closed, impervious containers Additional screening in residential districts

**Table 605.3A: Enclosure Standards**

<b>District</b>	<b>Enclosure Height</b>	<b>Additional Requirements</b>
LC, AC, RC, AP, I/OP	Minimum 6 feet (trash), 4 feet (other)	Solid wall/fence on all sides with solid gate Minimum 1 foot higher than tallest container Screen view from roads and adjacent properties Materials: wood, brick, decorative concrete, split face block, or stone Minimum 5 feet from property line

**606 SPECIFIC USE STANDARDS**

**601.1 DWELLING UNIT CONVERSIONS**

Residences may be converted to accommodate additional dwelling units only when:

1. Compliant with all applicable codes and regulations; and
2. Permitted by district regulations; and
3. Lot area and floor area per unit meet district requirements for new construction
4. Yard dimensions meet district requirements

**602.3 Drive-Up Windows**

1. Comply with vehicle stacking requirements (Section 1204)
2. Minimize adverse impact on adjacent properties through:
  - o Location and arrangement
  - o Enhanced landscaping/screening (as determined by Zoning Administrator)
  - o Controlled lighting and speaker sound

**607 TEMPORARY USES AND STRUCTURES**

Temporary uses serve legitimate short-term purposes such as real estate sales, construction support, seasonal retail, and community activities. However, temporary uses that continue indefinitely can create code compliance issues, undermine permanent development standards, and affect neighboring properties. These regulations establish clear timeframes and requirements for temporary uses while providing reasonable flexibility for legitimate temporary activities.

**A. Temporary Use Permits Required**

Except as specifically exempted in Section 603.9.C, temporary use permits are required for all temporary structures and temporary commercial activities. Applications shall be submitted to the Zoning Inspector and shall include a site plan showing the proposed location, duration of use, parking arrangements, and compliance with applicable standards.

***Table 607A: Temporary Use Permit Standards***

<b>Use Type</b>	<b>Initial Duration</b>	<b>Extensions Available</b>	<b>Specific Requirements</b>
Real estate sales offices (subdivision sales)	1 year	Two 6-month extensions (18 months maximum)	No living accommodations permitted; Must be removed upon substantial completion of sales or permit expiration; Parking and signage must comply
Construction buildings and equipment storage	1 year	6-month extensions available if active construction continues	Must be removed within 30 days of construction completion or permit expiration; Site restoration required

Temporary retail sales (plants, produce, seasonal goods)	2 consecutive weeks per occurrence	Maximum 3 occurrences per year per lot	Commercial districts only; Permit must be prominently displayed; Not required for produce grown on the subject property; Parking and access must comply
Garage/yard sales (individual property owner)	3 consecutive days per occurrence	Once per 12-month period	No permit required if signs and parking comply with Section 602; Limited to household goods
Garage sales (organized/fundraising events)	3 consecutive days per occurrence	Twice per 12-month period	Permit required; Signs and parking must comply with Section 602; Must be for charitable, religious, or community organization
Seasonal Christmas tree sales	45 days (Thanksgiving through Christmas)	No extensions	Commercial or agricultural districts only; Must not obstruct sight triangles; Removed within 7 days after Christmas
Temporary special events/festivals	Up to 3 days per event	Case-by-case basis	Additional Township approvals may be required; Must address parking, access, restrooms, and public safety
Local Agricultural Off-Premise Retail Stand	May 1 through October 31, annually	No extensions	Annual permit required; Maximum dimensions of 8' x 8' x 8'; Must not obstruct sight triangles; Setback 10 feet from road edge or right-of-way, whichever is greater; 3 off-road spaces with safe ingress/egress; No generators; One sign permitted, 16 sq. ft., affixed to stand; Licenses and Permits Displayed; Removed within 7 days after permit period.

## **B. General Requirements for All Temporary Uses**

1. **Permit Display:** Temporary use permits shall be prominently displayed at the site at all times during the permitted activity.
2. **Utilities and Safety:** Temporary structures shall comply with applicable building and fire codes. Electrical, water, and sanitary facilities shall be provided as necessary and in compliance with applicable regulations.
3. **Parking and Access:** Adequate off-street parking shall be provided. Temporary uses shall not obstruct traffic flow, sight triangles, or emergency access.
4. **Removal and Restoration:** All temporary structures, signs, and materials shall be removed within 7 days following permit expiration unless an extension has been granted. Property shall be restored to its previous condition.
5. **Compliance:** Temporary uses must comply with all applicable zoning requirements including setbacks, parking, signs, and performance standards unless specific exceptions are granted.

## **C. Activities Not Requiring Temporary Use Permits**

The following activities do not require temporary use permits:

1. Individual garage/yard sales meeting the criteria in Table 607A (once per 12 months, 3 days maximum)
2. Sale of agricultural products grown on the subject property by the property owner/operator
3. Temporary construction trailers for projects with valid building permits
4. Holiday decorative displays on residential property
5. Emergency response equipment and facilities

## **D. Revocation**

Temporary use permits may be revoked by the Zoning Inspector for violations of permit conditions, zoning regulations, or creation of public nuisances or safety hazards. Upon revocation, all activities and structures shall be removed within 48 hours.

# **ARTICLE 7 – NONCONFORMITIES**

## **700 PURPOSE**

Within the districts established by this Resolution; lots, uses of land, structures, and uses of structures and land in combination will exist which were lawful but are no longer lawful when this

Resolution takes effect. The legitimate interest of those who lawfully established these nonconformities are herein recognized by providing for their continuance, subject to regulations limiting their completion, restoration, reconstruction, extension, and substitution. Furthermore, nothing contained in this Resolution shall be construed to require any change in the layout, plans, construction, size or use of any lot, structure, or structure and land in combination, for which a zoning permit became effective prior to the effective date of this Resolution, or any amendment thereto. Nevertheless, while it is the intent of this Resolution that such nonconformities be allowed to continue until removed, they should not be encouraged to survive. Therefore, no nonconformity may be moved, extended, altered, expanded, or used as grounds for any other use(s) or structure(s) prohibited elsewhere in the district without the approval of the Board of Zoning Appeals, except as otherwise specifically provided for in this Resolution.

### **701 USES UNDER CONDITIONAL USE PROVISIONS NOT NONCONFORMING USES**

Any use which is permitted as a conditional use in a district under the terms of this Resolution:

1. Shall not be deemed a nonconforming use in such district
2. Shall without further action be considered a conforming use

### **702 INCOMPATIBILITY OF NONCONFORMITIES**

#### Declaration

Nonconformities are declared by this Resolution to be incompatible with permitted uses in the districts in which such uses are located.

#### Prohibited Extensions and Enlargements

A nonconforming use shall not be extended or enlarged after passage of this Resolution, including:

1. Nonconforming use of a structure
2. Nonconforming use of land
3. Nonconforming use of a structure and land in combination

#### Specific Prohibitions:

1. Attachment on a building or premises of additional signs intended to be seen from off the premises
2. Addition of other uses of a nature which would be generally prohibited in the district in which such use is located

### **703 AVOIDANCE OF UNDUE HARDSHIP**

### Purpose

To avoid undue hardship, nothing in this Resolution shall be deemed to require a change in the plans, construction, or designated use of any building meeting the following criteria:

### Protected Construction

Construction on which:

1. Actual construction was lawfully begun prior to the effective date of adoption or amendment of this Resolution
2. Actual building construction has been carried on diligently

### Definition of Actual Construction

Actual construction is hereby defined to include:

1. The placing of construction materials in permanent position and fastened in a permanent manner
2. Demolition or removal of an existing building that has been substantially begun preparatory to rebuilding, provided that:
  - Such demolition or removal shall be deemed to be actual construction
  - The work shall be carried out diligently

## **704 CERTIFICATES FOR NONCONFORMING USES**

### Issuance Authority

The Zoning Administrator may issue a certificate:

1. Upon his own initiative, or
2. Upon the request of any owner

### Scope of Certification

Certificate may be issued for:

1. Any lot
2. Any structure
3. Any use of land
4. Any use of structure
5. Any use of land and structure in combination

### Certificate Contents

The certificate shall certify and specify:

1. That the lot, structure, or use is a valid nonconforming use
2. The reason why the use is a nonconforming use, including:
  - a. A description of the extent and kind of use made of the property in question
  - b. The portion of the structure or land used for the nonconforming use
  - c. The extent that dimensional requirements are nonconforming

#### Purpose and Administration

1. **Purpose:** To protect the owners of lands or structures that are or become nonconforming
2. **Fee:** No fee shall be charged for such a certificate
3. **Record Keeping:**
  - a. One copy of the certificate shall be returned to the owner
  - b. One copy shall be retained by the Zoning Administrator
  - c. The Zoning Administrator shall maintain as a public record a file of all such certificates

### **705 SUBSTITUTION OF NONCONFORMING USES**

#### General Requirements

1. No structural alterations shall be made, except as required by enforcement of other codes or ordinances
2. Changes require appeal to and approval by the Board of Zoning Appeals

#### Permitted Changes

Any nonconforming use may be changed to:

1. Another nonconforming use of the same classification, or
2. A nonconforming use of a less intensive classification, or
3. Any use where the Board shall find that the use proposed for substitution is equally appropriate or more appropriate to the district than the existing nonconforming use

#### Board Authority and Conditions

In permitting such change, the Board may:

1. Require that additional conditions and safeguards be met
2. Such requirements shall pertain as stipulated conditions to the approval of such change
3. Failure to meet such conditions shall be considered a punishable violation of this Resolution

### Restriction on Subsequent Changes

Whenever a nonconforming use has been changed to a less intensive use or becomes a conforming use such use shall not thereafter be changed to a more intensive use

## **706 SINGLE NONCONFORMING LOTS OF RECORD**

### Applicability

In any district in which single-family dwellings are permitted:

### Permitted Construction

A single-family dwelling and customary accessory buildings may be erected on any single lot of record at the effective date of adoption or amendment of this Resolution.

### Lot Requirements

Such lot must meet the following criteria:

1. Be in separate ownership
2. Not be of continuous frontage with other lots in the same ownership

### Dimensional Relief

This provision shall apply even though such lot fails to meet the requirements for:

1. Area, or
2. Width, or
3. Both area and width that are generally applicable in the district.

### Required Compliance

1. Yard dimensions and requirements other than those applying to area or width, or both, of the lot shall conform to the regulations for the district in which such lot is located
2. Variances from requirements listed in Article 5 of this Resolution other than lot area or lot width shall be obtained only through action of the Board of Zoning Appeals as provided in Section 901 through 911

## **707 NONCONFORMING LOTS OF RECORD IN COMBINATION**

### Applicability

If two or more lots or a combination of lots and portions of lots meet the following criteria:

1. With continuous frontage
2. In single ownership
3. Of record at the time of passage or amendment of this Resolution

4. All or part of the lots with no buildings do not meet the requirements established for lot width and area

#### Treatment as Undivided Parcel

The lands involved shall be considered to be an undivided parcel for the purposes of this Resolution.

#### Restrictions

No portion of said parcel shall be:

1. Used or sold in a manner which diminishes compliance with lot width and area requirements established by this Resolution
2. Divided in any manner which creates a lot with a width or area below the requirements stated in this Resolution

### **708 NONCONFORMING USES OF LAND**

Where, at the time of adoption of this Resolution, lawful uses of land exist which would not be permitted by the regulations imposed by this Resolution, the uses may be continued so long as they remain otherwise lawful, provided:

- a. No such nonconforming uses shall be enlarged or increased, nor extended to occupy a greater area of land than was occupied at the effective date of adoption or amendment of this Resolution;
- b. No such nonconforming uses shall be moved in whole or in part to any portion of the lot or parcel other than that occupied by such uses at the effective date of adoption or amendment of this Resolution;
- c. If any such nonconforming uses of land are discontinued or abandoned for more than two (2) years (except when government action impedes access to the premises), any subsequent use of such land shall conform to the regulations specified by this Resolution for the district in which such land is located;
- d. No additional structure not conforming to the requirements of this Resolution shall be erected in connection with such nonconforming use of land.

### **709 NONCONFORMING STRUCTURES**

Where a lawful structure exists at the effective date of adoption or amendment of this Resolution that could not be built under the terms of this Resolution by reason of restrictions on area, lot coverage, height, yards, its location on the lot, bulk, or other requirements concerning the structure, such structure may be continued so long as it remains otherwise lawful, subject to the following provisions:

- a. No such nonconforming structure may be enlarged or altered in a way which increases its non conformity, but any structure or portion thereof may be altered to decrease its nonconformity;

- b. Should such nonconforming structure or nonconforming portion of a structure be destroyed by any means, it shall not be reconstructed except in conformity with the provisions of this Resolution;
- c. Should such structure be moved for any reason for any distance whatever, it shall thereafter conform to the regulations for the district in which it is located after it is moved.
- d. Recreational vehicles, mobile homes and trailers as defined by Article 2 of this Resolution (excepting manufactured homes as defined by this Resolution) are not structures, and Sections 709 and 710 of this Resolution do not apply.

**710 NONCONFORMING USES OF STRUCTURES OR OF STRUCTURES AND LAND IN COMBINATION.**

If a lawful use involving individual structures, or of a structure and land in combination, exists at the effective date of adoption or amendment of this Resolution that would not be allowed in the district under the terms of this Resolution, the lawful use may be continued so long as it remains otherwise lawful, subject to the following provisions:

- a. No existing structure devoted to a use not permitted by this Resolution in the district in which it is located shall be enlarged, extended, constructed, reconstructed, moved, or structurally altered except in changing the use of the structure to a use permitted in the district in which it is located;
- b. Any nonconforming use may be extended throughout any parts of a building which were manifestly arranged or designed for such use at the time of adoption or amendment of this Resolution, but no such use shall be extended to occupy any land outside such building;
- c. If no structural alterations are made, any nonconforming use of a structure or structure and land in combination, may, upon appeal to the Board of Zoning Appeals, be changed to another nonconforming use provided that the Board of Zoning Appeals shall find that the proposed use is equally appropriate or more appropriate to the district than the existing nonconforming use. In permitting such change, the Board of Zoning Appeals may require appropriate conditions and safeguards in accord with other provisions of this Resolution;
- d. Any structure, or structure and land in combination, in or on which a nonconforming use is superseded by a permitted use, shall thereafter conform to the regulations for the district, and the nonconforming use may not thereafter be resumed;
- e. When a nonconforming use of a structure, or structure and land in combination, is discontinued or abandoned for more than two (2) years (except when government action impedes access to the premises), the structure, or structure and land in combination, shall not thereafter be used except in conformity with the regulations of the district in which it is located;
- f. Where nonconforming use status applies to a structure and land in combination, removal or destruction of the structure shall eliminate the nonconforming status of the land.

**711 TERMINATION OF NONCONFORMING USES.**

**712 TERMINATION OF USE THROUGH DISCONTINUANCE.**

When any nonconforming use is discontinued or abandoned for more than two (2) years, any new use shall not thereafter be used except in conformity with the regulations of the district in which it

is located, and the nonconforming use may not thereafter be resumed. The intent to continue a nonconforming use shall not be evidence of its continuance.

### **713 TERMINATION OF USE BY DAMAGE OR DESTRUCTION.**

In the event that any nonconforming building or structure is destroyed by any means to the extent of more than fifty (50) percent of the cost of replacement of such structure, exclusive of foundation, it shall not be rebuilt, restored, or reoccupied for any use unless it conforms to all regulations of this Resolution. When such a nonconforming structure is damaged or destroyed to the extent of fifty (50) percent or less of the replacement cost, no repairs or rebuilding shall be permitted except in conformity with all applicable regulations of this Resolution and the following conditions:

- a. A Zoning Permit pertaining to such restoration shall be applied for and issued within one (1) year of such destruction. Rebuilding to be completed within two (2) years of the date of securing the zoning permit in accordance to Article 14
- b. Such restoration shall not cause a new nonconformity, nor shall it increase the degree of nonconformance or noncompliance existing prior to such damage or destruction.

### **714 REPAIRS AND MAINTENANCE.**

On any nonconforming structure or portion of a structure containing a nonconforming use, work may be done on ordinary repairs, or on repair or replacement of non-bearing walls, fixtures, wiring, or plumbing, provided that the cubic content existing when it became nonconforming shall not be increased. Nothing in this section shall be deemed to prevent the strengthening or restoring to a safe condition of any building or part thereof declared to be unsafe by any official charged with protecting the public safety, upon order of such official. Where appropriate, a building permit for such activities shall be required.

## **ARTICLE 8 – PROCEDURES AND REQUIREMENTS FOR CONDITIONAL USE PERMITS; SUBSTANTIALLY SIMILAR USES; ACCESSORY USES**

### **800 REGULATION OF CONDITIONAL USES**

The provisions of Article 8 of this Resolution apply to the location, development and maintenance of any and all conditional uses.

### **801 PURPOSE**

In recent years, the characteristics and impacts of an ever-increasing number of new and unique uses, together with the broadening of numerous conventional uses, have fostered the development of more flexible regulations designed to accommodate these activities in a reasonable and equitable manner, while safeguarding both the property rights of all individuals and the health, safety, and general welfare of the community. Toward these ends, it is recognized that this Resolution should provide for more detailed evaluation of each use conditionally permissible in a specific district with respect to such considerations as location, design, size, method(s) of operation, intensity of use, public facilities requirements, and traffic generation. Accordingly, conditional use permits shall conform to the procedures and requirements of Sections 802 through 810 of this Resolution.

### **802 CONTENTS OF CONDITIONAL USE PERMIT APPLICATION**

Any owner, or agent thereof, of property for which a conditional use is proposed shall make an application for a conditional use permit by filing it with the Zoning Administrator, who shall within seven days transmit it to the Board of Zoning Appeals. Such application at a minimum shall contain the following information:

- a. Name, address and phone number of the applicant.
- b. Legal description of the property and proof of ownership;
- c. Zoning district.
- d. Description of existing use(s) and the existing site conditions.
- e. Description of proposed conditional use.
- f. A plan of the proposed site for the conditional use showing the location of all buildings, parking and loading areas, streets and traffic accesses, open spaces, refuse and service areas, utilities, signs, yards, landscaping features, and such other information as the Board may require.
- g. A narrative statement discussing the compatibility of the proposed use with the existing uses of adjacent properties and with the comprehensive plan to include an evaluation of the effects on adjoining properties of such elements as traffic circulation, noise, glare, odor, fumes, and vibration and a statement as to how the proposal is consistent with the criteria in this Article.
- h. A list containing the names and mailing addresses of all owners of property within five hundred (500) feet of the property in question.
- i. A fee as established by Resolution.

- j. A narrative addressing each of the applicable criteria contained in Section 803.

### **803 GENERAL STANDARDS FOR ALL CONDITIONAL USES**

In addition to the specific requirements for conditionally permitted uses as specified in Section 804, the Board shall review the particular facts and circumstances of each proposed use in terms of the following standards and shall find adequate evidence showing that such use at the proposed location:

- a. Is in fact a conditional use as established under the provisions of Article 8 and appears on the Schedule of District Regulations adopted for the zoning district involved.
- b. Will be in accordance with the general objectives, or with any specific objective, of the Township's comprehensive plan and/or the zoning ordinance.
- c. Will be designed, constructed, operated, and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and that such use will not change the essential character of the same area.
- d. Will not be hazardous or disturbing to existing or future neighboring uses.
- e. Will be served adequately by essential public facilities and services such as highways, streets, police and fire protection, drainage structures, refuse disposal, water and sewer, and schools; or that the persons or agencies responsible for the establishment of the proposed use shall be able to provide adequately any such services.
- f. Will not create excessive additional requirements at public cost for public facilities and services and will not be detrimental to the economic welfare of the community.
- g. Will have vehicular approaches to the property which shall be so designed as not to create an interference with traffic on surrounding public thoroughfares.
- h. All permitted installations shall be kept in a neat and orderly condition so as to prevent injury to any single property, any individual, or to the community in general.
- i. Will have the design, location, and surface of the parking area subjected to approval of the Board of Zoning Appeals so as to reduce congestion, promote safety, and to reduce the impact on the surrounding neighborhood.
- j. Will have all permanent buildings constructed and designed so as to conform with the setback and building design of existing uses in the district.

When evaluating applications utilizing the above criteria, the Board of Zoning Appeals shall judge the appropriateness of the proposed conditional use based upon its anticipated impacts given the scope of the proposed use on the subject site understanding that the Township has already accepted impacts normally associated with such a conditional use when the use was listed as a conditional use in the zoning district.

### **804 SPECIFIC CRITERIA FOR CONDITIONAL USES**

The following are specific conditional use criteria and requirements for those uses conditionally permitted in this Resolution as provided for in the Conditional Uses Schedule of District Regulations. Nothing in this Section shall prohibit the Board of Zoning Appeals from prescribing reasonable supplementary conditions and safeguards in addition to these requirements in accordance with Article 8.

804.1 SCHEDULE OF REQUIREMENTS

**Table 804.1A: Operating Hours Restrictions**

<b>Use Type</b>	<b>Prohibited Hours</b>	<b>District</b>
<b>Amusement Enterprises</b>	Midnight - 7:30 AM	LC
<b>Commercial Recreation - Indoor</b>	Midnight - 7:30 AM	LC
<b>Commercial Recreation - Outdoor</b>	Midnight - 7:30 AM	LC, AC, I/OP
<b>Firearm Ranges (Indoor/Outdoor)</b>	9:00 PM - 9:00 AM	LC, RC
<b>Go-Cart Track</b>	9:00 PM - 9:00 AM	RC
<b>Miniature Golf/Sports Facilities</b>	Midnight - 7:30 AM	LC, AC
<b>Modular Home Sales Office</b>	10:00 PM - 7:00 AM	I/OP, I/OP-NW
<b>Retail w/ Manufacturing</b>	Midnight - 7:30 AM	LC

<b>Table 804.1B: Major Activity Hours Restrictions Use Type</b>	<b>Prohibited Hours</b>	<b>Exception</b>
AP Sales and Service	Midnight - 6:00 AM	Emergency response per Zoning Administrator
Construction Equipment Sales	Midnight - 6:00 AM	Emergency response per Zoning Administrator
Contractor's Office/Yards	Midnight - 6:00 AM	Emergency response per Zoning Administrator
Government Service Yards	Midnight - 6:00 AM	Emergency response per Zoning Administrator
RV/Boat/Modular Home Sales	Midnight - 6:00 AM	Emergency response per Zoning Administrator

**Table 804.1C Setback and Distance Requirements**

<b>Use Type</b>	<b>Requirement</b>	<b>Distance</b>
<b>Canoe Livery</b>	Canoe storage from property line	Min. 50 ft
<b>Cemetery - Buildings</b>	From property line	Min. 100 ft
<b>Cemetery - Graves/burial lots</b>	From property line	Min. 50 ft
<b>Firearm Ranges</b>	Target areas from property line	Min. 750 ft
<b>Go-Cart Track</b>	From Residential District	Min. 500 ft
	Spectator fence from track edge	Min. 10 ft
	Sound barrier from spectator fence	Max. 50 ft
<b>Heliport (LC)</b>	From Residential District	Min. 500 ft
	From occupied structure	Min. 200 ft
<b>Heliport (AC)</b>	All structures from property lines	Min. 100 ft
<b>Radio/TV Towers</b>	From property lines	Min. 100 ft or tower height (whichever greater)
<b>Off-Premise Signs (&gt;100 sf)</b>	From road right-of-way	Min. 20 ft
	From property line	Min. 50 ft

**Table 804.1D: Cemetery Requirements**

<b>Standard</b>	<b>Requirement</b>
Minimum site size	25 acres
Building setback	100 ft from property line
Grave/burial lot setback	50 ft from property line
Access requirement	Direct access to major thoroughfare

**Table 804.1E: Bed & Breakfast Standards**

<b>Standard</b>	<b>Requirement</b>
Maximum sleeping rooms	4
Maximum adults per room	2
Maximum children (<12 yrs)	5 persons total per room
Maximum stay	1 continuous week
Maximum guests served meals	16
Sign size	4 sq ft (1 sign)
Parking spaces	1 per guest room + 2 extra

**Table 804.1F: Canoe Livery Standards**

<b>Standard</b>	<b>Requirement</b>
Maximum canoes stored outdoors	24
Outdoor storage method	On racks only
Storage setback	Min. 50 ft from property line
Equipment storage	Enclosed buildings only

**Table 804.1G: Go-Cart Track Requirements**

<b>Standard</b>	<b>Specification</b>
Spectator fence height	4 ft
Spectator fence setback	Min. 10 ft from track edge
Sound barrier height	6 ft
Sound barrier location	Max. 50 ft from spectator fence
Sound barrier material	Non-transparent
Track surface	Concrete or asphalt
Distance from Residential District	Min. 500 ft

**Table 804.1H: Off-Premise Sign Regulations**

<b>Sign Type</b>	<b>Max Area</b>	<b>Max Height</b>	<b>Setbacks</b>	<b>Spacing</b>
Interstate/Primary Highway	1,200 sq ft	35 ft	Per district	500 ft from other signs
100-300 sq ft	300 sq ft	35 ft	20 ft from ROW, 50 ft from property line	500 ft from other signs

**Additional Requirements:**

1. Interstate/Primary signs require valid Ohio Revised Code 5516 permit
2. 100-300 sf signs only on Major State Collectors, Minor Collectors, or Major Local Collectors
3. Supporting structures must be landscaped

**Table 804.1I: Modular Home Sales Office - Principal Building Requirements**

<b>Standard</b>	<b>Specification</b>
Minimum floor area	1,000 sq ft
Footer size	6" x 14" minimum
Wall minimum	6"
Footer depth	Min. 36" below grade
Public restrooms	2 (M/W), handicap accessible
Utilities required	Heat, plumbing, underground electricity
Accessibility	Handicap accessible

**Table 804.1J: Model Home Display Standards**

<b>Standard</b>	<b>Specification</b>
Maximum models per acre	1
Minimum side distance	25 ft
Minimum front/back distance	50 ft
Minimum length	38 ft
Minimum width	26 ft

Minimum roof pitch	4/12 (double-pitched)
Minimum roof overhang	12" (excluding gutters)
Work vehicle parking limit	5 working days

**Table 804.1K: Truck Stop Requirements (AC District)**

Standard	Specification
Minimum project size	10 acres
Disabled vehicle parking limit	48 hours

## 804.2 CONDITIONAL USE-SPECIFIC STANDARDS

### **1. Adult Entertainment (I/OP-NW District)**

See Section 1102

### **2. Amusement Arcades (RC, LC, AC Districts)**

See Section 1101

### **3. Amusement Enterprises (excluding Theater) (LC, AC Districts)**

**Hours:** See Table 804.1A

#### **Additional Requirements:**

- a. Primary access to major state, major local, or minor collector thoroughfare per County Major Thoroughfare Plan
- b. LC District only: Locate adjacent to parks and non-residential uses (schools, shopping) for joint parking; truck parking limited to 24 hours with safe design for traffic movement; no truck storage on site

### **4. Antique Sales (LC District)**

- a. Truck parking limited to 24 hours with safe design; no truck storage on site

### **5. AP Sales and Service (AP District)**

**Hours:** See Table 804.1B

#### **Additional Requirements:**

- a. Non-sale inventory stored to avoid nuisance/eyesore
- b. Display items maintained neatly; junk and dilapidated vehicles prohibited; display base must be aggregate, concrete, or asphalt (not grass/dirt)

- c. Lighting restricted to property illumination to avoid nuisance
- d. Screening per Section 603 to restrict roadway/residential views

**6. Automobile Commercial Parking (LC, AC Districts)**

See Article 12

**7. Barber/Beauty Shops (R-1, R-2 Districts)**

See Subsection 1106.3

**8. Bed & Breakfast Home (R-1, RC, LC, AC, PUD Districts)**

**Standards:** See Table 804.1E

**Additional Requirements:**

- a. Fire code compliance required with certification
- b. Fire exit instructions posted in each room
- c. One sign (4 sq ft max) for identification only
- d. No front setback parking; traffic/parking per residential standards
- e. Breakfast only served to registered guests; no bedroom food preparation
- f. Non-owner facilities must post owner contact information

**9. Canoe Livery (R-1 District)**

**Standards:** See Table 804.1F

**Additional Requirements:**

- a. Canoes put in/taken out only at ODNR-defined public access points
- b. See Subsection 1106.3 (Home Occupation)

**10. Cemetery (R-1 District)**

**Standards:** See Table 804.1D

**11. Child Day Care Center (R-1, R-2, LC Districts)**

- a. Outdoor play areas fully enclosed by BZA-approved fence
- b. Submit parking/traffic circulation plan to BZA; design must reduce congestion, promote safety, maintain residential character; separate incoming/outgoing vehicles during high volume; provide safe child drop-off.

**13. Commercial Recreation and Entertainment – Indoor (I/OP, I/OP-NW Districts)**

**Hours:** See Table 804.1A

**Additional Requirements:**

- a. Primary access to major state, major local, or minor collector thoroughfare
- b. LC District only: Locate near parks/non-residential uses for joint parking; truck parking limited to 24 hours with safe design; no truck storage

***14. Commercial Recreation and Entertainment – Outdoor (I/OP, I/OP-TC, I/OP-NW, LC, AC Districts)***

**Hours:** See Table 804.1A

**Additional Requirements:**

- a. Primary access to major state, major local, or minor collector thoroughfare
- b. LC District only: Truck parking limited to 24 hours with safe design; no truck storage; locate near parks/non-residential uses for joint parking; screening/plantings to buffer non-building structures from residential uses

***15. Construction Equipment Sales and Service (AC District)***

**Hours:** See Table 804.1B

**Additional Requirements:**

- a. Non-sale inventory stored to avoid nuisance/eyesore
- b. Display items maintained neatly; junk and dilapidated vehicles prohibited; display base must be aggregate, concrete, or asphalt
- c. Lighting restricted to property illumination
- d. Screening per Section 603 to restrict roadway views

***16. Contractor's Office, Storage/Maintenance Yards (AC District)***

**Hours:** See Table 804.1B

**Additional Requirements:**

- a. Non-sale inventory stored to avoid nuisance/eyesore
- b. Display items maintained neatly; junk and dilapidated vehicles prohibited; display base must be aggregate, concrete, or asphalt
- c. Lighting restricted to property illumination
- d. Screening per Section 603 to restrict roadway views

***17. Assisted Living/Nursing Homes (LC, AC Districts)***

- a. Screening/plantings to buffer non-building structures from residential uses

- b. Submit parking/traffic circulation plan to BZA; design must reduce congestion, promote safety, maintain residential character; separate incoming/outgoing vehicles; provide safe drop-off

**18. Drive-in Food Dispensary (LC District)**

- a. Primary access to major state, major local, or minor collector thoroughfare
- b. Submit parking/traffic circulation plan to BZA; design must reduce congestion, promote safety, maintain residential character; separate incoming/outgoing vehicles; provide safe drop-off

**19. Emergency Safety Service Station (R-1, RC Districts)**

- a. No hazardous/annoying loudspeakers
- b. One sign per abutting street maximum
- c. Lighting non-intrusive to traffic/adjacent properties
- d. Prefer sites with natural/man-made barriers to reduce residential intrusion
- e. Landscaping harmonious with residential uses
- f. Prefer arterial thoroughfare locations near non-residential or sparsely settled areas

**20. Firearm Ranges Indoor and/or Target Shooting Building (LC, RC Districts)**

**Hours and Setbacks:** See Table 804.1A and Table 804.1C

**Additional Requirements:**

- a. Prefer sites with natural/man-made barriers
- b. All targets, projectiles, shells, bullets, ricochets contained within range property

**21. Firearm Ranges Outdoor (RC District)**

**Hours and Setbacks:** See Table 804.1A and Table 804.1C

**Additional Requirements:**

- a. Prefer sites with natural/man-made barriers
- b. All targets, projectiles, shells, bullets, ricochets contained within range property

**22. Funeral Home (LC, AC Districts)**

Submit parking/traffic circulation plan to BZA; design must reduce congestion, promote safety, maintain residential character; separate incoming/outgoing vehicles; provide safe drop-off

**23. Go-Cart Track (RC District)**

**Standards:** See Table 804.1G (includes hours, setbacks, fence/barrier requirements, track surface, and distance from residential)

**24. Government Service Yards (Township and County only) (LC, AC Districts)**

**Hours:** See Table 804.1B

**Additional Requirements:**

- a. Non-sale inventory stored to avoid nuisance/eyesore
- b. Display items maintained neatly; junk and dilapidated vehicles prohibited; display base must be aggregate, concrete, or asphalt
- c. Lighting restricted to property illumination
- d. Screening per Section 603 to restrict roadway views

**25. Heliport (I/OP, I/OP-TC, I/OP-NW, LC, AC, AP and RAD Districts)**

**Setbacks:** See Table 804.1C

**Additional Requirements:**

- a. LC District: Prefer sites with natural/man-made barriers to reduce residential intrusion

**26. Home Occupations (R-1, R-2, LC, AC Districts)**

See Subsection 1106.3

**27. Miniature Golf, Tennis, Archery, Baseball/Softball, Basketball, Volleyball, Football/Soccer Facilities That Are Commercial or Club Related (LC, AC Districts)**

**Hours:** See Table 804.1A

**Additional Requirements:**

- a. Primary access to major state, major local, or minor collector thoroughfare
- b. LC District only: Truck parking limited to 24 hours with safe design; no truck storage; locate near parks/non-residential uses for joint parking; screening/plantings to buffer non-building structures from residential uses

**28. Modular Homes, Sales Office and Model Homes (I/OP, I/OP-NW Districts)**

**Hours:** See Table 804.1A

**Principal Building (Sales Office):** See Table 804.1I

**Model Home Standards:** See Table 804.1J

**Additional Requirements:**

- a. Non-sale inventory stored within principal/accessory buildings to avoid nuisance
- b. Model homes must be "Industrialized Units"
- c. All display areas indicated on site plan; homes may be clustered
- d. Homes arranged in "village-like" setting with lighting/landscaping (sidewalks optional)
- e. Display maintained neatly; junk and dilapidated vehicles prohibited
- f. Model homes require: foundation skirting with foundation-like appearance, underground electricity, heat
- g. Exterior lighting shielded, directed toward model homes/walkways/landscape; sign lighting against sign only
- h. Accessory buildings contain maintenance equipment with aggregate/concrete/asphalt base, restricted lighting, screening per Section 603
- i. Signs conform to Article 13
- j. Refuse collection areas per Section 605.3

**29. Nightclubs (I/OP-TC, AC Districts)**

- a. BZA may restrict operating hours for compliance with general conditional use criteria
- b. Live performances and recorded music inside totally enclosed sound-resistant building with closed doors/windows unless BZA approves exceptions
- c. Outdoor entertainment permitted if noise at property line does not exceed conversational levels or cause nuisance

**30. Pet Shops, Bird Stores, Taxidermist (LC District)**

- a. Outdoor pens/runs kept clean/sanitary, screened from public view (screening plan to BZA)
- b. Sanitation adequate to prevent objectionable odors on/off lot
- c. Submit written statement on noise reduction measures for building design and animal management
- d. No burial/incineration of dead animals causing odors/smoke
- e. Screening/plantings to buffer non-building structures from residential uses

**31. Predatory Animals Dangerous to Humans (R-1 District)**

- a. The possession of Predatory Animals Dangerous to Humans is prohibited in all residential districts.
- b. In non-residential districts where such possession may be permitted, all requirements must meet or exceed the provisions of Chapter 935 of the Ohio Revised Code governing the possession of dangerous wild animals and restricted snakes, including but not limited to registration, confinement, insurance, and safety requirements.

**32. Radio and Television Towers (I/OP, I/OP-NW, LC, AC Districts)**

**Setbacks:** See Table 804.1C

**Additional Requirements:**

- a. Area enclosed by 6 ft high fence
- b. Landscaping harmonious with surrounding properties
- c. Meet FCC specifications

**33. Recreation and Community Center Buildings (R-1, R-2 Districts)**

- a. Screening/plantings to buffer non-building structures from residential uses
- b. Outdoor play areas fully enclosed by BZA-approved fence
- c. Submit parking/traffic circulation plan to BZA; design must reduce congestion, promote safety, maintain residential character; separate incoming/outgoing vehicles; provide safe drop-off

**34. Residential Care Facilities (Group Homes) (R-2, RC, AC Districts)**

See Section 1107

**35. Retail Stores Conducting Incidental Light Manufacturing or Processing of Goods Above the First Floor or in the Basement to be Sold Exclusively on the Premises and Employing Not More Than 10 Operatives (LC District)**

**Hours:** See Table 804.1A

**Additional Requirements:**

- Truck parking limited to 24 hours with safe design; no truck storage

**36. Recreation Vehicle, Boat, and Modular Home Sales and Service (RC, AC, I/OP-TC Districts)**

**Hours:** See Table 804.1B

**Additional Requirements:**

- a. Non-sale inventory stored to avoid nuisance/eyesore
- b. Display items maintained neatly; junk and dilapidated vehicles prohibited; display base must be aggregate, concrete, or asphalt
- c. Lighting restricted to property illumination
- d. Screening per Section 603 to restrict roadway/residential views

**37. Signs, Off-Premise (101-1200 sq. ft.) (R-1, LC, AC, I/OP, I/OP-TC, I/OP-NW, AP, RAD Districts)**

**Standards:** See Table 804.1H

**Additional Requirements (for signs 100-300 sq ft):**

- Supporting structures screened with landscaping

**38. Single Family Homes (RAD)**

Only permitted when applicant documents occupancy limited to teachers and athlete families during active engagement with RAD District facilities

**39. Storage Warehouse and Yards (LC, AC Districts)**

- a. Primary access to major state, major local, or minor collector thoroughfare
- b. LC District only: Truck parking limited to 24 hours with safe design; no truck storage

**40. Truck Stops (with or without Truck Wash) (AC District)**

**Standards:** See Table 804.1K

**Additional Requirements:**

- a. Disabled vehicles for emergency purposes only (48-hour maximum per Table 804.1K)
- b. Locate parked vehicles to minimize idling noise nuisance on adjacent property
- c. Truck-wash placed maximum distance from residential zoned property
- d. BZA may require additional landscape buffering beyond resolution specifications

**41. Veterinary Clinic and Kennel (R-1, LC, AC Districts)**

- a. Outdoor pens/runs kept clean/sanitary, screened from public view (screening plan to BZA)
- b. Sanitation adequate to prevent objectionable odors on/off lot
- c. Submit written statement on noise reduction measures for building design and animal management
- d. No burial/incineration of dead animals causing odors/smoke
- e. Screening/plantings to buffer non-building structures from residential uses

**805 PUBLIC HEARING**

The Board of Zoning Appeals shall hold a public hearing within thirty (30) days after it receives an application for a conditional use permit submitted by an applicant through the Zoning Administrator.

## **806 NOTICE OF PUBLIC HEARING**

Before conducting the public hearing required in Section 805, notice of such hearing shall be given in one or more newspapers of general circulation in the Township, or posted on the Township website (pursuant ORC §125.182) at least ten(10) days before the date of said hearing. The notice shall set forth the time and place of the hearing and shall provide a summary explanation of the conditional use proposed.

## **807 NOTICE TO PARTIES OF INTEREST**

Prior to conducting the public hearing required in Section 805 , written notice of such hearing shall be mailed by the Chairman of the Board of Zoning Appeals, by first class mail, at least ten (10) days before the date of the hearing to all parties of interest, to include all property owners listed in the application. The notice shall contain the same information as required in Section 806 for notices published in newspapers.

## **808 ACTION BY THE BOARD OF ZONING APPEALS**

Within thirty (30) days after the date of the public hearing required in Section 805, the Board shall take one of the following actions:

- a. Approve issuance of the conditional use permit by making an affirmative finding in writing that the proposed conditional use is to be located in a district wherein such use may be conditionally permitted, that all conditions for approval of such use in such district have been met, and that such use will neither result in significant negative impacts upon nor conflict with surrounding uses. Such written finding may also prescribe supplementary conditions and safeguards as specified in Section 809. Upon making an affirmative finding, the Board shall direct the Zoning Administrator to issue a conditional use permit for such use which shall list all conditions and safeguards specified by the Board for approval.
- b. Make a written finding that the application is deficient in information or is in need of modification and is being returned to the applicant. Such finding shall specify the information and/or modifications which are deemed necessary.
- c. Make a written finding that the application is denied, such finding specifying the reason(s) for disapproval. If an application is disapproved by the Board, the applicant may seek relief through the Court of Common Pleas. Appeals from Board decisions shall be made in the manner specified in Section 901.

## **809 SUPPLEMENTARY CONDITIONS AND SAFEGUARDS**

In granting approval for any conditional use, the Board may prescribe appropriate conditions and safeguards in conformance with this Resolution. Any violation of such conditions and safeguards, when made a part of the terms under which the conditional use is granted, shall be deemed a punishable violation of this Resolution.

## **810 EXPIRATION OF CONDITIONAL USE PERMIT**

A conditional use permit shall be deemed to authorize only one particular conditional use and said permit shall automatically expire if such conditionally permitted use has not been instituted or utilized within one (1) year of the date on which the permit was issued, or if for any reason such

use shall cease for more than one (1) year. All permits are non-transferable from one owner to another.

### **811 PROCEDURE AND REQUIREMENTS TO DETERMINE THAT A USE IS SUBSTANTIALLY SIMILAR**

Where a specific use is proposed that is not listed or provided for in this Resolution, the Board of Zoning Appeals may make a determination, upon appeal, that the proposed use is substantially similar to a specific use that is listed or provided for in this Resolution. If the Board finds that a use is substantially similar to a specific use listed in this Resolution, the substantially similar use is deemed to be a substantially similar permitted use in those districts where the specific use is a permitted use, and a substantially similar conditional use in those districts where the specific use is a conditionally permitted use.

In formulating a determination that a proposed use is a substantially similar use, the Board shall follow the procedures relating to appeals and variances as specified in Article 9 of this Resolution.

### **812 REMEDY BY APPLICATION FOR AMENDMENT**

If the Board determines that a proposed use is not substantially similar, such determination shall not be appealed to the Township Trustees, but remedy may be sought by the appellant through the submission of an application for amendment as prescribed in Article 10.

### **813 STANDARDS FOR CONSIDERATION OF SUBSTANTIALLY SIMILAR USES**

The following standards shall be considered by the Board when making a determination that a use is substantially similar to a permitted or a conditional use within a specific district:

- a. The compatibility of the proposed use with the general use classification system as specified in this Resolution.
- b. The nature, predominant characteristics, and intensity of the proposed use in relation to those uses specified by this Resolution as being permitted, or in the case of a conditional use, conditionally permitted, in that district.
- c. The size, dimensional requirements, parking requirements, traffic generation potential, and other regulatory considerations normally associated with uses as specified in this Resolution.

### **814 EFFECT OF DETERMINATION THAT A USE IS SUBSTANTIALLY SIMILAR**

Should a use be determined to be substantially similar to a specific permitted or conditionally permitted use provided for in this Resolution, it shall then be permitted in the same manner and under the same conditions and procedures as the use is permitted to which it has been found to be substantially similar.

### **815 RECORD OF SUBSTANTIALLY SIMILAR USES**

The Zoning Administrator shall maintain as a public record a listing of all uses which have been determined to be substantially similar. For each such use the record shall include the use as listed

in the Resolution, the use unlisted in the Resolution about which the determination of substantial similarity was made, and the dates of any actions thereupon by the Board of Zoning Appeals or the Board of Township Trustees. This record shall also contain the same information for all uses which have been determined not to be substantially similar. The Zoning Administrator shall consult this record in the process of issuing future permits.

## **816 REGULATION OF ACCESSORY USES**

The provisions of Sections 816 through 821 inclusive of this Resolution shall apply to the location and maintenance of accessory uses as herein defined.

## **817 PURPOSE**

It is the purpose of Sections 816 through 821 inclusive of this Resolution to regulate accessory uses in order to promote the public health, safety, and welfare. It is the intent of these Sections to permit such uses to be established and maintained in a manner which makes them compatible with principal uses and harmonious with uses upon adjacent properties.

## **818 DEFINITION**

“Accessory Use” means a use, object, or structure constructed or installed on, above, or below the surface of a parcel, which is located on the same lot as a principal use, object, or structure, and which is subordinate to or serves the principal use, object, or structure, is subordinate in area to the principal use, object, or structure, and is customarily incidental to the principal use, object, or structure. Among other things, “Accessory Use” includes anything of a subordinate nature attached to or unattached from a principal structure or use, such as fences, walls, sheds, garages, parking places, decks, poles, poster panels, and billboards. Except as otherwise required in this Resolution, an accessory use shall be a permitted use.

## **819 GENERAL REQUIREMENTS**

Except as otherwise provided in this Resolution, excluding Recreational Commercial (RC) Districts, an accessory use or structure shall be permitted in association with a principal use or structure provided that:

- a. It shall be sixty (60) percent or less of the gross floor area of the principal use or structure, except where additional space is needed to comply with off- street parking requirements.
- b. It shall not contain or be used as a dwelling unit.
- c. It shall not exceed thirty-five (35) feet in height.
- d. It shall meet all yard requirements of the principal use unless otherwise specified in this resolution.
- e. It shall not be located directly in front of the foundation of the principal use or structure, except when attached to principal use or structure but must still conform to setbacks.

**820 DWELLINGS AS ACCESSORY USES**

Dwellings may be accessory uses in residential districts if located inside the principal home or if attached as a garage apartment, only if used as a residence by relatives or household servants and no rent is charged. Mobile home trailers shall not be permitted as accessory uses in any district.

**821 ACCESSORY SENIOR DWELLING UNIT**

Notwithstanding the provisions of Section 601.1 this Resolution, an owner-occupied single-family dwelling unit may be converted to allow the incorporation of one additional dwelling unit for the exclusive occupancy of an elderly household, a member of which shall be an elderly person related to the owner of the single-family dwelling unit. Such accessory senior dwelling unit shall be wholly contained within the existing principal building or shall be attached to it by a common wall, floor or ceiling. The application for the zoning permit for such conversion shall be accompanied by an affidavit attesting to the owner's present occupancy of the dwelling unit and to the age and relationship of the elderly person.

**822 RETAIL SALES AND SERVICES AS ACCESSORY USES**

Retail sales and services are permitted as accessory uses when clearly incidental to the principal use. With the exception of restaurants in conjunction with a motel, such uses shall be conducted wholly within the principal building, and without exterior advertising or display. These activities shall be conducted solely for the convenience of the employees, patients, patrons, students, or visitors and not for the general retail public. In hospitals and clinics these accessory uses may include drug stores, florists, gift and book shops, and cafeterias. In institutional settings, office buildings, hotels, country club houses, and airports, such activities may include gift and book shops, restaurants, cafeterias and coffee shops, lounges, pro shops, and beauty and barber shops.

**823 ACCESSORY SOLAR SYSTEM – Refer to Special Regulations (Section 1114)**

**824 PRINCIPAL SOLAR ENERGY PRODUCTION FACILITY – Refer to Special Regulations (Section 1115)**

## **ARTICLE 9 – PROCEDURES AND REQUIREMENTS FOR APPEALS AND VARIANCES**

### **900 GENERAL**

Appeals and variances shall conform to the procedures and requirements of Sections 901 through 911 inclusive of this Resolution. As specified in Section 309, the Board of Zoning Appeals has appellate jurisdiction relative to appeals and variances.

### **901 APPEALS**

Appeals to the Board of Zoning Appeals concerning interpretation or administration of this Resolution may be taken by any person aggrieved or by any officer or bureau of the legislative authority of the Township affected by any decision of the Zoning Administrator. Such appeal shall be taken within twenty (20) days after the decision by filing, with the Zoning Administrator and with the Board of Zoning Appeals, a notice of appeal specifying the grounds upon which the appeal is being taken. The Zoning Administrator shall transmit to the Board of Zoning Appeals all the papers constituting the record upon which the action appealed was taken.

### **902 STAY OF PROCEEDINGS**

An appeal stays all proceedings in furtherance of the action appealed from, unless the Zoning Administrator from whom the appeal is taken certifies to the Board of Zoning Appeals after the notice of appeal is filed with him/her, that by reason of facts stated in the application, a stay would, in Zoning Administrators opinion, cause imminent peril to life and property. In such case, proceedings shall not be stayed other than by a restraining order which may be granted by the Board of Zoning Appeals or by a court of record on application, on notice to the Zoning Administrator from whom the appeal is taken on due cause shown.

### **903 VARIANCES**

The Board of Zoning Appeals may authorize upon appeal in specific cases such variance from the terms of this Resolution as will not be contrary to the public interest where, owing to special conditions, a literal enforcement of the provisions of this Resolution would result in unnecessary hardship. No nonconforming use of neighboring lands, structures, or buildings in the same district and no permitted or nonconforming use of lands, structures, or buildings in other districts shall be considered grounds for issuance of a variance. Variances shall not be granted on the grounds of convenience or profit, but only where strict application of the provisions of this Resolution would result in unnecessary hardship.

### **904 APPLICATION AND STANDARDS FOR VARIANCES**

Except as otherwise permitted in this Resolution, no variance in the strict application of the provisions of this Resolution shall be granted by the Board of Zoning Appeals unless the Board shall find that the written application for the requested variance contains all of the following requirements:

- a. Name, address, and telephone number of applicant(s).

- b. Legal description of property.
  - i. Proof of ownership, i.e. copy of deed.
- c. Description or nature of variance requested.
- d. A fee as established by resolution.
- e. Narrative statements establishing and substantiating that the variance conforms to the following standards:
  - i. The granting of the variance shall be in accord with the general purpose and intent of the regulations imposed by this Resolution on the district in which it is located and shall not be injurious to the area or otherwise detrimental to the public welfare.
  - ii. The granting of the variance will not permit the establishment of any use which is not otherwise permitted in the district.
  - iii. There must exist special circumstances or conditions, fully described in the findings, applicable to the land or buildings for which the variance is sought, which are peculiar to such land or buildings and do not apply generally to land or buildings in the area, and which are such that the strict application of the provisions of this Resolution would deprive the applicant of the reasonable use of such land or buildings. Mere loss in value shall not justify a variance; there must be deprivation of beneficial use of land.
  - iv. There must be proof of hardship created by the strict application of this Resolution. It is not sufficient proof of hardship to show that greater profit would result if the variance were granted. Furthermore, the hardship complained of cannot be self-created; nor can it be established on this basis by one who purchases with or without knowledge of the restrictions; it must result from the application of this Resolution; it must be suffered directly by the property in question; and evidence of variances granted under similar circumstances need not be considered.
  - v. The granting of the variance is necessary for the reasonable use of the land or building, and the variance as granted is the minimum variance that will accomplish this purpose.
  - vi. The proposed variance will not impair an adequate supply of light and air to adjacent property, substantially increase the congestion in the public streets, increase the danger of fire, endanger the public safety, or substantially diminish or impair property values of the adjacent area.
  - vii. The granting of the variance requested will not confer on the applicant any special privilege that is denied by this regulation to other lands, structures, or buildings in the same district.

## **905    ADDITIONAL CONDITIONS AND SAFEGUARDS**

The Board may further prescribe any conditions and safeguards that it deems necessary to ensure that the objectives of the regulations or provisions to which the variance applies will be met. Any violation of such conditions and safeguards, when they have been made a part of the terms under which the variance has been granted, shall be deemed a punishable violation under this Resolution.

**906 PUBLIC NOTICE**

- a. The Board of Zoning Appeals shall hold a public hearing within thirty (30) days after the receipt of an application for an appeal or variance from the Zoning Administrator or an applicant.
- b. Before conducting the public hearing required in Section 906, notice of such hearing shall be given in one or more newspapers of general circulation, or the Township website at least ten (10) days before the date of said hearing. The notice shall set forth the time and place of the public hearing, and the nature of the proposed appeal or variance.
- c. Before conducting the public hearing required in Section 906, written notice of such hearing shall be mailed by the Chairman of the Board of Zoning Appeals, by first class mail, at least ten (10) days before the day of the hearing to all parties in interest. The notice shall contain the same information as required of notices published in newspapers as specified in section 906(d).
- d. Within thirty (30) days after the public hearing required in Section 906, the Board of Zoning Appeals shall either approve, approve with supplementary conditions as specified in Section 405, or disapprove the request for appeal or variance.
- e. The Board of Zoning Appeals shall further make a finding in writing that the reasons set forth in the application justify the granting of the variance that will make possible a reasonable use of the land, building or structure. Appeals from Board decision shall be made in the manner specified in Section 901.

**907 NOTICE TO PARTIES IN INTEREST**

A. Applicability

This section shall apply when a proposed amendment intends to rezone or redistrict ten (10) or fewer parcels of land, as listed on the tax duplicate.

B. Mailing of Notice

- 1. The BZA shall mail written notice of the public hearing by first class mail.
- 2. Notice shall be mailed at least ten (10) days before the date of the public hearing.

C. Recipients of Notice

Notice shall be mailed to all owners of property within, contiguous to, and directly across the street from the area proposed to be rezoned or redistricted.

D. Addresses for Mailing

The addresses used for mailing notice shall be those appearing on:

- 1. The County Auditor's current tax list;
- 2. The Treasurer's mailing list; and

3. Such other list or lists as may be specified by the Board of Township Trustees.

#### E. Content of Notice

The notice shall contain the same information as required of notices published in newspapers as specified in Section 906.

#### F. Effect of Failure to Deliver

The failure to deliver notification as provided in this section shall not invalidate any amendment.

### **908 ACTION BY BOARD OF ZONING APPEALS**

The BZA shall fix a reasonable time for a public hearing of the application, and shall give at least ten (10) days' notice in writing to the parties in interest. Notice of such hearing shall be given in one or more newspapers of the general circulation of the Township, or on the Township website in the same time frame. The notice shall set forth the time and place of the public hearing, and the nature of the proposed appeal or variance.

1. *Approval/Disapproval of Variance.* Within thirty (30) days after the public hearing, the BZA shall make a determination on a request for variance based upon the consideration of the following factors:
  - a. That the property would yield a reasonable return or whether there could be any beneficial use of the property without the variance;
  - b. Whether the variance is substantial;
  - c. Whether the essential character of the neighborhood would be substantially altered or whether the adjoining properties would suffer a substantial detriment as a result of the variance;
  - d. Whether the variance would adversely affect the delivery of governmental services (i.e., water, sewage, garbage);
  - e. Whether the property owner purchased the property with knowledge of the zoning restrictions;
  - f. Whether the property owner's predicament can feasibly be obviated through some method other than a variance;
  - g. Whether granting the variance requested will confer on the applicant any special privilege that is denied by this resolution to other lands, structures, or buildings in the same district; and
  - h. Whether the spirit and intent behind the zoning requirements would be observed and substantial justice done by granting the variance.
2. *Supplementary Conditions and Safeguards.*
  - a. The Board of Zoning Appeals shall not grant an appeal or variance to allow a use not permissible under the terms of this resolution in the district involved, or any use expressly or by implication prohibited by the terms of this resolution in said district.

- b. In granting any appeal or variance, the Board of Zoning Appeals may prescribe appropriate conditions and safeguards as a part of the terms under which the appeals or variance is granted, violation of which shall be deemed a violation of this resolution and punishable under the provisions of Article 11 of this resolution.

#### **909 TERM OF VARIANCE**

No order of the Zoning Board of Appeals granting a variance shall be valid for a period longer than twelve (12) months from the date of such order unless the building permit or zoning approval is obtained within such period, and the erection or alteration of a building is started, or the use is commenced within such period.

#### **910 AUTHORIZED VARIANCE**

Variances from the regulations of this Resolution shall not be granted unless the Board makes specific findings of fact, based directly on the particular evidence presented to it, which support conclusions that the standards and conditions imposed in Section 904, and Section 905 if applicable, have been met by the applicant. Variances may be granted as guided by the following:

- a. To permit any yard or setback less than the yard or setback required by the applicable regulations.
- b. To permit the use of a lot or lots for a use otherwise prohibited solely because of the insufficient area or width of the lot or lots, but generally the respective area and width of the lot or lots should not be less than eighty (80) percent of the required area and width.
- c. To permit the same off-street parking facility to qualify as required facilities for two or more uses, provided that substantial use of such facility by each user does not take place at approximately the same hours of the same days of the week.
- d. To reduce the applicable off-street parking or loading facilities required, but generally by not more than thirty (30) percent of the required facilities.
- e. To allow for the deferment of required parking facilities for a reasonable period of time, such period of time to be specified in the variance.
- f. To increase the maximum distance that required parking spaces are permitted to be located from the use served, but generally not more than forty (40) percent.
- g. To increase the maximum allowable size or area of signs on a lot, but generally by not more than twenty-five (25) percent.
- h. To increase the maximum gross floor area of any use so limited by the applicable regulations, but generally not more than twenty-five (25) percent.

## **ARTICLE 10 – AMENDMENT**

### **1000 PROCEDURE FOR AMENDMENT OR DISTRICT CHANGES**

This Resolution may be amended utilizing the procedures specified in Sections 1001-1015, inclusive, of this Resolution.

### **1001 GENERAL**

Whenever the public necessity, convenience, general welfare, or good zoning practices require, Township Trustees may by resolution, after receipt of recommendation thereon from the Zoning Commission, and subject to procedures provided by law, amend, supplement, change or repeal the regulations, restrictions, and boundaries or classification of property.

### **1002 INITIATION OF ZONING AMENDMENTS**

Amendments to this Resolution may be initiated in one of the following ways:

- A. By the adoption of a motion by the Zoning Commission.
- B. By the adoption of a resolution by the Township Trustees;
- C. By the filing of an application by at least one (1) owner or lessee of property within the area proposed to be changed or affected by said amendment.

### **1003 CONTENTS OF APPLICATION FOR ZONING MAP AMENDMENT**

Applications for amendments to the Official Zoning Map adopted as part of this Resolution by Article 7 shall contain at least the following information:

1. The name, address, and telephone number of the applicant.
2. The proposed amending resolution approved as to form by the County Prosecutor.
3. A statement of the reason(s) for the proposed amendment.
4. Present use.
5. Present zoning district.
6. Proposed use.
7. Proposed zoning district.
8. A vicinity map at a scale approved by the Zoning Administrator showing property lines, thoroughfares, existing and proposed zoning, and such other items as the Zoning Administrator may require.
9. A list of all property owners and their mailing addresses who are within, contiguous to, or directly across the street from the parcel(s) proposed to be rezoned and others that may have a substantial interest in the case, except that addresses need not be included where more than ten (10) parcels are to be rezoned.
10. A statement on the ways in which the proposed amendment relates to the comprehensive plan.
11. A fee as established by Resolution of the Board of Township Trustees.
12. Legal description of property and proof of ownership.

#### **1004 CONTENTS OF APPLICATION FOR ZONING TEXT AMENDMENT**

Applications for amendments proposing to change, supplement, amend, or repeal any portion(s) of this Resolution, other than the Official Zoning Map, shall contain at least the following information:

1. The name, address, and telephone number of the applicant.
2. The proposed amending resolution approved as to form by the County Prosecutor.
3. A statement of the reason(s) for the proposed amendment.
4. A statement explaining the ways in which the proposed amendment relates to the comprehensive plan.
5. A fee as established by Resolution of the Board of Township Trustees.

#### **SECTION 1005 - TRANSMITTAL TO ZONING COMMISSION**

Immediately after the adoption of a resolution by the Township Trustees or the filing of an application by at least one (1) owner or lessee of property, said resolution or application shall be transmitted to the Zoning Commission.

#### **SECTION 1006 - SUBMISSION TO COUNTY PLANNING COMMISSION**

##### A. Timing and Transmittal Requirements

Within five (5) days after the adoption of a motion by the Planning Commission, transmittal of a resolution by the Board of Township Trustees, or the filing of an application by at least one (1) owner or lessee, the Zoning Commission shall transmit to the County Planning Commission:

1. A copy of such motion, resolution, or application; and
2. The text and map pertaining to the case in question.

##### B. County Planning Commission Recommendation

1. The County Planning Commission shall recommend: a. Approval of the proposed amendment; b. Denial of the proposed amendment; or c. Approval of some modification thereof.
2. Such recommendation shall be submitted to the Zoning Commission.
3. Such recommendation shall be considered at the public hearing held by the Zoning Commission.

#### **SECTION 1007 - SUBMISSION TO DIRECTOR OF TRANSPORTATION**

##### A. Applicability

This section applies to any zoning amendment affecting land located:

1. Within three hundred (300) feet of the center line of a proposed new highway or highway for which changes are proposed as described in the certification to local officials by the Director of Transportation; or
2. Within a radius of five hundred (500) feet from the point of intersection of said centerline with any public road or highway.

#### B. Notice Requirement

Before any such zoning amendment is approved, the Commission shall give notice by registered or certified mail to the Director of Transportation.

#### C. Moratorium Period

1. The Commission may proceed as required by law.
2. However, the Board of Township Trustees shall not approve the amendment for one hundred twenty (120) days from the date the notice is received by the Director of Transportation.

#### D. Director's Response - Intent to Acquire

If the Director of Transportation notifies the Board of Township Trustees that he shall proceed to acquire the land needed, then the Board of Township Trustees shall refuse to approve the rezoning.

#### E. Director's Response - No Acquisition or Expiration of Moratorium

The Board of Township Trustees shall proceed as required by law if:

1. The Director of Transportation notifies the Board of Township Trustees that acquisition at this time is not in the public interest; or
2. Upon the expiration of the one hundred twenty (120) day period or any extension thereof agreed upon by the Director of Transportation and the property owner.

### **SECTION 1008 - PUBLIC HEARING BY ZONING COMMISSION**

#### A. Scheduling Requirement

The Zoning Commission shall schedule a public hearing after:

1. The adoption of their motion;
2. The transmittal of a resolution from the Board of Township Trustees; or

3. The filing of an application for zoning amendment.

#### B. Timing

Said hearing shall be not less than twenty (20) nor more than forty (40) days from the date of adoption of such motion, transmittal of such resolution, or the filing of such application.

### **SECTION 1009 - NOTICE OF PUBLIC HEARING IN NEWSPAPER**

#### A. Publication Requirement

Before holding the public hearing required in Section 1008, the Zoning Commission shall give notice by at least one (1) publication in one (1) newspaper of general circulation in the Township.

#### B. Timing

Notice shall be published at least ten (10) days before the date of said hearing.

#### C. Content of Notice

The notice shall set forth:

1. The time and place of the public hearing;
2. The nature of the proposed amendment; and
3. A statement that after the conclusion of such public hearing the matter will be referred to the Board of Township Trustees for further determination.

### **SECTION 1010 - NOTICE TO PROPERTY OWNERS BY ZONING COMMISSION**

#### A. Applicability

This section shall apply when a proposed amendment intends to rezone or redistrict ten (10) or fewer parcels of land, as listed on the tax duplicate.

#### B. Mailing of Notice

3. The Zoning Commission shall mail written notice of the public hearing by first class mail.
4. Notice shall be mailed at least ten (10) days before the date of the public hearing.

#### C. Recipients of Notice

Notice shall be mailed to all owners of property within, contiguous to, and directly across the street from the area proposed to be rezoned or redistricted.

#### D. Addresses for Mailing

The addresses used for mailing notice shall be those appearing on:

4. The County Auditor's current tax list;
5. The Treasurer's mailing list; and
6. Such other list or lists as may be specified by the Board of Township Trustees.

#### E. Content of Notice

The notice shall contain the same information as required of notices published in newspapers as specified in Section 1009.

#### F. Effect of Failure to Deliver

The failure to deliver notification as provided in this section shall not invalidate any amendment.

### **SECTION 1011 - RECOMMENDATION BY ZONING COMMISSION**

#### A. Timing

Within thirty (30) days after the public hearing required by Section 1008, the Zoning Commission shall make its recommendation to the Board of Township Trustees.

#### B. Recommendation Options

The Zoning Commission shall recommend that:

1. The amendment be granted as requested;
2. A modification of the amendment requested be granted; or
3. The amendment not be granted.

#### C. Written Decision Requirements

The written decision of the Zoning Commission shall indicate:

1. The specific reason(s) upon which the recommendation is based; and
2. The basis for their determination that the proposed amendment is or is not consistent with the comprehensive plan.

## **SECTION 1012 - PUBLIC HEARING BY BOARD OF TOWNSHIP TRUSTEES**

### A. Timing

Within thirty (30) days from the receipt of the recommendation of the Zoning Commission, the Board of Township Trustees shall hold a public hearing.

### B. Notice

Notice of such public hearing in a newspaper of general circulation shall be given by the Board of Township Trustees as specified in Section 1009.

## **SECTION 1013 - ACTION BY BOARD OF TOWNSHIP TRUSTEES**

### A. Timing

Within twenty (20) days after the public hearing required by Section 1012, the Board of Township Trustees shall take action on the proposed amendment.

### B. Action Options

The Board of Township Trustees shall:

1. Adopt the recommendation of the Zoning Commission;
2. Deny the recommendation of the Zoning Commission; or
3. Adopt some modification of the recommendation.

### C. Unanimous Vote Requirement

In the event the Board of Township Trustees denies or modifies the recommendation of the Zoning Commission, the unanimous vote of the Board of Township Trustees is required.

## **SECTION 1014 - EFFECTIVE DATE AND REFERENDUM**

### A. Effective Date

An amendment adopted by the Board of Township Trustees shall become effective thirty (30) days after the date of such adoption, unless a referendum petition is filed as provided in subsection B.

### B. Referendum Process

#### **1. Petition Requirements**

A referendum may be initiated if, within thirty (30) days after the adoption of the amendment, there is presented to the Board of Township Trustees a petition signed by a number of qualified voters equal to not less than thirty-five (35) percent of the total vote

cast for all candidates for Governor in such area at the last preceding general election at which a Governor was elected.

**2. Petition Purpose**

The petition shall request the Board of Township Trustees to submit the zoning amendment to the electors of such area for approval or rejection at the next primary or general election.

**3. Signers**

The petition must be signed by qualified voters residing in the unincorporated area of the Township or part thereof included in the zoning plan.

C. Effect of Referendum

1. No amendment for which such referendum vote has been requested shall be put into effect unless a majority of the vote cast on the issue is in favor of the amendment.
2. Upon certification by the Board of Elections that the amendment has been approved by the voters, it shall take immediate effect.

**SECTION 1015 - FILE ZONING AMENDMENTS WITH COUNTY RECORDER AND COUNTY PLANNING COMMISSION**

A. Filing Requirement

The Board of Township Trustees shall file text amendments and map amendments with the County Recorder and County Planning Commission.

B. Timing

Such filing shall occur within five (5) working days after the effective date of the amendment.

## **ARTICLE 11 - SPECIAL REGULATIONS**

### **1100 GENERAL**

It is the purpose of these special regulations to promote the public health, safety, and welfare and to establish regulations affecting uses and practices which, were they to be established and maintained without any guidance or restriction or control, tend to result in dangerous situations threatening the safety of citizens, to contribute to circumstances undermining the morals of the youth of the community, or to generate conflicts in uses or practices upsetting the harmony of the community and impinging upon the property rights of others.

### **1101 REGULATION OF AMUSEMENT ARCADES**

The following regulations shall apply to amusement arcades as defined in Article 2.

#### 1101.1 PURPOSE

The purpose of Sections 1101 through 1101.8 inclusive of this Resolution is to promote the public health, safety, and welfare by regulating amusement arcades where mechanically or electronically operated amusement devices are kept, operated, or maintained.

#### 1101.2 CONDITIONAL USE PERMIT REQUIRED

No amusement arcade shall be established, operated, or maintained in any place of business or on any premises unless authorized by the issuance of a conditional use permit in accordance with the provisions of Article 8 of this Resolution. In addition to said provisions, amusement arcades shall comply with the following conditional use criteria:

1. Amusement arcades shall comply with the district regulations applicable to all properties in any zoning district in which they are located.
2. Amusement arcades shall have an adult who is 18 years of age or over on the premises and supervising the amusement arcade at all times during its hours of operation.
3. Amusement arcades shall have necessary security personnel as required by the appropriate law enforcement agency to police the interior and exterior of the premises.
4. The interior of the amusement arcades shall provide a minimum area per coin- operated amusement device equal to the size of the device plus two (2) feet of area on each side plus an area of four (4) feet in front of the device.
5. Prior to the issuance of a conditional use permit the applicant shall provide evidence that the structure meets the minimum requirements of the appropriate electrical and fire codes.
6. If the place of business or premises for which an amusement arcade is proposed is a free-standing building, the application for the conditional use permit shall include an approvable exterior lighting plan.
7. In establishments which serve alcoholic beverages, any area containing amusement devices shall be visually separated from that portion or portions of the establishment wherein alcoholic beverages are served or sold for carrying out of the premises.

8. No amusement arcade may be established, operated, or maintained in any place of business or on any premises which is within 500 feet of any adult entertainment business.
9. The application for the conditional use permit shall be accompanied by a copy of the applicant's license to operate and exhibit amusement devices, and a notarized statement that the applicant shall not permit any person 14 years of age or younger to operate any devices on the premises before 4:00 PM on days when school is in session.

#### 1101.3 ZONING OF AMUSEMENT ARCADES

Amusement arcades shall be conditionally permitted uses only in the Neighborhood Commercial, Accommodating Commercial, and Recreation Commercial Districts.

#### 1101.4 MAINTENANCE OF A NUISANCE PROHIBITED

It shall be the obligation of the exhibitor of an amusement arcade to maintain peace and quiet and order in and about the premises. Failure to do so shall constitute a nuisance, which shall be a minor misdemeanor.

#### 1101.5 RESTRICTED ACCESS TO CERTAIN MINORS

No amusement arcade exhibitor shall permit, on days when school is in session, any person 14 years of age or younger to operate any mechanical or electrically operated amusement device or to be or remain in an amusement arcade before 4:00 PM. This provision does not apply to juke boxes, mechanical musical instruments, or other mechanical amusement devices designed to be ridden, such as mechanical horses, automobiles, and carrouseles. Violation of this provision shall be a minor misdemeanor.

#### 1101.6 COMPLAINTS REGARDING AMUSEMENT ARCADES

Any resident of the Township may submit a written notice of complaint regarding the operation of any amusement arcade to the Zoning Administrator. The notice of complaint shall include the name and address of the complainant, the address of the location of the amusement arcade, and the specific reasons why the individual is complaining.

If the Zoning Administrator determines, after interviewing both the complainant and the amusement arcade exhibitor, that the specific reasons in the complaint appear to be proper grounds for suspension or revocation of the conditional use permit, he shall refer the matter to the Board of Zoning Appeals.

#### 1101.7 REVOCATION OF CONDITIONAL USE PERMIT

The Zoning Administrator shall revoke the conditional use permit for any amusement arcade in the event that the license to operate such amusement arcade is revoked. In addition, the Zoning Administrator shall revoke the conditional use permit for any amusement arcade if so determined pursuant to the action of the Board of Zoning Appeals, or to the final decision from appeal to the Township Board of Trustees according to the provisions of Section 1101.8.

## 1101.8 PROCEDURE FOR REVOCATION

1. Notification to Board of Zoning Appeals
  - a. The Zoning Administrator shall notify the Board of Zoning Appeals in writing whenever he has reason to believe that the operation of an amusement arcade has resulted in a violation of any provision of this Resolution.
2. Board of Zoning Appeals Public Hearing
  - a. Timing: Within ten (10) days from said notification
  - b. Purpose: To determine whether the conditional use permit should be revoked
  - c. Notice Requirements:
    - i. Notice shall be served at least five (5) days before the hearing to: a. The amusement arcade exhibitor b. The complainant (if the Zoning Administrator referral originated from a resident complaint)
    - ii. The Board may give such other notice as it deems appropriate, including:
      - a. Notice to property owners
      - b. Notice in a newspaper of general circulation
3. Board of Zoning Appeals Decision
  - a. Timing: Within five (5) days after the hearing
  - b. Notification: The Board shall notify: a. The amusement arcade exhibitor b. The complainant (if applicable)
4. Appeal to Township Trustees
  - a. Filing Period: Within ten (10) days of the Board's issuance of said decision
  - b. Public Hearing Requirements:
    - i. Timing: Within twenty (20) days of receipt of such appeal
    - ii. Public Notice: In a newspaper of general circulation at least five (5) days prior to the hearing date
    - iii. Final Determination: Within a reasonable time

## **1102 REGULATION OF ADULT ENTERTAINMENT BUSINESSES**

The following regulations shall apply to the adult entertainment business as defined in Article 2.

### 1102.1 PURPOSE

The purpose of Sections 1102 through 1102.7 inclusive of this Resolution is to promote public health, safety, and welfare through the regulation of adult entertainment businesses. It is the intent of these sections to regulate entertainment businesses, as defined in Article 2, in such a manner as to prevent the erosion of the character of the surrounding neighborhoods and to prohibit the

establishment of such businesses within close proximity to existing adult entertainment businesses, residentially zoned areas, schools, churches, parks and playgrounds within the Township.

1102.2 CONDITIONAL USE PERMIT REQUIRED

No building shall be erected, constructed, or developed, and no building or premises shall be reconstructed, remodeled, arranged for use or used for any adult entertainment business unless authorized by the issuance of a conditional use permit in accordance with the provisions of Article 8 of this Resolution. In addition to said provisions, an adult entertainment business shall comply with the following conditional use criteria:

1. Adult entertainment businesses shall comply with the district regulations applicable to all properties in any district in which they are located.
2. No adult entertainment business shall be permitted in a location which is within 1,500 feet of another adult entertainment business.
3. No adult entertainment business shall be permitted in a location which is within 1,000 feet of any church, any public or private school, any park, any playground, or any social services facility or neighborhood center.
4. No adult entertainment business shall be permitted in a location which is within 500 feet of any residence or boundary of any residential district.
5. No adult entertainment business shall be permitted in a location which is within 200 feet of any boundary of any residential district in a local unit of government abutting the Township.
6. Adult entertainment businesses are retail commercial uses.

1102.3 ZONING OF ADULT ENTERTAINMENT BUSINESSES

Adult entertainment businesses shall be conditionally permitted in accordance with the following schedule:

<b>Conditionally Permitted Use</b>	<b>Districts Wherein Permitted</b>
<b>Adult Book Store</b>	Industrial Office Park - Northwest
<b>Adult Motion Picture Theater</b>	Industrial Office Park - Northwest
<b>Adult Motion Picture Drive-In Theater</b>	Industrial Office Park - Northwest
<b>Adult Only Entertainment Establishment</b>	Industrial Office Park - Northwest

1102.4 MAINTENANCE OF A NUISANCE PROHIBITED

It shall be the obligation of the adult entertainment business to maintain peace and quiet and order in and about the premises. Failure to do so shall constitute a nuisance, which shall be a minor misdemeanor.

1102.5 COMPLAINTS REGARDING ADULT ENTERTAINMENT BUSINESSES

Any resident of the Township may submit a written notice of complaint regarding the operation of any adult entertainment business to the Zoning Administrator. The notice of complaint shall

include the name and address of the complainant, the address of the location of the adult entertainment business, and the specific reasons why the individual is complaining.

If the Zoning Administrator determines, after interviewing both the complainant and the adult entertainment business, that the specific reasons in the complaint appear to be proper grounds for suspension or revocation of the conditional use permit, he shall refer the matter to the Board of Zoning Appeals.

#### 1102.6 REVOCATION OF CONDITIONAL USE PERMIT

The Zoning Administrator shall revoke the conditional use permit for any adult entertainment business in the event that the license to operate such adult entertainment business is revoked. In addition, the Zoning Administrator shall revoke the conditional use permit for any adult entertainment business if so, determined pursuant to the action of the Board of Zoning Appeals, or to the final decision from appeal to the Township Board of Trustees according to the provisions of 1102.7.

#### 1102.7 PROCEDURE FOR REVOCATION

The Zoning Administrator shall notify in writing the Board of Zoning Appeals whenever he has reason to believe that the operation of an adult entertainment business has resulted in a violation of any provision of this Resolution. Within ten(10) days from said notification the Board of Zoning Appeals shall hold a public hearing to determine whether the conditional use permit should be revoked. Notice of this hearing shall be served on the adult entertainment business and, if the Zoning Administrator referral to the Board of Zoning Appeals originated from a complaint by any resident, similar notice shall be served on the complainant at least five (5) days before the hearing. The Board of Zoning Appeals may also give such other notice as it deems appropriate, including notice to property owners and notice in a newspaper of general circulation. The Board of Zoning Appeals shall make a decision within five(5)days after the hearing and shall notify the adult entertainment business and, if applicable, the complainant. The decision of the Board of Zoning Appeals may be appealed to Township Trustees within ten (10) days of its issuance of said decision. The Township Trustees shall hold a public hearing within twenty (20) days of its receipt of such appeal, after giving public notice of such hearing in a newspaper of general circulation at least five (5) days prior to the date of the hearing and shall make a final determination on the revocation of the conditional use permit within a reasonable time.

### **1103 REGULATION OF TELEVISION, RADIO, AND MICROWAVE TOWER AND TELECOMMUNICATIONS EQUIPMENT SITING**

Sections 1103 through 1103.5 inclusive shall apply to the location and maintenance of TV, radio, microwave tower and telecommunications equipment as a principal use.

#### 1103.1 PURPOSE

1. To minimize adverse visual effects of towers through careful design, siting, and vegetative screening.

2. To avoid potential damage to adjacent properties from tower failure and falling ice through engineering and careful siting of tower structures.
3. To lessen traffic impacts on surrounding residential areas.
4. To limit radiation emitted by telecommunications equipment, so that it will not adversely affect human health.
5. To maximize use of any new transmission tower to reduce the number of towers needed.

#### 1103.2 ZONING PERMIT REQUIRED

No person, firm or corporation shall undertake the construction, erection, or installation of the following without a permit:

1. VHF and UHF television transmission towers and transmission facilities.
2. FM and AM radio transmission towers and accessory facilities.
3. Two-way radio towers.
4. Common carriers.
5. Cellular telephone.
6. Fixed point microwave.

#### 1103.3 APPROVAL STANDARDS FOR A NEW TRANSMISSION FACILITY

All uses listed in 1103.2 must meet all of the following standards:

1. Existing or approved towers cannot accommodate the telecommunications equipment for the proposed tower. Any applicant requesting permission to install a new tower shall provide evidence of written contact with all wireless service providers who supply service within a mile of the proposed facility. The applicant shall inquire about potential co-location opportunities at all technically feasible locations. The contacted providers shall be requested to respond in writing to the inquiring. The applicant's letter(s) as well as response(s) shall be presented to the Zoning Administrator as a means of demonstrating the need for a new tower.
2. The site of existing and approved towers cannot practicably accommodate the proposed tower.
3. Structures will be set back from abutting residential district parcels, public property, or road right-of-way's a sufficient distance to
  - a. Contain on-site substantially all ice fall or debris from tower failure.
  - b. Protect the general public from non-ionizing electromagnetic radiation (NIER) at levels generally found to be dangerous.
  - c. Preserve the privacy of adjoining residential property by assuring that accessory structures comply with the district regulations and that sufficient vegetative screening is planted (with earthen mounds if necessary) to screen structures to a height of eight (8) feet.
  - d. Maintain a setback of tower bases from abutting parcels, public property, or road right-of-ways by a distance of one hundred percent (110%) of the tower height or the distance between the tower base and guy wire anchors, whichever is greater.
  - e. Maintain tower setbacks from abutting land in other districts by the rear and side yard setback required in that district.

- f. Restrict placement of guy wire anchors to set back fifty (50) feet from abutting residential district property lines, public property, or road right-of-ways and the rear yard setback from abutting land in other districts.
4. The tower is set back from the other on-and-off site towers and supporting structures far enough so one tower will not strike another tower or support structure if a tower or support structure fails.
5. At least two (2) off-street parking places must be provided.
6. Existing on-site vegetation shall be preserved to the maximum extent practicable.
7. Fencing necessary for safety or security shall be developed in conjunction with the landscaping and screening and shall be constructed to be unobtrusive in color and design.
8. No tower shall exceed two hundred (200) feet in height in all districts.
9. Accessory facilities in a residential district may not include offices, long-term vehicle storage, other outdoor storage, or broadcast studios, except for emergency purposes or other uses that are not needed to send or receive transmissions, and in no event may exceed twenty-five percent (25%) of the floor area used for transmission equipment and functions.
10. All towers 110 feet or more in height must be illuminated according to FAA specifications.

#### 1103.4 ZONING PERMIT REQUIRED

An antenna, tower and supporting structure for the following uses are permitted in any district if accessory to a permitted use and if they comply with applicable regulations of the district in which situated:

1. Ham radio.
2. Citizens Band radio.
3. A telecommunications device that only receives a Radio Frequency RF signal.
4. A sole source-emitter with more than 1 kilowatt average output.

#### 1103.5 ZONING PERMIT NOT REQUIRED

The following uses are exempt from this resolution:

1. Portable, handheld, and vehicular transmissions.
2. Industrial, scientific, and medical equipment operating at frequencies designated for that purpose by the FCC.
3. A source of non-ionizing electromagnetic radiation with an effective radiated power of seven (7) watts or less.
4. A sole source emitter with an average output of one (1) kilowatt or less if used for amateur purposes.
5. Marketed consumer products such as microwave ovens, Citizens Band radios, and remote-control toys.
6. Goods in storage or shipment or on display for sale, provided the goods are not operated, except for occasional testing or demonstration.

#### **1104 REGULATION OF SWIMMING POOLS**

Sections 1104 through 1104.3 inclusive shall apply to the location and maintenance of swimming pools.

#### 1104.1 PURPOSE

It is the purpose of sections 1104 through 1104.3 inclusive to promote public health, safety, and welfare through the regulation of swimming pool facilities which are constructed, operated, or maintained.

#### 1104.2 PRIVATE SWIMMING POOLS - An Accessory use.

No private swimming pool, exclusive of portable swimming pools with a diameter of less than twelve (12) feet or with an area of less than one hundred (110) square feet, or a farm pond, shall be allowed in any residential district or commercial district except as an accessory use, and shall comply with the following requirements:

1. The swimming pool is intended to be used and is used solely for the enjoyment of the occupants of the property on which it is located and their guests.
2. The swimming pool may be located anywhere on the premises except in required front yards, provided that it shall not be located closer than twelve (12) feet to any property line or easement.
3. The “in-the-ground” swimming pool area or the property upon which it is located, shall be walled/fenced in such a manner as to prevent uncontrolled access by children, crawling, entering or otherwise passing through, under, or over such enclosure. The pool and the wall/fence shall comply with the standards set forth by the Ashtabula County Department of Building Regulations, Ashtabula County Health Department, the State of Ohio Building Code, and the National Electrical Code (NEC) for electricity.
4. The “above-the-ground” swimming pool’s steps shall be secure in such a manner as to prevent uncontrolled access by children, crawling, entering, otherwise passing through, under, or over the steps. The pool and the steps shall comply with the standards set forth by the Ashtabula County Department of Building Regulations, Ashtabula County Health Department, the State of Ohio Building Code and the National Electrical Code (NEC) for electricity.
5. Any exterior lighting used in the pool area shall be shaded or directed that it does not cast light directly on adjacent properties.
6. The “in-the-ground” pool and its enclosure or the “above-the-ground” pool and its secured “steps” shall be properly maintained to prevent uncontrolled access by children.

#### 1104.3 LICENSED SWIMMING POOLS - A Primary use

A licensed swimming pool shall be any pool constructed by an association of property owners, or by a private club or association, for use and enjoyment by members and their families. Such swimming pools shall comply with the following requirements:

1. The pool is intended solely for, and is used solely for, the enjoyment of the members and families and guests of members of the association or club under whose ownership or jurisdiction the pool is operated.
2. The pool and accessory structures thereto, including the area used by the bathers, shall not be located closer than seventy-five (75) feet to any property line or easement.

3. The swimming pool, its accessory facilities, and all of the area used by the bathers shall be so walled or fenced as to prevent uncontrolled access by children from the street or adjacent properties. The area surrounding the enclosure, except for the parking spaces, shall be suitably landscaped with grass, hardy shrubs, and trees and maintained in good condition.
4. Exterior lighting shall be so shaded or directed that it does not cast light directly upon adjacent properties.
5. Such pool facilities shall not be operated prior to 9:00 AM in the morning or after 10:00 PM in the evening.
6. The pool and accessory structures shall comply with the standards set forth by the Ashtabula County Department of Building Regulations, Ashtabula County Health Department, the State of Ohio Building Code, and the National Electrical Code (NEC) for electricity.

## **1105 REGULATION OF LONG-TERM PARKING FACILITIES**

Sections 1105 through 1105.3 inclusive shall apply to the location and operation of any long-term parking facility.

### 1105.1 PURPOSE

It is the purpose of Sections 1105 through 1105.3 inclusive to regulate long-term parking facilities constructed, operated, or maintained in order to promote the public health, safety, and welfare.

### 1105.2 CONDITIONAL USE PERMIT REQUIRED

No person shall establish, operate, or maintain on any premises as a principal or an accessory use a parking facility where any vehicles, to include tractors, trailers, boats, campers, recreational vehicles, buses, trucks, or automobiles, are to be parked for a continuous period exceeding six (6) days without obtaining a conditional use permit for such use.

### 1105.3 PERMIT REQUIREMENTS

In addition to complying with all other provisions of this Resolution, particularly the requirements of Articles 6 and 11, the applicant for the conditional use permit shall give evidence that the premises proposed for such use complies with the following conditions:

1. That no boundary of the proposed parking area is within fifty (50) feet of a residential district boundary.
2. That the proposed parking area will not prevent access to adjacent properties by fire safety equipment.
3. That the proposed parking area will be screened in such a manner that the vehicles thereon parked will not be visible from the ground level of any adjacent residential properties.
4. That fencing and lighting of the facility will be sufficient to provide for its reasonable security.
5. That no service work, maintenance work, repair work, painting work, or other vehicular work shall take place on the premises.

## **1106 REGULATION OF HOME OCCUPATIONS**

Sections 1106 through 1106.4 inclusive shall apply to the location, operation, and maintenance of home occupations.

### 1106.1 PURPOSE

It is the purpose of Sections 1106 through 1106.4 inclusive of this Resolution to promote the public health, safety, and welfare through the regulation of home occupations. It is further the intent of these Sections to allow limited non-residential uses in residential structures which are compatible with the residential character of their surroundings.

### 1106.2 HOME OCCUPATION AS A PERMITTED USE

A home occupation shall be a permitted use if it complies with the following requirements:

1. The external appearance of the structure in which the use is conducted shall not be altered, and not more than one sign no larger than four (4) square feet shall be mounted flush to a wall of the structure.
2. No internal or external alterations, construction, or reconstruction of the premises to accommodate the use shall be permitted.
3. There shall be no outside storage of any kind related to the use, and only commodities produced on the premises may be sold on the premises; no display of products may be visible from the street.
4. Not more than twenty-five (25) percent of the gross floor area of the dwelling shall be devoted to the use.
5. No equipment, process, materials, or chemicals shall be used which create offensive noise, vibrations, smoke, dust, odor, heat, glare, x-rays, radiation, or electrical disturbances.
6. No additional parking demand shall be created.
7. No person who is not a resident of the premises may participate in the home occupation as an employee or volunteer.

### 1106.3 HOME OCCUPATION AS A CONDITIONALLY PERMITTED USE

A person may apply for a conditional use permit for a home occupation which does not comply with the requirements of Section 1106.2. The criteria for the issuance of such a permit for a home occupation are as follows:

1. There shall be no more than two (2) non-residential employees or volunteers to be engaged in the proposed use.
2. Sales of commodities not produced on the premises may be permitted, provided that the commodities are specified in the application and are reasonably related to the home occupation.
3. The home occupation may be permitted to be conducted in a structure accessory to the residence, provided the application so specifies.
4. There shall be no outside storage of any kind related to the use.
5. Not more than thirty (30) percent of the gross floor area of any residence shall be devoted to the proposed home occupation.

6. The external appearance of the structure in which the use is to be conducted shall not be altered, and not more than one sign no larger than four (4) square feet shall be mounted flush to the wall of the structure.
7. Minor or moderate alterations in accordance with Ashtabula County Building Department regulations may be permitted to accommodate the proposed use, but there shall be no substantial construction or reconstruction.
8. No equipment, process, materials, or chemicals shall be used which create offensive noise, vibration, smoke, dust, odor, heat, glare, x-rays, radiation, or electrical disturbances.
9. No more than two (2) additional parking places may be proposed in conjunction with the home occupation, which shall not be located in a required front yard.
10. No traffic shall be generated by a home occupation in greater volume than would normally be expected in a residential neighborhood, and any need for parking generated by the conduct of such home occupation shall meet the off-street parking requirements as specified in this resolution and shall not be located in a required front yard.

#### 1106.4 INVALIDATION OF HOME OCCUPATION CONDITIONAL USE PERMIT

For the purposes of this Resolution, a conditional use permit issued for a home occupation shall cease to be valid at such time as the premises for which it was issued is no longer occupied by the holder of said permit. Such conditional use permit shall also be immediately invalidated upon the conduct of the home occupation in any manner not approved by the Board of Zoning Appeals.

### **1107 REGULATION OF GROUP RESIDENTIAL FACILITIES**

Sections 1107 through 1107.5 inclusive shall apply to the location, operation, and maintenance of group residential facilities.

#### 1107.1 PURPOSE

It is the purpose of 1107 through 1107.5 inclusive of this Resolution to regulate the location, operation, and maintenance of group residential facilities in order to promote the public health, safety, and welfare. It is the intent of these Sections to provide for the assimilation of these facilities in stable and suitable neighborhoods so that the living environments of their residents are conducive to their rehabilitation.

#### 1107.2 CONDITIONAL USE PERMIT REQUIRED

A Class I Type B group residential facility is permitted by right in any residential district. No other group residential facility shall be established, operated or maintained on any premises unless authorized by the issuance of a conditional use permit in accordance with the provisions of Article 8 of this Resolution. In addition to said provisions, such group residential facilities shall comply with the following conditional use criteria:

1. Evidence is presented that the proposed facility meets the certification, licensing, or approval requirements of the appropriate state agency.
2. Evidence is presented that the proposed facility meets local fire safety requirements for the proposed use and level of occupancy.

3. Evidence is presented that the proposed facility will not generate an unreasonable increase in traffic volume or require special off-street parking.
4. Such facilities shall comply with the district regulations applicable to other properties in the zoning district in which they are located.
5. No such facility may be located within 600 feet of another such facility;
6. No signs shall be erected by such facility for purposes of identification except a permitted street address sign.
7. The exterior of all such facilities shall not be altered in character but shall be compatible with other residential dwellings. However, any improvement required by code or necessitated by licensing requirements shall not be deemed incompatible.
8. Such facility shall be reasonably accessible, by virtue of its location or transportation provided by the applicant, to medical, recreational, and retail services required by its residents, and to employment opportunities, if applicable, and shall be in a relatively safe and stable neighborhood.
9. The applicant shall provide a plan indicating the manner in which the facility will maintain contact with neighborhood residents, to include a structured procedure whereby their grievances may be filed and resolved.
10. The applicant shall provide documentation indicating the need for the facility, the specific clientele it will serve, and the location and type of similar facilities operated by the applicant.

### 1107.3 ZONING OF GROUP RESIDENTIAL FACILITIES

Group residential facilities shall be conditionally permitted uses as follows:

**Class I Type A:** R-2, AC, RC

**Class I Type B:** R-1, R-2, AC, LC, RC

**Class II Type A:** R-2, AC, RC

**Class II Type B:** R-2, AC, RC

### 1107.4 VARIANCE TO DISTANCING REQUIREMENT

The Board of Zoning Appeals may grant a variance with respect to the distancing requirement contained in Subsection 1107.2 (5) if the applicant clearly demonstrates that the proposed location has unique advantages with respect to proximity to employment opportunities, social services, public transportation, or similar amenities.

### 1107.5 UNIFORMITY WITH RESPECT TO GRANTING OF CONDITIONAL USE PERMITS

The granting of conditional use permits for the establishment of Group Residential Facilities shall be uniformly and equitably done, irrespective of considerations beyond the scope of these regulations.

## **1108 APPEARANCE AND DESIGN STANDARDS FOR SINGLE FAMILY HOUSING**

Sections 1108 through 1108.3 inclusive of this Resolution shall apply to the location, construction, and maintenance of all single-family housing in all districts.

## 1108.1 PURPOSE

These standards are created to ensure the health, safety, and general welfare of the Township. They will further the equitable treatment of all housing construction types and provide affordable housing for a larger segment of the Township population. Additionally, these regulations will improve the overall appearance of the housing stock and ensure more durable and safer homes for all residents.

## 1108.2 STANDARDS

These regulations apply to all single-family housing units in all districts including Manufactured Homes, Modular Homes and Site Built Homes

1. The minimum floor area of the single-family dwelling unit shall be at least 1,200 square feet of living area in all districts except R-1 and R-2 which shall be 1,600 for 1 family dwelling units. The garage portion of the structure is not included in the living area total calculation.
2. The minimum width of all single-family dwelling units shall be at least 20 feet.
3. All dwelling units shall have a minimum roof overhang of at least twelve (12) inches (excluding gutters).
4. All dwelling units shall be double pitched and have a pitch of at least 3 in 12.
5. All dwelling units shall have roof material that is generally used in residential construction including: approved wood, clay, slate, asphalt composition shingles, fiberglass compositions shingles, and metal roofs. Material excluded are corrugated aluminum, corrugated fiberglass. The materials are applicable to all primary buildings, attached accessory buildings, attached garages, and attached carports.
6. Exterior siding of all dwelling units cannot have a high gloss finish, metallic or highly reflective finish, or highly reflective roofs and must be residential in appearance, including but not limited to, clapboards, simulated clapboards such as conventional vinyl or metal siding, wood shingles, shakes, or similar material, but excluding smooth, ribbed or corrugated metal or plastic panels.
7. The home must be placed on a permanent foundation or on piers with a frost wall and comply with the Ashtabula County Dept. Of Building Regulations Basic Building Code and be inspected by the Ashtabula County Department of Building Regulations.
8. All dwelling units shall have a frost wall around the perimeter of the unit. The frost wall shall be a 6" x 14"-footer with a minimum 6" concrete block wall. Footers shall be a minimum of 36" below grade or placed on solid rock. The crawl space created shall be ventilated on all 4 sides, treated with an approved vapor barrier material and a minimum 2" concrete mud slab installed, leveled with a broom or trowel finish.
9. The hitch, axles, and wheels of any manufactured home must be removed.
10. The dwelling unit must be oriented on the lot so that its long axis is parallel with the road right-of-way. A perpendicular or diagonal placement may be permitted if there is a building addition or substantial landscaping so that the narrow dimension of the unit, as so modified and facing the street, is no less than 50 percent of the unit's long dimension.
11. The lot must be landscaped to ensure compatibility with the surrounding properties.
12. All fuel oil supply systems shall be constructed and installed within the foundation wall or underground within all applicable building and safety codes, except that any bottled gas tanks may be fenced so as not to be clearly visible from the street or abutting properties.

### 1108.3 UNIFORMITY WITH RESPECT TO GRANTING OF VARIANCES.

The granting of variances from the requirements of this Resolution with respect to the siting of single-family housing, their design or appearance, shall be uniformly and equitably done, irrespective of the fact that the structure proposed for such siting is a site-built structure, modular or manufactured home, and shall be guided by the provisions of Article 5 of this Resolution.

## **1109 REGULATION OF ATMOSPHERIC MONITORING TOWER**

1109 through 1109.9 Inclusive, shall regulate the establishment, siting, administration, approval process, design security, maintenance, abandonment, removal, and other site aspects of an Atmospheric Monitoring Tower and related facilities within all zoning districts.

### 1109.1 PURPOSE

Harpersfield Township is primarily a semi-rural to rural community that still retains many agricultural areas. The township contains a variety of dwellings, several wineries and many working farms that produce a wide range of crops and produce. Owner-occupied, single-family dwellings, dominate the township, mostly on two acre or greater lots. The chief developed commercial/retail area is located near I-90 and State Route 534. Because the residents consider Harpersfield Township a pristine place to live and raise their families, it is important for the township to protect the country atmosphere of the community while it permits development. To this end the township wishes:

1. To accommodate the need by which atmospheric data may be acquired by the erection of a temporary tower, while regulating their locations in the zoning districts of the Township.
2. To encourage the location of Atmospheric Monitoring Towers and facilities on non-residential land.
3. The Atmospheric Monitoring Towers shall be designed, constructed, erected, and maintained with the greatest care for safety of persons and property. Access to the tower shall only be through a locked gate, properly maintained and secured 24 hours per day.
4. To ensure an Atmospheric Monitoring Tower, the monitoring equipment and the facilities are configured in such a way as to minimize adverse visual effect of the tower through careful design, siting, and vegetative screening.
5. To avoid potential damage to adjacent properties from tower failure through competent engineering, construction, and erection of the tower.
6. To accommodate the public's demand for atmospheric data through these standards, so that changing technology will continue to serve these needs, while concurrently preserving the "township's aesthetic and ecological integrity, that residents may continue to enjoy the comfortable living standards of Harpersfield Township.

### 1109.2 TIME LIMITS

1. The Conditional Use permit shall be issued for three (3) years.
2. Any extension to the Conditional Use Permit may be granted upon written request from the tower's owner to the Board of Zoning Appeals, showing just cause for the extension.

The written request must be submitted to the Board of Zoning Appeals a minimum of ninety (90) days before the Conditional Use permit expires.

### 1109.3 ZONING PERMIT REQUIRED

No person, firm or corporation shall undertake the construction, erection, or installation of an Atmospheric Monitoring Tower without a permit.

### 1109.4 APPROVAL AND DESIGN STANDARDS FOR ATMOSPHERIC MONITORING TOWERS

1. Atmospheric data not available from another source.
2. Atmospheric data available from another source not accurate/sufficient enough for data required/requested. The applicant shall provide the Zoning Administrator with a notarized letter stating: What data is available, the source of the data and why the data is insufficient to his/her/their needs.
3. A posted erection completion, demolition, and removal bond to insure erection and removal of the Atmospheric Monitor Tower, its base, guy wires, guy wire anchors, anchor's bases, and any adjacent structure erected to support the Atmospheric Monitor Tower. The amount and conditions of the bond shall be set by the Harpersfield Township Board of Zoning Appeals upon the issuance of the Conditional Use Permit.
4. The tower, including anchors and guy wires shall not be located within the required front, side, or rear setbacks for a lot in its district.
5. Maintain tower setbacks from abutting land in other districts by the rear and side setback required in that district.
6. Restrict placement of guy wire anchors to set back of fifty (50) feet from abutting residential district property lines, public property, or road right-of-way and the rear set back from abutting land in other districts.
7. The tower shall be a unipole or a monopole.
8. The maximum height of any tower shall be two hundred (200) feet. measured from the tower's base to the highest point of the tower or instrument(s) attached to the tower. A ratio of one to one (1 - 1) set back shall be maintained from lot setbacks, principal structure, accessory structure(s) and above ground utilities lines, creating a free fall zone. No new structure shall be built in the free fall zone.
9. The tower and its instruments shall be designed and constructed so as not to cause radio and/or television interference to adjacent properties.
10. To prevent unauthorized access to the tower area, all anchors, accessory structures and tower, shall be fenced, individually, in groups or as a whole. If applicable, tower must have all climbing rungs within twelve (12) feet of the base removed.
11. Fencing necessary for safety or security shall be developed in conjunction with the landscaping and screening and shall be constructed to be unobtrusive in color and design. The fence shall be a chain link, minimum of eight (8) feet in height. Two (2) "No Trespassing" signs shall be posted on each fenced-in area.
12. Accessory structures shall be only for the receiving or transferring of data.
13. One readable sign shall be maintained, a minimum of six (6) square feet in area stating:
  - a. Owner of tower, name, and telephone number.
  - b. Maintenance contact, name, and telephone number.

- c. Emergency contact, name, and telephone number.
14. All towers must meet F.A.A. specifications. Certification from the F.A.A., stating lighting approval must be presented to zoning administrator at time of application for zoning permit.

#### 1109.5 SITE PLAN DRAWING (Zoning Permit Application must contain site drawings when submitted)

1. Lot lines and dimensions.
2. Existing and proposed setbacks of all structures on the lot.
3. Location and height of all buildings, structures, above ground utilities, and general location of all trees approximately fifty (50) feet in height or higher on the lot.
4. The location of proposed Atmospheric Monitoring Tower and placement of its guy wire anchors.
5. The location and dimensions of any accessory structures required to support the collection/transfer of collected data.
6. A landscaping and fence design that may be considered by the Zoning Administrator and the Board of Zoning Appeals.

#### 1109.6 STANDARD DRAWING (of the components of the Atmospheric Monitoring Tower)

1. Detailed structural drawing of the tower, the tower's base, footings, anchors, and their composition that demonstrates compliance with applicable provisions of existing state code as adopted by the Ashtabula Department of Building Regulations.
2. Standard drawing of design and installation of electrical equipment in compliance with National Electrical Code.
3. Standard drawing of design for any accessory structure.
4. Standard drawing of design of security fencing.

#### 1109.7 EXPIRATION OF CONDITIONAL USE PERMIT

When the Conditional Use permit expires, the property owner, at the owner's expense, shall dismantle and remove the tower, its base, guy wires and guy wire anchors, the anchor's base(s) and any adjacent structures erected to support the Atmospheric Monitoring Tower. The dismantling and removal of the Atmospheric Monitoring Tower shall be completed in 60 days.

#### 1109.8 INSPECTION OF ATMOSPHERIC MONITORING TOWERS

Harpersfield Township hereby reserves the right to inspection of the Atmospheric Monitoring Tower site by its Zoning Administrator or duly authorized representative. If the Zoning Administrator or duly authorized representative finds the Atmospheric Monitoring Tower is not maintained in a safe and/or operational condition, the township shall give written notice to the owner. Upon receipt of notification, the owner of the Atmospheric Monitoring Tower shall take expeditious action to correct the item(s) listed on the notice. Upon failure to comply with written notification within thirty (30) days, the Atmospheric Monitoring Tower's owner shall be cited.

## 1109.9 VIOLATIONS

Any violation of any of the provisions of Sections 1109 through 1109.8 of this zoning resolution and/or the Conditional Use permit shall be cause for revocation of the Conditional Use permit.

## **1110 Regulation of Small Wind Turbine Generating Systems, SWTGS**

Sections 1110 through 1110.9, inclusive, shall regulate the establishment, siting, administration, approval process, design, security, maintenance, abandonment, removal, and other site aspects of Small Wind Turbine Generating Systems (SWTGS), and related facilities within all zoning districts.

### 1110.1 PURPOSE

In response to increased demands for electricity, to reduce demand on the state electric grid, to increase consumer energy independence, to reduce fossil fuel electric generation, it is the purpose of this regulation to promote the safe, effective, and efficient use of small wind Turbine Generating Systems, (SWTGS) to reduce on-site- home, farm and small commercial consumption of utility supplied electricity. To this end, the Township wishes:

1. To accommodate the need for Small Wind Turbine Generating Systems, (SWTGS) while regulating their location, size and noise producing characteristics.
2. To ensure the design, construction, erection, and maintenance of the Small Wind Turbine Generating Systems, (SWTGW), with the greatest care for safety of persons and property.
3. To ensure a Small Wind Turbine Generating System, (SWTGW), is configured in in such a way as to minimize adverse visual effect of the Township through careful design, siting, and vegetative screening.
4. To avoid potential damage to adjacent properties from Small Wind Turbine Generating Systems, (SWTGS), through competent engineering, construction, and erection of towers.
5. To accommodate the public's demand for Small Wind Turbine Generating systems, (SWTGS), through these standards, so that the changing technology will continue to serve these needs, while concurrently preserving the Township's esthetic and ecological integrity, so that residents may continue to enjoy the comfortable living standards of Harpersfield Township.

### 1110.2 DEFINITIONS

1. "Small Wind Turbine Generating System" or SWTGS: a wind energy conversion system consisting of a foundation, a tower, a nacelle (containing the generator, rotor, and blades) and associated control or conversion electronics. A SWTGS, shall have a sweep area less than forty
2. (40) meters square or 430.6 square feet.
3. "Tower Height": the height above grade of the fixed portion of the tower, excluding the wind turbine.
4. "Mast": the poles used to mount "wall-mounted" or "attic-mounted" SWTGS.
5. "Nacelle": the housing that contains the drivetrain and other elements on top of a horizontal axis wind turbine tower.
6. "Swept area": the projected area perpendicular to the wind direction that a rotor will describe during one complete rotation.

### 1110.3 REQUIREMENTS FOR CONDITIONAL USE PERMIT

No person, firm or corporation shall undertake the construction, erection, or installation of a SWTGW, without a permit. A SWTGS, shall require a Conditional Use Permit approval in compliance with Article 8 of this resolution and a Building Permit issued by the Ashtabula County Department of Building Regulations.

### 1110.4 APPLICATION REQUIREMENTS

A Conditional Use Permit application for a SWTGS, shall include all information and material required by Article 8 and the following:

1. Standard drawings and an engineering analysis of the system's tower, showing compliance with applicable provisions of existing state code as adopted by the Ashtabula County Department of Building Regulations.
2. A line drawing of electrical components of the system in sufficient detail to allow for a determination that the manner of installation conforms to the electrical code adopted by the Ashtabula County Department of Building Regulations.
3. A notarized letter, from the property owner, stating that the system will be used only to reduce on-site consumption of utility generated electricity.
4. Evidence that the provider of electric utility service to the site has been informed of the applicant's intent to install an interconnected customer- owned electricity generator. If the property owner intends not to install an interconnect to a utility generating electricity, a notarized letter must be attached to the Conditional Use Permit application.
5. Evidence that the proposed height of the SWTGS, does not exceed the height recommended by the tower manufacturer or the distributor of the SWTGS.

### 1110.5 LOCATIONS OF SWTGS

SWTGS, may be located in all zoning districts of Harpersfield Township. A SWTGS shall not be located on a parcel between the front baseline of the primary structure and the front property line.

### 1110.6 STANDARDS

A SWTGS shall comply with the following standards:

1. SWTGS shall only be located on a parcel that is one (1) acre or larger in size. Strict adherence to the setback requirements shall be followed.
2. Setback requirements:
  - a. A SWTGS shall not be located closer to a lot line than the height of the tower plus 1/2 the height of the blade plus the lot's side setback.
  - b. The tower, including anchors and guy wires shall not be located within the required front, side and rear setbacks for a lot in its district.
  - c. SWTGS shall maintain setbacks from abutting land in other districts by the rear and side setback required in that district.
  - d. Restrict placement of guy wire anchors to setback of fifty (50) feet from abutting residential district property lines, public property, or road right-of-way and the rear set back from abutting land in other districts.
3. Height Limits
  - a. Tower -mounted SWTGS shall not exceed a maximum height on one hundred (110) feet. Strict adherence to the setback requirements shall be followed.

- b. The height of “Mast-mounted” SWTGS is measured from the upper mounting plate to the top of the mast. The height shall not exceed eight (8) feet. The placing of mounting plates and method of securing mounting plates shall meet standards set forth by the Ashtabula County Department of Building Regulations.
4. Turbine- The turbine shall be certified by Underwriters Laboratories, Inc. (UL). It shall be installed per manufacturer’s installation requirements.
  5. Noise - Except during short-term events including utility outages and severe windstorms, a SWTGS shall be designed, installed, and operated so that the noise generated by the system shall not exceed the sixty (60) decibels (dBA), as measured at the closest neighboring lot line.
  6. The tower shall be guided tower or a monopole.
  7. A ratio of one-to-one (1:1) setback shall be maintained from lot setbacks, principal structure, accessory structure(s) and above ground utility lines, creating a free fall zone. No new structure can be built in the free fall zone.
  8. The tower and its instruments shall be designed and constructed so as not to cause radio and/or television interference to adjacent properties.
  9. To prevent unauthorized access to the tower area, the tower must have all climbing rungs within twelve (12) feet of the base removed, if applicable.
  10. A certificate of ownership shall be filed with the Harpersfield Township Office of Zoning and the Harpersfield Township Fire Department. It shall contain:
    - a. Owner of the tower, name, address, and telephone number.
    - b. Maintenance contact, name, and telephone number.
    - c. Emergency contact, name, and telephone number.
  11. All towers must meet F.A.A. specifications. Certification from the F.A.A. stating light approval must be presented to the zoning administrator at time of application for zoning permit.

**1110.7 SITE PLAN DRAWING TO SCALE MUST BE SUBMITTED WITH ZONING PERMIT APPLICATION AND PROVIDE THE FOLLOWING**

1. Lot lines and dimensions.
2. Existing and proposed setbacks of all structures on the lot.
3. Location and height of all buildings, structures, above ground utilities, and general location of all trees approximately fifty (50) feet in height or higher on the lot.
4. The location of the proposed SWTGS and placement of its guy wire anchors.
5. The location and dimensions of any accessory structures supporting a SWTGS.
6. A landscaping and fence design that may be considered by the Board of Zoning Appeals during the conditional use process.

Harpersfield Township hereby reserves the right to inspect a SWTGS site by its zoning administrator or duly authorized representative. If the Zoning Administrator or duly authorized representative finds the SWTGS is not maintained in a safe and/or operational condition, the Township shall give written notice to the owner. Upon receipt of notification, the owner of the SWTGS shall take expeditious action to correct the item(s) listed on the notice. Failure to comply with written notification within thirty (30) days, shall result in the SWTGS owner being cited.

When the Conditional Use permit expires, the property owner, at the owner's expense, shall dismantle and remove the tower, its base, guy wires and guy wire anchors, the anchor's base(s) and any adjacent structures erected to support the SWTGS. The dismantling and removal of SWTGS shall be completed in sixty (60) days.

#### 1110.8 ABANDONMENT OF USE

A SWTGS which is not used for sixty (60) days, shall be deemed abandoned and shall be dismantled and removed from the property at the expense of the "property owner".

#### 1110.9 VIOLATIONS

Any violation of any of the provisions of Sections 1110 through 1110.8 of this zoning resolution and/or the Conditional Use Permit, shall be cause for revocation of the Conditional Use Permit.

### **1111 SEASONAL RECREATIONAL SLEEPING UNIT**

Shall regulate Seasonal Recreational Sleeping Unit(s) located only in recreational Commercial (RC) Districts.

#### 1111.1 PURPOSE

These standards are created to ensure the health, safety, and general welfare of Harpersfield Township. They will further provide uniformity in design and construction to Seasonal Recreational Sleeping Unit(s) in Harpersfield Township and ensure more durable and safer structures.

#### 1111.2 STANDARDS

These regulations apply only to the Seasonal Recreational Sleeping Unit found in Recreational Commercial (RC) Districts.

1. Each Seasonal Recreational Sleeping Unit shall be considered an accessory structure.
2. Each Seasonal recreational Sleeping Unit shall be a building or structure, except a recreational vehicle or mobile home as defined by Ohio Revised Code 4501.01, wholly or partly used, or intended to be used for sleeping by one or more occupants.
3. Maximum footprint of a Seasonal Recreational Sleeping Unit shall be four hundred (400) square feet.
4. Maximum height of a Seasonal Recreational Sleeping Unit shall be sixteen (16) feet, measured from the floor surface to the peak of the roof.
5. Each Seasonal Recreational Sleeping Unit shall have a minimum roof overhang of at least twelve (12) inches (excluding gutters).
6. Seasonal Recreational Sleeping Units shall be double pitched roof and have a pitch of at least 4/12, four inches in twelve inches.
7. Seasonal Recreational Sleeping Units shall have roof material that is approved for residential construction and approved for use by the Ashtabula County Department of Building Regulations.

8. Seasonal Recreational Sleeping Units shall have exterior siding material approved for residential construction and approved for use by the Ashtabula County Department of Building Regulations.
9. Seasonal Recreational Sleeping Units shall be set on piers.
10. NO SANITARY SEWER shall be connected to a Seasonal Recreational Sleeping Unit.
11. NO POTABLE WATER SUPPLY shall be connected to a Seasonal Recreational Sleeping Unit by a centralized private or public water system.
12. Each Seasonal Recreational Sleeping Unit shall be located a minimum of twenty (20) feet from another Seasonal Recreational Sleeping Unit, including the porch/dock, if applicable.
13. Maximum porch/deck area, if applicable, shall not exceed 110% of the footprint of the Seasonal Recreational Sleeping Unit.
14. Seasonal Recreational Sleeping Units shall comply with standards set forth by the Ashtabula County Department of Building Regulations as basic building codes and be inspected and approved by the Ashtabula County Department of Building Regulations.

## **1112 DETACHED ACCESSORY DWELLING UNIT(S)**

The following regulations shall apply to Detached Accessory Dwelling Unit(s) as defined in Article 2.

### 1112.1 PURPOSE

It is the purpose of sections 1112 through 1112.4 inclusive to promote public health, safety, and welfare through the regulation of Detached Accessory Dwelling Unit(s) in Harpersfield Township. It is the intent to protect the integrity of neighborhood while allowing property owners to build Detached Accessory Dwelling Unit(s).

### 1112.2 ALLOWABLE DISTRICTS

Detached Accessory Dwelling Unit(s) will be a conditional use in the R-1 (Single and Two Family Residential), R-2 (Multi-Family Residential), I/OP-TC (Industrial/Office Park – Tourist Commercial), LC (Limited Commercial) and RAD (Recreation Athletic Development) districts only.

### 1112.3 ZONING PERMIT REQUIRED

No person, firm or corporation shall undertake the construction plus erection, or operations of a Detached Accessory Dwelling Unit(s) without a permit. Plans and approval from the Board of Health are required.

### 1112.4 STANDARDS

These regulations apply to Detached Accessory Dwelling Unit(s):

1. Must have a primary structure located on property with minimum of 5 acres.
2. Each Detached Accessory Dwelling Unit shall be a building.
3. Cannot be more than sixty (60) percent of the gross floor area of the principal use or structure.
4. Must be built in accordance with the current building codes (except for the minimum sq. ft requirements)

5. The minimum square footage of a Detached Accessory Dwelling Unit shall be four hundred square feet (400 sq. ft.) per bedroom unit.
6. Must have sewer or septic systems approved by county, no holding tanks permitted.
7. Must have potable water supply.
8. The maximum number of units per area may be determined by the amount of septic allowed which will be determined by the sewer districts or proper authority.
9. Each Detached Accessory Dwelling Unit would be subject to site plan review for number of units, spacing and overall layout as set forth by the Zoning Administrator, Zoning Appeals Board and Fire Chief.
10. The maximum required parking per a Detached Accessory Dwelling Unit is 2 parking spots plus one spot per additional bedroom.
11. Detached Dwelling Unit(s) shall comply with standards set forth by the Ashtabula County Department of Building Regulations as basic building codes and be inspected and approved by the Ashtabula County Department of Building Regulations.
12. Each unit may be subject to Township and County Bed Tax.

### **1113 AGRICULTURE USE AND EXEMPTION**

The following regulation shall apply to Agriculture Use as defined in Article 2 and ORC Section 519.01.

#### 1113.1 PURPOSE

It is the purpose of sections 1113 through 1113.4 inclusive to promote the public health, safety, and welfare through the regulation of Agriculture Use in Harpersfield Township. It is the intent to protect the integrity of the neighborhood while allowing property owners Agriculture Use of property.

#### 1113.2 ALLOWABLE DISTRICTS

Land in any district may be used for agricultural purposes. On parcels less than 5 acres, certain agricultural and building requirements must be met as defined in the Standards section below and ORC Section 303.21.

#### 1113.3 ZONING PERMIT REQUIRED

A “NO CHARGE” Agricultural Exemption Permit is required for any building or structure construction to be used for agricultural purposes. The application must include an 8 x 10 plot drawing of the parcel and the proposed building or structure and show dimensions of setbacks from property lines and existing structures. The applicant must sign that the building will only be used for agricultural purposes. When issued, the Agricultural Exemption Permit must be shown to the Ashtabula County Building Department.

#### 1113.4 STANDARDS

These regulations apply to Agricultural Use and Exemption:

1. On parcels less than 5 acres and are located in a platted subdivision or are located in a non-platted area consisting of at least 15 contiguous lots.
  - a. On a lot of 1 acre or less, NO agricultural use exemption will be permitted.

- b. On a lot greater than 1 acre, but less than 5 acres, set back lines and building heights must be followed for the zoning district the parcel is in.
2. On parcels of 5 acres or more, no zoning restrictions apply, however, it is highly suggested that district zoning standards are followed.
3. As defined by ORC Section 901.80, Agritourism" means an agriculturally related educational, entertainment, historical, cultural, or recreational activity, including you- pick operations or farm markets, conducted on a farm that allows or invites members of the general public to observe, participate in, or enjoy that activity. Plans for the following must be submitted before a NO CHARGE Zoning Permit is issued:
  - a. Plot plan showing building setbacks, size, and height.
  - b. Plans for Ingress and Egress.
  - c. Plans for participant or customer parking.

## **1114 ACCESSORY SOLAR SYSTEMS**

The following regulation shall apply to Accessory Solar Systems as described in Article 2 definitions. Accessory Solar Systems maybe a specific type or a combination of solar technology, such as, Photovoltaic (PV) Solar Energy, Solar Thermal Energy (STE), Concentrated Solar Power (CSP), Passive Solar Energy, and Building-integrated Photovoltaics (BIPV)

### 1114.1 PURPOSE

It is the purpose of sections 1114 through 1114.4 inclusive to promote public health, safety, and welfare through the regulation of Accessory Solar Systems in Harpersfield Township. It is the intent to protect the integrity of the neighborhood while allowing property owners to install and benefit from a solar system.

### 1114.2 ALLOWABLE DISTRICTS

An Accessory Solar System is allowed in all zoning districts as an accessory to a principal use. An Accessory Solar System will be Conditional Use for all zoning districts except the R1 residential district, where it is a Permitted Use.

### 1114.3 ZONING PERMIT REQUIRED

A zoning permit is required for all Accessory Solar Systems. The Accessory Solar System must adhere to all zoning requirements for the district the system is in and adhere to Standards as set for in 1114.4. A site plan shall be submitted at the time of application and shall include:

1. Property lines and physical dimensions of the site and location of structures on the site property.
2. Location of roof mounted solar system and elevation at maximum tilt.
3. Location of a ground mounted solar system and elevation at maximum tilt.
4. Manufacturer's specification, including make, model, and pictures.
5. If commercial, scaled drawing no smaller than 1"=110'.
6. Solar energy systems shall not be constructed until all applicable zoning, building, and electrical permits have been approved and issued.

1114.4 STANDARDS

These regulations apply to Accessory Solar Systems:

1. A solar energy system shall not be used for the generation of power for the sale of energy to other users, although this provision shall not be interpreted to prohibit the sale of excess power generated from time to time to the local utility company.
2. A solar energy system connected to the utility grid shall provide written authorization from the local utility company acknowledging and approving such connection.
3. Solar energy systems are subject to all local and state fire code requirements.
4. A roof mounted solar energy system:
  - a. Shall be flush-mounted, or as long as it matches the slope of the roof, shall have a maximum tilt of no more than five (5) percent steeper than the roof pitch on which it is mounted.
  - b. Shall not extend beyond the perimeter (or edge of roof) of the structure on which it is located.
  - c. May be mounted to a principal or accessory structure.
  - d. The combined height of the solar energy system and structure to which it is mounted may not exceed the maximum building height allowed in that zoning district for the type of structure to which it is attached.
5. Solar energy systems shall be designed and located to prevent reflective glare toward any inhabited structure on adjacent properties as well as adjacent street right of ways.
6. Ground mounted systems must provide adequate safety features to protect residents and visitors.
7. Ground mounted systems must not exceed 50% of the height of any structure.
8. Solar energy systems and all solar energy equipment that are no longer functioning shall be completely removed from the property within twelve (12) months from the date they are no longer producing electricity, become damaged, discontinued or broken. Any earth disturbance as a result of the removal of the ground mounted solar energy system shall be graded and reseeded within thirty (30) days of removal.

**1115 PRINCIPAL SOLAR ENERGY PRODUCTION FACILITY**

The following regulation shall apply to Principal Solar Energy Production Facilities as described in Article 2 definitions. It is considered as the principal use of the property.

1115.1 PURPOSE

It is the purpose of sections 1115 through 1115.4 inclusive to promote public health, safety, and welfare through the of regulation Principal Solar Energy Production Facilities in Harpersfield Township. It is the intent to protect the integrity of the community while allowing Principal Solar Energy Production Facilities in selected zoning districts.

1115.2 ALLOWABLE DISTRICTS

Principal Solar Systems will be a conditional use in IOP/NW, IOP/TC, and IOP districts.

### 1115.3 ZONING PERMIT REQUIRED

A zoning permit is required. A site plan shall be submitted at the time of application and shall include:

1. Property lines and physical dimensions of the site.
2. Location of solar energy system(s) and all related equipment, setbacks from property lines and any structures on the property.
3. Letter from the County Health Department or County Sanitary Engineers
4. office stating location will not interfere with the septic or sewer system, whichever is applicable, on the property.
5. Location of any required signage.
6. Elevation of proposed solar energy system(s) at its maximum tilt.
7. Manufacturer's specifications, including make, model and picture.
8. Scaled drawing no smaller than 1" = 110'.

### 1115.4 STANDARDS

These regulations apply to Principal Solar Energy Production Facilities:

1. The proposed solar energy project must be located on at least five (5) acres of land.
2. For purposes of determining lot coverage, the total surface area of all ground mounted and freestanding solar collectors including cells, panels, and water collector devices shall be considered impervious. Panels mounted on the roof of any building shall be subject to the maximum height regulations as specified with the underlying zoning district.
3. All on-site utility and transmission lines shall, to the extent feasible, be placed underground.
4. All solar energy systems shall be designed and located in order to prevent reflective glare towards any inhabited building on adjacent properties as well as adjacent street right of ways.
5. A clearly visible warning sign concerning voltage must be placed at the base of all pad-mounted transformers and substations.
6. The proposed solar energy project is not located adjacent to, or within, the control zone of any airport.
7. All mechanical equipment of solar energy systems including any structure for batteries or storage cells, shall be completely enclosed by a minimum eight (8) foot high fence with a self-locking gate, and provide screening in accordance with Section 603 of the zoning resolution.
8. Setback requirements from property lines and adjacent zoning districts shall be the same as set forth in the zoning district in which the solar energy project is located per Schedule 504.2.
9. Solar energy systems and all solar energy equipment that are no longer functioning shall be completely removed from the property within twelve (12) months from the date they are not producing electricity, become damaged, discontinued or broken. Any earth disturbance as a result of the removal of the ground mounted solar energy system shall be graded and reseeded within thirty (30) days.

## **1116 CARGO AND STORAGE CONTAINERS**

### 1116.1 Purpose

It is the purpose of Sections 1116 through 1116.4 inclusive to promote public health, safety, and welfare through the of regulation of Cargo and Storage Containers in Harpersfield Township. It is the intent to protect the integrity of the community while allowing Cargo and

Storage containers in selected zoning districts. The following regulation shall apply to Cargo and Storage Containers as described in Article 2 definitions. These are considered as accessory use of the property.

#### 1116.2 Allowable Districts

See Table 502.1 and 504.1 for allowable districts

#### 1116.3 Zoning Permit Required

A zoning permit is required for all Permanent Cargo and Storage Containers. A site plan must be submitted at the time of application.

A zoning permit is required for all Temporary Cargo and Storage Containers after a 30-day period. The permit will be for a period of 180 days and maybe renewed at the discretion of the Zoning Administrator.

#### 1116.4 Standards

##### **These regulations apply to Permanent Cargo and Storage Containers:**

1. Containers must meet all setback requirements of the district.
2. Containers must be placed on a solid base of stone, asphalt, pavers, or concrete.
3. Containers cannot be stacked.
4. Containers must be placed at the rear or the side of the principle building but not in front of the principal building.
5. Containers must be of plain color and maintained so as to be free of graffiti and any accessories (i.e. banners).
6. Containers must not be used to store hazardous materials.
7. Containers must not be placed in a location which may cause hazardous conditions or constitute a threat to public safety.
8. No plumbing may be connected to the container.
9. No container may be used as living quarters.
10. Containers may not be used for pets or animal husbandry.
11. For lot sizes less than 5 acres, permanent containers are not allowed.
12. Permanent containers shall not be placed on vacant lots.

##### These regulations apply to Temporary Cargo and Storage Containers:

1. Temporary Cargo or Storage containers must have a permit if not removed after the first 30 day period.
2. The 180 day permit may be renewed by the Zoning Administrator if the container is used for construction or remodeling projects.
3. Containers cannot be stacked.
4. No plumbing or electrical service maybe run to temporary containers.
5. No hazardous waste shall be stored in container.
6. Must be placed to not impede traffic in any way.
7. No container may be used as living quarters.
8. Containers may not be used for pets or animal husbandry.
9. No container may be placed on a vacant lot, unless that lot is associated with an approved building construction project.

## **1117 AUTOMOTIVE SERVICE STATIONS**

### 1117.1 Purpose

The purpose of Sections 1117 through 1117.4 is to promote the health, safety, and welfare of Harpersfield Township through the regulation of automotive service stations. Specifically, these regulations are intended to ensure pump islands and station canopies are a safe distance from the public right-of-way.

### 1117.2 Allowable Districts

Automotive service stations are a permitted use in the AC district, and a conditional use in the RAD district.

### 1117.3 Zoning Permit Required

A zoning permit is required for the construction of an automotive service station, with an application containing:

1. Property lines and physical dimensions of the site.
2. Location of principal structures, pump islands, and canopy, including distance from public right-of-way.
3. Pursuant to Ohio Administrative Code 3745-31-0, the applicant shall provide evidence of obtaining Permit-by-Rule (PBR) Option #2, including a Stage I vapor control system.
4. Evidence of compliance with all regulatory stipulations outlined in Ohio Revised Code Section 3741.14.
5. Location of any required signage.
6. Scaled drawing no smaller than 1" = 110'.

### 1117.4 Standards

Automotive service stations shall feature the scheduled setbacks:

<b>Element</b>	<b>Front Setback</b>	<b>Side/Rear (Commercial)</b>	<b>Side/Rear (Residential)</b>
Canopy	20 feet	20 feet	—
Pump Islands	40 feet	40 feet	60 feet

## **1118 USED CAR AND LIGHT TRUCK SALES**

### 1118.1 Purpose

The purpose of Sections 1118 through 1118.4 is to promote the health, safety, and welfare of Harpersfield Township through the regulation of used car and light truck sales lots. Specifically, these regulations are intended to ensure adequate access management for used car sales lots, as well as adequate setbacks from the public right-of-way.

### 1118.2 Allowable Districts

Used car and light truck sales are a permitted use in the I/OP-TC and AC Districts.

### 1118.3 Zoning Permit Required

1. Property lines and physical dimensions of the site.

2. Location of principal structure, display lot location, and required parking, including ratio of lot space dedicated to automobile storage and display.
3. Location of any required signage.
4. Scaled drawing no smaller than 1" = 110'.

1118.4 Standards

**Table 1118.4A: Site Requirements**

<b>Standard</b>	<b>Requirement</b>
Minimum lot area	4 acres
Minimum lot width	200 feet
Minimum building area	25,000 sq ft
Maximum building coverage	30% of site
Pavement setback from ROW	20 feet

**Required Building Space:**

1. Offices
2. Indoor display (minimum 5 vehicles)
3. Inspection/service/repair (minimum 5 vehicles)
4. Parts and storage

**Table 1118.4B: Paved Area Allocation**

<b>Use</b>	<b>Maximum Percentage of Paved Area</b>
Vehicle parking and display	50%
Car rental facilities	15%
Customer/employee parking	Per Section 1106

**Additional Requirements:**

1. Landscaping between ROW and pavement per Section 603.2
2. Lighting plan approved by Zoning Board of Appeals
3. Only operational vehicles in good repair may be displayed outdoors

## **ARTICLE 12 - OFF-STREET PARKING AND LOADING FACILITIES**

### **1200 GENERAL PARKING REQUIREMENTS**

In all districts, at any time a building, structure or use of land is erected, enlarged or increased in capacity, there shall be provided for every use off-street parking spaces for automobiles in accordance with the provisions of Sections 1200 through 1208 of this Article. A parking plan shall be required for all uses except for single or two-family residential uses. The parking plan shall be submitted to the Zoning Administrator as a part of the application for a zoning permit. The plan shall show the boundaries of the property, parking spaces, access driveways, circulation patterns, drainage and construction plans, and boundary walls, fences, and a screening plan, as appropriate.

Whenever a building or use constructed or established after the effective date of this Resolution is changed in floor area, number of employees, number of dwelling units, seating capacity or otherwise to create a need for an increase of Ten (10) Percent or more in the number of existing parking spaces, such spaces shall be provided on the basis of the enlargement or change. Whenever a building or use existing prior to the effective date of this Resolution is enlarged to the extent of Fifty (50) Percent or more in floor area or in the area used, such building or use shall then and thereafter comply with the parking requirements set forth herein.

### **1201 OFF-STREET PARKING DESIGN STANDARDS**

All off-street parking facilities including entrances, exits, maneuvering areas, and parking spaces shall be in accordance with the following standards and specifications:

1. Parking Space Dimensions:
  - a. Each off-street parking space shall be not less than nine (9) feet wide and eighteen (18) feet long exclusive of access drives or aisles and shall be of usable shape and condition.
  - b. Access drives with adjacent parking shall be a minimum of 24 ft. wide.
2. Note: This standard assures a minimum of 60 ft. "bumper to bumper" in a double loaded parking area.)
3. Access: There shall be adequate provision for ingress and egress to all parking spaces. Where the lot or parking spaces do not provide direct access to a public street or alley, an access drive shall be provided, with a dedicated easement of access, as follows:
  - a. For one single or two-family residential dwellings, the access drive shall be a minimum of nine (9) feet in width.
  - b. For all other uses, the access drive shall be a minimum of ten (10) feet in width for one-way traffic and sixteen (16) feet wide for two-way traffic.
  - c. For drives that will accommodate tractor trailers the drive width minimum shall be twelve (12) feet for one-way traffic and twenty (20) feet for two-way traffic.
  - d. All parking spaces, except those required for single, two-, or three- family dwellings, shall have access to a public street or alley in such a manner that any vehicle leaving or entering the parking area from or into a public street or alley shall be traveling in a forward motion.
4. Setbacks: the location of off-street parking facilities shall be in compliance with parking setbacks as specified in Sections 504 and 601 .

5. Screening: In addition to the setback requirements specified in this Resolution for off-street parking facilities for more than five (5) vehicles, screening shall be provided on each side of a parking area that abuts any Residential District. Screening shall comply with the requirements of Section 603 of this Resolution.
6. Landscaping: All parking areas greater than fifty (50) parking spaces and more than eighty (80) feet wide shall have landscaping within the boundaries of the parking area at least equal to five percent (5%) of the total parking area.
7. Paving: All required parking spaces, together with driveways, and other circulation areas, shall be improved with such material to provide a durable and dust free surface.
8. Drainage: All parking spaces, together with driveways, aisles, and other circulation areas shall be graded and drained so as to dispose of surface water which might accumulate within or upon such area and shall be designed to prevent the excess drainage of surface water onto adjacent properties, walkways, or onto the public streets. Adequate arrangements shall be made to insure acceptable diversion to an adequate storm water drainage system.
9. Barriers: Wherever a parking lot extends to a property line, fencing, wheel stops, curbs, or other suitable barriers shall be provided in order to prevent any part of a parked vehicle from extending beyond the property line.
10. Visibility: Access of driveways for parking areas shall be located in such a way that any vehicle entering or leaving such parking area shall be clearly visible for a reasonable distance by any pedestrian or motorist approaching the access or driveway from a public or private street or alley.
11. Marking: All parking areas for twenty (20) or more spaces shall be marked with paint lines, curb stones, or in some other manner approved by the Zoning Administrator and shall be maintained in a clearly visible condition.
12. Maintenance: Any owner of property used for parking areas shall maintain such areas in good condition without holes and free of all dust, trash, or other debris.
13. Signs: Where necessary due to multiple curb cuts, the entrances, exits, and the intended circulation pattern of the parking area shall be clearly marked in compliance with Article 12.
14. Lighting: Any lights used to illuminate a parking lot shall be so arranged as to direct the light away from the adjoining property in any residential district.

## **1202 DETERMINATION OF REQUIRED SPACES**

In computing the number of parking spaces required by this Resolution, the following rules shall apply:

1. Where floor area is designated as the standard for determining parking space requirements, floor area shall be the sum of the gross horizontal area of all the floors of a non-residential building measured from the faces of the exterior walls.
2. Where seating capacity is the standard for determining parking space requirements, the capacity shall mean the number of seating units installed or indicated or each twenty-four (24) lineal inches of benches, or pews, except where occupancy standards are set by the fire marshal.
3. Fractional numbers shall be increased to the next whole number.

### **1203 JOINT OR COLLECTIVE PARKING FACILITIES**

The joint or collective provision of required off-street parking areas, where permitted, shall comply with the following standards and requirements:

1. All required parking spaces shall be located on the same lot with the building or use served, except that where an increase in the number of spaces is required by a change or enlargement of use, or where such spaces are provided collectively or used jointly by two (2) or more buildings or establishments, the required spaces may be located not farther than 500 feet from the building served.
2. Not more than fifty (50) percent of the parking spaces required for theaters, bowling alleys, dance halls, night clubs, taverns and similar uses, and up to one hundred percent (100) of the parking spaces required for churches, schools, auditoriums and similar uses may be provided and jointly used by banks, offices, retail stores, repair shops, service establishments and similar uses that are not normally open, used, or operated during the same hours as the uses with which such spaces are jointly or collectively used.
3. In any case where the required parking spaces are not located on the same lot with the building or use served, or where such spaces are collectively or jointly provided and used, a written agreement thereby assuring their retention for such purposes shall be properly drawn and executed by the parties concerned, approved as to form by legal counsel, and filed with the application for a zoning permit

**1204 OFF-STREET STACKING AREAS FOR DRIVE-IN SERVICES**

Establishments which by their nature create lines of customers waiting to be served within automobiles shall provide off-street stacking areas in accordance with the following requirements:

<b>Use</b>	<b>Stacking Area</b>
<b>Establishments serving and/or selling food and/or drinks:</b>	Five (5) waiting/queuing spaces per drive-thru window as measured from the order board or station
<b>Automatic car wash facilities where a chain conveyor or other similar method is used to move the vehicle through the structure:</b>	Six (6) waiting/queuing spaces
<b>Facilities with service windows or service entrances such as banks, drug stores, dry cleaners, ticket booths, drive-up ATM machines and other similar facilities:</b>	Four (4) waiting/queuing spaces for the first drive-thru window or stall and two (2) waiting/queuing spaces for each additional window or stall
<b>Self-serve car wash facilities:</b>	Two (2) waiting/queuing spaces per stall
<b>Gasoline stations:</b>	Two (2) waiting/queuing spaces per accessible side of a gasoline pump island
<b>All other uses:</b>	Three (3) waiting/queuing spaces for each window or stall

**1205 PARKING OF DISABLED VEHICLES**

The parking of a disabled vehicle as defined in Article 2 for a period of more than two (2) weeks shall be prohibited in all districts, except that such vehicle may be stored in an enclosed garage or other accessory building, provided that no business shall be conducted in connection therewith while such vehicle is parked or stored.

## 1206 PARKING SPACE REQUIREMENTS.

For the purposes of this Resolution the following parking space requirements shall apply:

Category	Use Type	Parking Requirement
<b>Residential Uses</b>		
	Single-family or two-family dwellings	Two for each unit
	Apartments, Townhouses or multi-family dwellings	Two for each unit
<b>Business Related Uses</b>		
	Animal hospitals and kennels	One for each 400 sq ft of floor area and one for each two employees
	Motor Vehicle repair station	One for each 400 sq ft of floor area and one for each employee
	Motor Vehicle salesroom	One for each 400 sq ft of floor area and one for each employee
	Motor Vehicle service stations	Two for each service bay and one for every two gasoline pumps
	Car washing facilities	One for each employee
	Banks, financial institutions, post offices, and similar uses	One for each 250 sq ft of floor area and one for each employee
	Barber and Beauty shops	Three for each barber or beauty operator
	Carry-out restaurants	One for each 100 sq ft of floor area
	Hotels, motels	One for each sleeping room
	Bed/Breakfast Home	One for each sleeping room
	Furniture, appliance, hardware, machinery or equipment sales and service, and wholesale establishments	Two plus one additional space for each 200 sq ft of floor area over 1000 sq ft
	Consumer and trade service uses not otherwise specified	One for each employee
	Funeral homes, mortuaries and similar type uses	One for each 50 sq ft of floor area in slumber rooms, parlors, or service rooms

	Laundromats	One for every two washing machines
	Administrative business and professional office uses	One for each 300 sq ft of floor area
	Sit-down restaurants, tavern, night clubs, and similar uses	One for each three persons of capacity
	Retail stores	One for each 250 sq ft of floor area
<b>Recreational and Entertainment Uses</b>		
	Bowling alleys	Four for each alley or lane; one for each three persons of capacity of restaurant/cocktail lounge area; and one for each three employees
	Dance halls, skating rinks	One for each 100 sq ft of floor area used for activity; one for each three persons of capacity in restaurant/snack bar/cocktail lounge; and one for each three employees
	Outdoor swimming pools: public, community or club	One for each ten persons of capacity and one for each three persons of capacity for a restaurant
	Auditoriums, sport arenas, theaters, and similar uses	One for each three seats
	Miniature golf courses	Two for each hole and one for each employee
	Private clubs and lodges	One for each ten members
	Tennis facilities, racquetball facilities or similar uses	Two for each playing area; one for each employee; and one for each 100 sq ft of other activity area
<b>Institutional Uses</b>		
	Churches and other places of religious assembly	One for each eight seats in main assembly room, or one for each classroom, whichever is greater
	Hospitals	One for each three beds
	Sanitariums, homes for the aged, nursing homes, rest homes, similar uses	One for each 3 beds

	Medical and dental clinics	One for every 150 sq ft floor area
	Libraries, museums, and art galleries	Ten, and one for each 300 sq ft floor area in excess of 2,000 sq ft
<b>Educational Institution Uses</b>		
	Elementary schools, and kindergartens	Four for each classroom; one for every four seats in auditoriums or assembly halls; and one for each additional non-teaching employee
	High schools and middle schools	One for every ten students, or one for each teacher and employee, or one for every four seats in auditoriums, assembly areas or sports fields, whichever is greater
	Business, technical and trade schools	One for each two students
	Childcare centers, nursery schools, and similar uses	Four for each classroom
<b>Manufacturing Uses</b>		
	All types of manufacturing, storage, and wholesale uses	One for every employee (on largest shift) and one for each motor vehicle used in the business
	Cartage, express, parcel delivery, and freight terminals	One and one half for every one employee (on largest shift) and one for each motor vehicle maintained on premises

**1207 HANDICAPPED PARKING**

Parking facilities serving buildings and facilities required to be accessible to the physical handicapped shall have conveniently located designated spaces provided as follows or applicable federal and state requirements that from time to time may be amended:

<b>Total Spaces in Lot/Structure</b>	<b>Number of Designated Accessible Spaces</b>
<b>Up to 100</b>	One space per 25 parking spaces
<b>101 to 200</b>	4 spaces, plus one per 50 spaces over 100
<b>201 to 500</b>	6 spaces, plus one per 75 spaces over 200
<b>Over 500</b>	10 spaces, plus one per 100 spaces over 500

## 1208 OFF-STREET LOADING DESIGN STANDARDS

All off-street loading spaces, when provided, shall be in accordance with the following standards and specifications:

<b>Requirement</b>	<b>Standard</b>
<b>Dimensions</b>	Min. 12' wide × 65' long × 14' vertical clearance
<b>Setbacks</b>	Max 90% of rear/side yard (IOP, IOP/TC, IOP/NW, RC, LC, AC, AP districts) Min. 50' from Residential District Min. 30' from street/alley/lot line
<b>Screening</b>	Required when abutting Residential District (per Section 603)
<b>Access</b>	Public street/alley access; forward-motion exit required
<b>Paving</b>	Durable, dust-free surface required
<b>Drainage</b>	Prevent runoff onto adjacent properties/walkways/streets; connect to storm water system
<b>Lighting</b>	Must reflect away from adjoining property

## ARTICLE 13 – SIGNS

### 1300 GENERAL

The purpose of this Article is to promote and protect the public health, welfare, and safety by regulating existing and proposed outdoor advertising, outdoor advertising signs, and outdoor signs of all types. It is intended to protect community character, create a more visually attractive economic and business climate, and preserve the scenic and natural beauty of designated areas. All Sections in this Article are to be construed to protect the rights of residents and visitors to speak freely. All provisions of this Chapter shall be interpreted in a content-neutral manner.

### 1301 GOVERNMENTAL SIGNS EXCLUDED

Signs erected and maintained pursuant to and in discharge of any governmental function, or required by any law, ordinance, or governmental regulation are exempt from this code. Commemorative plaques placed by historical agencies recognized by the Township of Harpersfield, County of Ashtabula, or State of Ohio are also exempt.

### 1302 GENERAL REQUIREMENTS FOR ALL SIGNS AND DISTRICTS

The regulations contained in this section shall apply to all signs and all use districts.

Requirement	Standard
<b>Illumination</b>	<ul style="list-style-type: none"><li>• Constant intensity only</li><li>• No flashing, intermittent, rotating, or moving lights</li><li>• No revolving/rotating parts or banners/streamers (except per Article exceptions)</li><li>• Cannot direct beams onto thoroughfares/sidewalks/adjacent premises causing glare or traffic hazard</li></ul>
<b>Electrical</b>	Wiring and materials must comply with local electric code
<b>Projecting Signs</b>	Max. 4' projection from building face (including theater/hotel/motel marquees)
<b>Roof Signs</b>	Prohibited unless supporting structure is screened to appear as building face continuation
<b>Portable/Temporary Signs</b>	Prohibited except per Section 1308
<b>Fire Safety</b>	Cannot attach to fire escapes, doors/windows accessing fire escapes, or cover ventilation openings
<b>Identification</b>	Must display name and phone number of responsible party
<b>Unsafe Signs</b>	Owner must repair or remove upon written notice from Zoning Administrator

<b>Right-of-Way</b>	No signs in public right-of-way except public signs (traffic control, directional) Private property traffic/parking signs permitted if non-advertising
<b>Structural</b>	Must carry sign weight and comply with local building code
<b>Wind Resistance</b>	Must be secured to prevent significant wind movement
<b>Content</b>	No obscene or indecent words, images, or illustrations
<b>Ventilation</b>	Cannot interfere with required ventilation openings
<b>Electrical Clearance</b>	Min. 8' vertical or 4' horizontal from overhead wires/conductors/guy wires
<b>Vehicle Advertising</b>	No vehicles/trailers parked on premises for advertising purposes
<b>Sight Distance</b>	Cannot impede vision across driveways/roads between 2.5' and 6' height

**1303 MEASUREMENT OF SIGN AREA AND SIGN HEIGHT (Flags as defined in Article 2 of this Resolution excepted).**

<b>Measurement Type</b>	<b>Standard</b>
<b>Individual Sign Area</b>	<ul style="list-style-type: none"> <li>• Total of all sign area shapes encompassing:               <ul style="list-style-type: none"> <li>○ Writing, representation, emblem, or display</li> <li>○ Background material or color integral to display</li> <li>○ <b>Excludes:</b> Supporting framework, bracing, decorative fence/wall (if zoning-compliant and incidental)</li> </ul> </li> </ul>
<b>Multifaced Sign Area</b>	Add all faces visible from any one point <b>Exception:</b> Back-to-back identical faces $\leq 42$ " apart = measure one face only
<b>Sign Height</b>	<p><b>Base at normal grade to top of highest component</b></p> <p><b>Normal grade</b> = Lower of:</p> <ol style="list-style-type: none"> <li>1. Existing grade pre-construction, or</li> <li>2. New grade post-construction (excluding fill/berm/mound/excavation for sign placement)</li> </ol> <p><b>If normal grade indeterminable:</b> Use elevation equal to nearest street crown or principal entrance grade, whichever is lower</p>

**1304 PERMIT PROCESS**

- a) Compliance. No person shall locate or maintain any sign, or cause a sign to be located or maintained, unless all provisions of this Article have been met. To assure compliance with

these regulations, a sign permit issued pursuant to this Resolution shall be required for as set forth in Schedule 1304.

- b) Permit Application. The application for a permit will be available electronically on the Township's website with physical copies available at the Township building. The application will establish the exact location of the sign, the height and area of the sign, and any additional structural design drawings prepared by a person competent to design such structure.
- c) Alterations. A sign initially approved for which a permit has been issued shall not be modified, altered, or replaced, nor shall design elements of any building or lot upon which such sign is maintained be modified, altered or replaced if any such design element constituted a basis for approval of such sign unless a new or amended permit is obtained consistent with these regulations. The repainting, changing of parts and preventive maintenance of signs shall not be deemed alterations requiring a sign permit.

**Schedule 1304.1**  
**Basic Sign Regulations for the**  
**R-1, R-2, RC, PUD, and AP Districts**

Sign Type	Districts					
	R-1	R-2	RC		AP	PUD
<b>Wall Signs</b>						
Permit Required	Yes	Yes	Yes		Yes	Yes
Number	1	1	1		1	1
Max. Area	1sqft/linear ft. frontage- Max. 32sqft	1sqft/linear ft. frontage- Max. 32sqft	1sqft/linear ft. frontage		1sqft/linear ft. frontage	1sqft/linear ft. frontage
<b>Address and Nameplate Signs*</b>						
Permit Required	No	No	No		No	No
Number	1 per primary structure	1 per primary structure	1 per primary structure	1 per primary structure	1 per primary structure	
Max Area	4sqft	4sqft	4sqft		4sqft	4sqft
<i>*Must be identifying only- address, resident name, home occupation, etc.</i>						
<b>Free Standing, on Premise</b>						
Permit Required	Yes	Yes	Yes		Yes	Yes
Number	1	1	1		1	1
Max. Height	8'	8'	9'		9'	8'
Max. Area	8sqft	8sqft	32sqft		32sqft	8sqft
<b>** One freestanding sign not to exceed 32 sqft per exclusive entrance of subdivision</b>						
<b>Instructional</b>						
Permit Required	No	No	No		No	No
Number	2	2	2		2	2
Max. Height	4'	4'	4'		4'	4'
Max. Area	4sqft	4sqft	4sqft		4sqft	4sqft
<b>Off Premise Signs*</b>						

Permit Required	Yes	Yes	Yes	Yes	Yes
Number	1	1	1	1	1
Max. Height	6'	6'	6'	6'	6'
Max. Area	16sqft	16sqft	16sqft	16sqft	16sqft
<i>*Sections 1313 and 1317 apply</i>					
<b>Temporary Signs</b>					
*See Section 1308					

### 1305 SIGN REGULATIONS BY DISTRICT

<b>Schedule 1305.1</b>						
<b>Basic Sign Regulations for the</b>						
<b>I/OP, I/OP-TC, I/OP-NW, LC, AC, and RAD Districts</b>						
Sign Type	Districts					
	I/OP	I/OP-TC	I/OP-NW	LC	AC	RAD
<b>Wall Signs</b>						
Permit Required	Yes	Yes	Yes	Yes	Yes	Yes
Number						
Max. Area	1sqft per lineal ft. of building frontage	1sqft per lineal ft. of building frontage	1sqft per lineal ft. of building frontage	1sqft per lineal ft. of building frontage	1.5 sqft per lineal ft. of building frontage	1.5 sqft per lineal ft. of building frontage
<b>Sign on Awning</b>						
Permit Required	Yes	Yes	Yes	Yes	Yes	Yes
Number	1 per primary structure	1 per primary structure	1 per primary structure	1 per primary structure	1 per primary structure	1 per primary structure
Max Area	8sqft	8sqft	8sqft	8sqft	8sqft	8sqft
*						
<b>Free Standing, on Premise</b>						
Permit Required	Yes	Yes	Yes	Yes	Yes	Yes
Number	1	1	1	1	1	1
Max. Height	9'	9'	9'	9'	9'	9'
Max. Area	48sqft	48sqft	48sqft	48sqft	72sqft	72sqft
*						
<b>Instructional</b>						

Permit Required	No	No	No	No	No	No
Number	6	6	6	6	6	6
Max. Height	4'	4'	4'	4'	4'	4'
Max. Area	4sqft	4sqft	4sqft	4sqft	4sqft	4sqft
<b>Pennants</b>						
Permit Required	Yes	Yes	Yes	Yes	Yes	Yes
					10' from ROW	10' from ROW
<b>Off Premise Signs*</b>						
Permit Required	Yes	Yes	Yes	Yes	--	Yes
Number	1	1	1	1	--	1
Max. Height	6'	6'	6'	6'	--	6'
Max. Area	16sqft	16sqft	16sqft	16sqft	--	16sqft
* Section 1313 and 1317 apply -- Off premise signs not permitted in AC district						
<b>Temporary Signs</b>						
*See section 1308						

### 1306 SUPPLEMENTAL REGULATIONS FOR SIGNS IN THE COMMERCIAL AND INDUSTRIAL DISTRICTS

Regulation	Condition	Bonus/Allowance
<b>Extra-Large Buildings/Sites</b>		
Large Site Frontage	Every 200' (or fraction) of lot frontage over 250'	+20 sq ft freestanding sign area
Large Setback	Every 200' of front setback over 150'	+0.5 sq ft per foot of building frontage
<b>Multiple Frontages</b>		
Secondary frontage bonus	Corner lot or additional street/parking/commercial frontage	30% of area allowed if secondary were primary
Use restriction	-	Additional area only on secondary frontages

Redistribution allowed	-	Primary frontage area may redistribute to other frontages (cannot exceed Schedule 1309 basic allowance per frontage)
<b>Instructional Signs</b>		
General	As needed	Minimum size/number necessary; cannot attract attention beyond site perimeter
Construction	Per construction entrance	Max 32 sq ft; only during construction
<b>Freeway Interchange (I-90)</b>		
Height/Area	Businesses near I-90	Zoning Administrator determines reasonable dimensions considering: <ul style="list-style-type: none"> <li>• Standard national designs</li> <li>• Prevailing heights/styles at other interchanges outside township</li> <li>• Licensed engineer structural certification</li> </ul>

### 1307 ELECTRONIC MESSAGE CENTER SIGNS

Requirement	Standard
<b>Applicability</b>	One permanent freestanding or wall sign (>20 sq ft) in I/OP, I/OP-TC, I/OP-NW, LC, AC, and RAD Districts may include an EMC portion
<b>Maximum EMC Size</b>	Lesser of: 67% of total sign face area OR 100 sq ft
<b>Border</b>	Minimum 4" wide static contrasting border around EMC
<b>Setback from Residential</b>	Minimum 100 ft from residential zoning districts
<b>Message Change Interval</b>	Minimum 8 seconds between changes
<b>Transition Type</b>	Instantaneous only; no animation, movement, or scrolling
<b>Brightness Limit</b>	Maximum 0.3 foot-candles above ambient light Measured perpendicular to EMC at all-white display Distance = $\sqrt{(\text{Sign Area} \times 100)}$
<b>Malfunction Protocol</b>	Display must turn dark and emit no light if malfunction occurs

<b>Auto-Dimming</b>	Must have photosensitive equipment to auto-adjust brightness/contrast based on ambient light
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### 1308 TEMPORARY SIGNS AND BANNERS

All temporary signs shall conform to the general requirements listed in section 1302 and the setback requirements in Sections 1309 through 1311 and shall meet the following standards:

#### A. Banners

- a. **General.** Banners are permitted only for the promotion of special events, during a grand opening, or during the time between permanent sign permit approval and installation. No temporary sign permit is required for banners.
- b. **Location.** All banners shall be located on the site where the activity occurs. They shall not be located in any public right-of-way or in such a way that they would interfere with the safe movement of vehicular and pedestrian traffic.
- c. **Illumination.** Banners shall not be illuminated.
- d. **Size and Height.** Banners shall be limited to 30 square feet in area. If located on a building, the top of the banner cannot exceed 15 feet in height.
- e. **Placement.** All banners shall be safely secured to a building, structure, or stake, and shall have ventilated faces to reduce wind load.
- f. **Duration.** Banners may be erected for a maximum of 14 days.

#### B. Special Events

- a. **General.** On-site temporary signage before or during a special event do not require a permit. Signs must be free-standing, not attached to poles or trees.
- b. **Number.** A special event organizer may erect a maximum of eight temporary off-premises signs.
- c. **Size.** A maximum of two signs may be up to six square feet in area and three feet in height. A maximum of six signs may be up to two square feet in area and one foot in height.
- d. **Placement.** No sign shall be permitted in the Route 534/307 roundabout center.
- e. **Duration.** Signs may be installed no earlier than 14 days immediately preceding the event but must be removed no later than 48 hours following conclusion of the event.

#### C. Construction Signs

- a. **General.** Signs announcing the construction of a building and containing content regarding the contractors, builders, or architects shall not require a permit.
- b. **Size and Height.** Such signs shall not exceed 50 square feet in area.
- c. **Duration.** Permitted for 60 days plus the duration of construction.
- d. **Illumination.** May not be illuminated.

#### D. Garage or Yard Sale Signs

- a. **General.** Garage or yard sale signs do not require a sign permit.
- b. **Number.** A maximum of three such signs may be posted.
- c. **Size and Height.** Such signs shall be limited to six square feet in area and three feet in height.

- d. **Placement.** They may be located in a public right-of-way so long as no safety or visibility hazards are created.
- e. **Duration.** May be erected no earlier than 48 hours before a garage or yard sale and must be removed no later than 48 hours after the sale has ended.

E. Sale or Leasing Signs

- a. **General.** A sign permit is not required for sale or leasing signs.
- b. **Size and Height.** Such signs are limited to seven square feet in area and three feet in height in all residential areas.
- c. **Placement.** Free-standing signs must be located so that they do not interfere with the safe movement of vehicular or pedestrian traffic. Off-premises signs must not be located so that they interfere with the safe movement of vehicular or pedestrian traffic and may not be located within street medians.
- d. **Duration.** Such signs are permitted during any period when any premises or part thereof is actively offered for sale or lease, and must be removed no later than 30 days after the premises or part thereof is occupied by a new owner or tenant.

F. Non-Profit Organization Portable Signs

- a. **General.** Non-profit organizations are allowed one portable sign that does not require a permit.
- b. **Standards.** Such signs shall conform to the general size, height, and placement standards for other temporary signs in this section.

**Table 1308.A - Summary of Temporary Sign Regulations**

<b>Sign Type</b>	<b>Permit Required</b>	<b>Maximum Size</b>	<b>Maximum Height</b>	<b>Maximum Number</b>	<b>Maximum Duration</b>	<b>Illumination</b>
<b>Banners</b>	No	30 sq ft	15 ft (if on building)	Not specified	14 days	No
<b>Special Event Signs</b>	Yes	6 sq ft	3 ft	2 per event	14 days before to 48 hours after event	No
<b>Construction Signs</b>	No	50 sq ft	Not specified	Not specified	60 days + construction period	No
<b>Garage/Yard Sale Signs</b>	No	6 sq ft	3 ft	8 per sale	48 hours before to 48 hours after sale	No
<b>Sale or Leasing Signs</b>	No	7 sq ft	3 ft	Not specified	Until sold/leased + 30 days	No

<b>Non-Profit Portable Signs</b>	No	6 sq ft*	3 ft*	1 per organization	Not specified	No
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**1309 SIGN SETBACK REQUIREMENTS**

Except as modified in Sections 1310 through 1311, on-premise signs where permitted shall be set back from the established right-of-way line of any thoroughfare at least ten (10) feet. No off-premises sign shall be erected in front of the required setback line for the appropriate zoning district.

**1310 SETBACKS FOR OFF-PREMISE SIGNS NOT EXCEEDING 16 SQUARE FEET**

If a setback line is not established for the appropriate zoning district, off-premise signs shall be set back a minimum of 20 feet from the right-of-way line.

**1311 SPECIAL YARD PROVISIONS**

1. On-premise signs where permitted shall be erected or placed in conformity with the side and rear yard requirements of the district in which located, except that in any residential district, on premise signs shall not be erected or placed within 12 feet of a side or rear lot line. If the requirement for a single side yard in the appropriate zoning district is more than 12 feet, the latter shall apply.
2. Off-premise signs where permitted shall be erected or placed in conformity with the side and rear yard requirements of the district in which located, except that in any residential district, on premise signs shall not be erected or placed within 20 feet of a side or rear lot line. If the requirement for a single side yard in the appropriate zoning district is more than 20 feet, the latter shall apply.

**1312 LIMITATION**

For the purpose of this Article, outdoor advertising off-premises signs shall be classified as a business use and be conditionally permitted in all districts zoned for manufacturing or business or lands used for agricultural purposes. In addition, regulation of signs along interstate and primary highways shall conform to the requirements of the Ohio Revised Code Article 5516 and the regulations adopted pursuant thereto.

**1313 MAINTENANCE**

1. All signs shall be maintained in safe and sound structural condition at all times and shall be in good repair.
2. No person shall maintain or permit to be maintained on any premises owned or controlled by him/her/them, any sign which is in a dangerous or defective condition. Any such sign shall be removed or repaired by the owner of the sign, or, if the owner of the sign cannot reasonably be determined or located, by the owner of the premises. If such sign is not removed or repaired, it shall be removed or ordered to be removed by the Zoning Administrator.

3. The Zoning Administrator shall remove any off-premise advertising sign or structure found to be unsafe, structurally unsound or deemed to be a public nuisance within 30 days of issuing a written notification to the owner of the sign or the property owner.
4. The Zoning Administrator shall remove any on-premise sign which is determined to be unsafe or structurally unsound within 10 days of issuance of written notification to the property owner.

#### **1314 ABANDONED SIGNS (AND ADVERTISING STRUCTURES) PROHIBITED**

An abandoned sign is declared to be a nuisance, is prohibited, and shall be removed by the owner of the sign, or, if the owner of the sign cannot be reasonably determined, by the property owner.

1. Any on premise sign which is located on property which becomes vacant or unoccupied for a period of three months or more, or any on premise sign which pertains to a time, event, or purpose which no longer applies, shall be deemed to be abandoned.
2. On-premise signs applicable to a business temporarily suspended because of a change of ownership or management of such business shall not be deemed abandoned unless the property remains vacant for six months or more.
3. Any off-premise sign which pertains to a time, event, or purpose which no longer applies; or which no longer and for a period of three consecutive months advertises goods, products, services, or facilities available to the public; or which directs persons to a different location where such goods, products, services, or facilities are not for a period of three consecutive months available; shall be deemed to be abandoned.

#### **1315 NON-CONFORMING SIGNS AND STRUCTURES**

Any Signs and related structures in existence prior to the effective date of this Resolution and any amendments thereto for which a permit or variance has been granted which are otherwise not in conformance with the provisions of this Article shall be deemed non-conforming. All such legal non-conforming signs and structures shall be maintained in accordance with this Article. The burden of establishing the legal non-conforming status of any sign or structure shall be upon the owner of the sign or structure.

#### **1316 LOSS OF LEGAL NON-CONFORMING STATUS**

A legal non-conforming sign shall immediately lose its legal non-conforming status, and therefore must be brought into compliance with this Article or removed if it meets any one of the following criteria:

- a. It is altered in structure.
- b. It is enlarged.
- c. It is relocated or replaced.
- d. It is structurally damaged to an extent greater than one half of its estimated replacement value.
- e. It is abandoned as defined in Section 1314
- f. It is in violation of Section 1302

### **1317 VIOLATIONS**

In case any sign shall be installed, erected, constructed, or maintained in violation of any of the terms of this Resolution, the Zoning Administrator shall notify in writing the owner or lessee thereof to alter such sign so as to comply with this Resolution. Failure to comply with any of the provisions of this Article shall be deemed a violation and shall be punishable under Article 14 of this Resolution.

## **ARTICLE 14 – ENFORCEMENT**

### **1400 GENERAL**

This article stipulates the procedures to be followed in obtaining permits, certifications, and other legal or administrative approvals under this Resolution.

### **1401 ZONING PERMITS REQUIRED**

No building or other structure shall be erected, moved, added to, structurally altered, nor shall any building, structure, or land be established or changed in use without a permit therefore, issued by the Zoning Administrator. Zoning permits shall be issued only in conformity with the provisions of this Resolution unless the Zoning Administrator receives a written order from the Board of Zoning Appeals deciding an appeal, conditional use, or variance, or from Board of Township Trustees approving a Planned Unit Development District, as provided by this Resolution.

### **1402 CONTENTS OF APPLICATION FOR ZONING PERMIT**

The application for a zoning permit shall be made in writing and be signed by the owner or applicant attesting to the truth and exactness of all information supplied on the application. Each application shall clearly state that the permit shall expire and may be revoked if work has not begun within one (1) year of substantially completed within two (2) years. At a minimum, the application shall contain the following information and be accompanied by all required fees:

1. Name, address, and telephone number of applicant.
2. Legal description of property.
3. Existing use.
4. Proposed use.
5. Zoning district.
6. Plans in triplicate drawn to scale, showing the actual dimensions and the shape of the lot to be built upon; the exact size and location of existing buildings on the lot, if any; and the location and dimensions of the proposed building(s) or alteration.
7. Building heights.
8. Number of off-street parking spaces or loading berths, and their layout.
9. Location and design of access drives.
10. Number of dwelling units.
11. If applicable, application for a sign permit or a conditional special, or temporary use permit, unless previously submitted.
12. Such other documentation as may be necessary to determine conformance with, and to provide for the enforcement of, this Resolution.

### **1403 APPROVAL OF ZONING PERMIT**

Within thirty (30) days after the receipt of an application, the Zoning Administrator shall either approve or disapprove the application in conformance with the provisions of this Resolution. All zoning permits shall, however, be conditional upon the commencement of work within one year.

One copy of the plans shall be returned to the applicant by the Zoning Administrator, after the Zoning Administrator shall have marked such copy either as approved or disapproved and attested to same by his signature on such copy. One copy of the plans, similarly marked, shall be retained by the Zoning Administrator. The Zoning Administrator shall issue a placard, to be posted in a conspicuous place on the property in question, as well as delivery of notices via certified mail, attesting to the fact that the activity is in conformance with the provisions of this Resolution.

#### **1404 SUBMISSION TO DIRECTOR OF TRANSPORTATION**

Before any zoning permit is issued affecting any land within three-hundred (300) feet of the centerline of a proposed new highway or a highway for which changes are proposed as described in the certification to local officials by the Director of Transportation or any land within a radius of five-hundred (500) feet from the point of intersection of said centerline with any public road or highway, the Zoning Administrator shall give notice, by registered mail, to the Director of Transportation that he/she/they shall not issue a zoning permit for one-hundred twenty (120) days from the date the notice is received by the Director of Transportation. If the Director of Transportation notifies the Zoning Administrator that he/she/they shall proceed to acquire the land needed, then the Zoning Administrator shall refuse to issue the zoning permit. If the Director of Transportation notifies the Zoning Administrator that acquisition at this time is not in the public interest, or upon the expiration of the one- hundred twenty (120) day period or of any extension thereof agreed upon by the Director of Transportation and the property owner, the Zoning Administrator shall, if the application is in conformance with all provisions of this Resolution, issue the zoning permit.

#### **1405 EXPIRATION OF ZONING PERMIT**

If the work described in any zoning permit has not begun within one year from the date of issuance thereof, said permit shall expire; it shall be revoked by the Zoning Administrator; and written notice thereof shall be given to the persons affected. If the work described in any zoning permit has not been substantially completed within two(2) years of the date of issuance thereof, said permit shall expire and be revoked by the Zoning Administrator, and written notice thereof shall be given to the persons affected, together with notice that further work as described in the canceled permit shall not proceed unless and until a new zoning permit has been obtained or an extension granted. The Zoning Administrator may grant an extension of time for commencement or completion of work upon written request of the permit holder submitted prior to the expiration of the permit. Such extension may be granted for a period not to exceed one (1) year upon a showing of good cause, including but not limited to circumstances beyond the reasonable control of the permit holder. No more than two (2) extensions may be granted for any single permit.

#### **1406 CERTIFICATE OF OCCUPANCY**

It shall be unlawful to use or occupy or permit the use or occupancy of any building or premises, or both, or part thereof hereafter created, erected, changed, converted, or wholly or partly altered or enlarged in its use or structure, until a certificate of occupancy shall have been issued therefor by the Zoning Administrator stating that the proposed use of the building or land conforms to the requirements of this Resolution. The issuance of a use certificate in no way relieves the recipient from compliance with all the requirements of this Resolution and other regulations.

#### **1407 TEMPORARY CERTIFICATE OF OCCUPANCY**

A temporary certificate of occupancy may be issued by the Zoning Administrator for a period not exceeding six (6) months during alterations or partial occupancy of a building pending its completion.

#### **1408 RECORD OF ZONING PERMITS AND CERTIFICATES OF OCCUPANCY**

The Zoning Administrator shall maintain a record of all zoning permits and certificates of occupancy, and copies shall be furnished, upon request and upon payment of the established fee, to any person.

#### **1409 FAILURE TO OBTAIN A ZONING PERMIT OR CERTIFICATE OF OCCUPANCY**

Failure to obtain a zoning permit or certificate of occupancy shall be a punishable violation of this Resolution.

#### **1410 CONSTRUCTION AND USE TO BE AS PROVIDED IN APPLICATIONS, PLANS, PERMITS, AND CERTIFICATES**

Zoning permits or certificates of occupancy issued on the basis of plans and applications approved by the Zoning Administrator authorize only the use, and arrangement, set forth in such approved plans and applications or amendments thereto, and any other use, arrangement, or construction contrary to that authorized shall be deemed a punishable violation of this Resolution.

#### **1411 COMPLAINTS REGARDING VIOLATIONS**

Whenever a violation of this Resolution occurs, or is alleged to have occurred, any person may file a written complaint. Such complaint stating fully the causes and basis thereof shall be filed with the Zoning Administrator. The Zoning Administrator shall record properly such complaint, immediately investigate it, and take action thereon as provided by this Resolution.

#### **1412 ENTRY AND INSPECTION OF PROPERTY**

The Zoning Administrator is authorized to make inspections of properties and structures in order to examine and survey the same, at any reasonable hour, for the purpose of enforcing the provisions of this Resolution. Prior to seeking entry to any property or structure for such examination or survey, the Zoning Administrator shall attempt to obtain the permission of the owner or occupant to inspect. If such permission is denied or cannot be obtained, the Zoning Administrator shall request the assistance of the County Prosecutor in securing a valid search warrant prior to entry.

#### **1413 STOP WORK ORDER**

Subsequent to his determination that work is being done contrary to this Resolution, the Zoning Administrator shall write a stop work order and post it on the premises involved. Removal of a stop work order, except by the order of the Zoning Administrator, shall constitute a punishable violation of this Resolution.

#### **1414 ZONING PERMIT REVOCATION**

The Zoning Administrator may issue a revocation notice to revoke a permit or administrative approval which was issued contrary to this Resolution or based upon false information or misrepresentation in the application.

#### **1415 NOTICE OF VIOLATION**

Whenever the Zoning Administrator or his agent determines that there is a violation of any provision of this Resolution, a warning tag shall be issued and shall serve as a notice of violation. Such order shall:

1. Be in writing.
2. Identify the violation.
3. Include a statement of the reason or reasons why it is being issued and refer to the sections of this Resolution being violated.
4. State the time by which the violation shall be corrected.

Service of notice of violation shall be as follows:

1. By personal delivery to the person or persons responsible, or by leaving the notice at the usual place of residence by the owner with a person of suitable age and discretion; or
2. By certified mail deposited in the United States Post Office addressed to the person or persons responsible at a last known address. If a certified mail envelope is returned with endorsement showing that the envelope is unclaimed, then service shall be sent by ordinary mail, and the mailing shall be evidenced by a certificate of mailing which shall be filed by the Zoning Administrator. Service shall be deemed complete when the fact of mailing is entered of record, provided that the ordinary mail envelope is not returned by the postal authorities with an endorsement showing failure of delivery; or
3. By posting a copy of the notice form in a conspicuous place on the premises found in violation.

#### **1416 TICKETING PROCEDURE**

If, upon re-inspection following the issuance of a notice of violation, the condition has not been corrected, the person or persons responsible shall be issued a ticket. Such ticket shall:

1. Be served personally.
2. Be in writing.
3. Identify the violation.
4. State the time, date, and place for appearance in court.
5. State the amount of the fine payable in lieu of a court appearance. If the ticket cannot be served personally, the Zoning Administrator shall request that a summons be issued by the Court.

In the case of absentee property owners, if personal service cannot be effected after reasonable attempts, service may be accomplished by:

1. Sending the ticket via certified mail, return receipt requested, to the owner's last known address as shown on the tax records; and
2. Posting a copy of the ticket in a conspicuous location on the property.

Service shall be deemed complete upon mailing of the certified letter and posting on the property. The Zoning Administrator shall maintain a record of all attempts at service and the method by which service was ultimately accomplished.

#### **1417 PENALTIES AND FINES**

It shall be unlawful to erect, establish, locate, construct, reconstruct, enlarge, change, convert, move, repair, maintain, or structurally alter any building, structure or land in violation of any provision of this Resolution or any amendment thereto. Any person, firm or corporation who violates this Resolution or fails to comply with any of its requirements shall upon conviction thereof be fined not more than one hundred (100) dollars and in addition shall pay all costs and expenses involved in the case. Each day such violation continues after receipt of a violation notice shall be considered a separate offense. The owner or tenant of any building, structure, premises, or part thereof, and any architect, builder, contractor, agent, or other person who commits, participates in, assists in, or maintains such violation may each be found guilty of a separate offense and suffer the penalties herein provided.

#### **1418 ADDITIONAL REMEDIES**

Nothing in this Resolution shall be deemed to abolish, impair, or prevent other additional remedies as provided by law. In the event of a violation of any provision or requirement of this Resolution, or in the case of an imminent threat of such a violation, the Zoning Administrator, the County Prosecutor, or the owner of any neighboring property who would be especially damaged by such violation, may, in addition to other recourses provided by law, institute mandamus, injunction, abatement, or other appropriate actions to prevent, remove, abate, enjoin, or terminate such violation.

## **ARTICLE 15 – PLANNED UNIT DEVELOPMENT**

### **1500 PLANNED UNIT DEVELOPMENT REGULATIONS**

Sections 1500 through 1526 inclusive of this Resolution shall apply to the location and maintenance of the Planned Unit Developments as herein defined.

#### **1501 PURPOSE**

It is the response of these Sections to promote the public health, safety, and welfare by providing for the regulation of planned unit developments. It is the intent of these regulations to provide maximum opportunity for orderly large-scale developments which benefit the community as a whole by offering a greater choice of living environments, a wider range of development plans featuring more complementary blending of land uses, to include community facilities and open space, and a more unified approach with respect to the mixture of uses and their adaptation to topographical and geological features, recreational opportunities, and transportation needs.

#### **1502 INTERPRETATION**

Whenever the requirements of Sections 1500 through 1526 appear to be in conflict with other Sections of this Resolution or with those of other existing codes, the provisions of these Sections shall prevail.

#### **1503 PUD DISTRICT DESIGNATION**

Subsequent to the approval of the Zoning Commission and the Township Trustees, the designation "Planned Unit Development District" may be applied to any Residential District. Upon approval of the final development plan, the Official Zoning Map shall be so annotated for the land area affected, and the district name shall be appropriately amended.

#### **1504 USES PERMITTED IN A PUD DISTRICT**

Residential, commercial, public, and quasi-basic uses may be combined in PUD districts, provided that the proposed location of the commercial uses will not adversely impact upon adjacent property or the public health, safety, and general welfare, and that the location of such uses are specified in the final development plan. Lot area and other yard requirements of the residential district shall apply except as modified in Section 1508. The amount of land devoted to commercial use in a residential-commercial development shall be determined by the Zoning Commission and approved by Township Trustees.

#### **1505 MINIMUM PROJECT AREA REQUIREMENTS**

The gross area of a tract of land proposed to be developed in a planned unit development district shall be a minimum of twenty (20) acres, provided, however, that smaller parcels may be considered on the basis of their potential to satisfy the intent of these regulations. In any case wherein the planned unit development proposed contains a mixture of residential uses with

commercial uses, the Commission may limit the development of not more than fifteen (15) percent of the tract to commercial uses. A minimum of twenty (20) percent of the land developed in any planned unit development project shall be reserved for common open space and recreational facilities for the residents or users of the area being developed. The open space shall be disposed of as required in Section 1506 of this Resolution.

#### **1506 DISPOSITION OF OPEN SPACE**

The required amount of common space land reserved under a planned unit development shall either be held in corporate ownership by owners of the project area, for the use of each owner who buys property within the development, or be dedicated to a homeowners' association who shall have title to the land which shall be retained as common open space for parks, recreation, and related uses. The legal articles relating the organization of the homeowner's association is subject to review and approval by the Zoning Commission and shall provide adequate provisions for the perpetual care and maintenance of all common areas. Public utility and similar easements and right-of-ways for water courses and other similar channels are not acceptable for common open space dedication unless such land or right-of-way is usable as a trail or similar purpose and has been approved by the Commission. The responsibility for the maintenance of all open spaces shall be specified by the developer before approval of the final development plan.

#### **1507 UTILITY REQUIREMENTS**

Underground utilities, including telephone, cable television, and electrical systems, are required within the limits of all planned unit developments. Appurtenances to these systems which can be effectively screened may be exempted from this requirement if the Commission finds that such exemption will not violate the intent or character of the proposed planned unit development.

#### **1508 SPECIAL PUD LOT REQUIREMENTS**

The lot requirements for planned unit development approved by the Commission may vary from requirements previously prevailing for the district as follows:

1. Lot width and setback and yard requirements may be varied to accommodate a variety of structural patterns, clustering designs, and housing types;
2. Lot area per dwelling unit requirements may be reduced by not more than twenty (20) percent;
3. To provide for the availability of lower and moderately priced rental and sale residences within planned unit developments, the Commission may permit the following:
  - a. A PUD development plan proposing the inclusion of at least twelve(12) percent lower or moderately priced rental or sale dwelling units may entail no minimum lot or yard requirements, provided that the total area of the residential developments equal to ninety (90) percent of the total minimum lot requirement for such residential development in the district, and that buffering and screening devices are sufficient;
  - b. A PUD development plan proposing the inclusion of at least ten (10) percent lower or moderately priced rental or sale dwelling units may entail a dwelling unit density ten (10) percent in excess of the density requirement for the district;

- c. Each property development in the PUD should abut common open space or similar areas, provided, however, that any residential property not abutting such uses shall have well designed access to, and shall be no more than 500 feet from, such uses.

### **1509 ARRANGEMENT OF COMMERCIAL USES**

When planned unit development districts include commercial uses, commercial buildings and establishments shall be planned as groups having common parking areas and common ingress and egress points in order to reduce the number of potential accident locations at intersections with streets. Planting screens or fences shall be provided on the perimeter of the commercial areas abutting residential areas. The plan of the project shall provide for the integrated and harmonious design of buildings, and for adequate and properly arranged facilities for internal traffic circulation, landscaping, and such other features and facilities as may be necessary to make the project attractive and efficient from the standpoint of the adjoining and surrounding non-commercial areas.

All areas designed for future expansion or not intended for immediate improvements or development shall be landscaped or otherwise maintained in a neat and orderly manner as specified by the Commission.

### **1510 PROCEDURE FOR APPROVAL OF PLANNED UNIT DEVELOPMENT DISTRICTS**

Planned Unit Development Districts shall be approved in accordance with the procedure in Sections 1511 through 1526. It is the intent of these sections to incorporate the review and approval of development plans with the amendment process to remove the necessity, in many instances, to proceed under Article 6 prior to the commencement of the planned unit development plan review and approval process.

### **1511 PRE-APPLICATION MEETING**

The developer shall meet the Zoning Administrator and Zoning Commission prior to the submission of the preliminary development plan. The purpose of this meeting is to discuss early and informally the purpose and effect of this Resolution and the criteria and standards contained herein, and to familiarize the developer with zoning and other applicable regulations.

### **1512 PRELIMINARY DEVELOPMENT PLAN APPLICATION REQUIREMENTS**

An application for preliminary planned unit development approval shall be filed with the Zoning Administrator by at least one owner of property for which the planned unit development is proposed. At a minimum, the application shall contain the following information filed in triplicate:

1. Name, address, and phone number of applicant.
2. Name, address, and phone number of registered surveyor, registered engineer and/or urban planner assisting in the preparation of the preliminary development plan.
3. Legal description of property.
4. Present use(s).

5. Present and proposed zoning district.
6. Proposed amending Resolution.
7. A vicinity map at a scale approved by the Zoning Administrator showing the property lines, streets, existing and the proposed zoning, and such other items as the Zoning Administrator may require.
8. A preliminary development plan at a scale approved by the Zoning Administrator showing topography at ten (10) foot intervals; location and type of residential and commercial land uses; layout, dimensions, and names of existing and proposed streets; right-of-ways, utility easements, parks and community spaces; layout and dimensions of lots and building setback lines; preliminary improvement drawings showing water, sewer, drainage, electricity, telephone, and natural gas; and such other characteristics as the Commission may deem necessary.
9. Proposed schedule for the development of the site.
10. Evidence that the applicant has sufficient control over the land in question to initiate the proposed development plan within two years.
11. A fee as established by Resolution.
12. A list containing the names and mailing addresses of all owners of property within 500 feet of the property in question.
13. Verification by at least one owner of property that all information in the application is true and correct to the best of his knowledge.
14. The application for preliminary planned unit development shall be accompanied by a written statement by the developer setting forth the reasons why, in his opinion, the planned unit development would be in the public interest and would be consistent with the stated intent of these planned unit development requirements.

### **1513 ZONING COMMISSION PUBLIC HEARING**

The Zoning Commission shall schedule a public hearing on the application for approval of the preliminary development plan not less than twenty (20) or more than forty (40) days from the date of filing such an application

### **1514 NOTICE OF PUBLIC HEARING**

Before holding the public hearing, notice of such Zoning Commission hearing shall be given in one or more newspapers of general circulation at least fifteen (15) days before the date of said hearing. The notice shall set forth the time and place of the public hearing, a general description of the planned unit development, and a statement that, after the public hearing and submission of a final development plan, the matter will be referred to the Township Trustees for further determination. Also before holding the public hearing, written notice of such hearing shall be sent by the Zoning Commission by first class mail, at least twenty (20) days before the hearing, to all owners of property within 500 feet of the property in question and to such others as the Commission determines should receive notice. Notices to individual property owners shall contain the same information as required of notices published in the newspaper.

### **1515 PUBLIC ACCESS TO PROPOSED PUD DOCUMENTS**

For a period of at least twenty (20) days prior to the public hearing by the Commission, all papers relating to the PUD shall be available for public inspection in the office of the Zoning Administrator.

### **1516 APPROVAL IN PRINCIPLE OF PRELIMINARY DEVELOPMENT PLAN**

Within sixty (60) days after the public hearing, the Commission shall review the preliminary development plan to determine if it is consistent with the intent of this Resolution; whether the proposed development advances the general welfare of the community and neighborhood; and whether the benefits, combination of various land uses, and the interrelationship with the land uses in the surrounding area justify the deviation from standard district regulations. The Commission's approval in principle of the preliminary development plan shall be necessary before an applicant may submit a final development plan. Approval in principle shall not be construed to endorse a precise location of uses, configuration of parcels, or engineering feasibility.

### **1517 SUBMISSION OF FINAL DEVELOPMENT PLAN**

After approval in principle of the preliminary development plan, the developer shall submit a final development plan to the Zoning Administrator. The final development plan shall be in general conformance with the preliminary development plan approved in principle. For the purposes of this Resolution, the submission of the final development plan is a formal request for rezoning of the property in question. Five (5) copies of the final development plan shall be submitted and may be endorsed by a qualified professional team which should include an urban planner, licensed architect, registered land surveyor, registered civil engineer, and registered landscape architect or landscape horticulturist.

### **1518 FINAL DEVELOPMENT PLAN APPLICATION CONTENTS**

An application for approval of the final development plan shall be filed with the Zoning Administrator by at least one owner of property for which the planned unit development is proposed. Each application shall be signed by the owner, attesting to the truth and exactness of all information supplied on the application for the final development plan. Each application shall clearly state that the approval shall expire and may be revoked if construction on the project has not begun within two (2) years from the date of issuance of the approval. At a minimum, the application shall contain the following information:

1. A survey of the proposed development site, showing the dimensions and bearings of the property lines; area in acres; topography; and existing features of the development site, including major wooded areas, structures, streets, easements, utility lines, and land uses.
2. All the information required on the preliminary development plan; the location and sizes of lots; location and proposed density of dwelling units; non-residential building intensity; and land uses considered suitable for adjacent properties.
3. A schedule for the development of units to be constructed in progression, and a description of the design principles for buildings and streetscapes; a tabulation of the number of acres in the proposed project for various uses, the number of housing units proposed by type; estimated residential population by type of housing; estimated non-residential population by type of housing; estimated non-residential population;

anticipated construction timing for each unit; and standards for height, open space, building density, parking areas, population density, and public improvements, whenever the applicant proposes any exception from standard zoning districts requirements or other Resolutions governing development.

4. Engineering feasibility studies and plans showing, as necessary, water, sewer, drainage, electricity, telephone, and natural gas installations; waste disposal facilities; street improvements; and the nature and extent of earth work required for site preparation and development.
5. Site plan, showing building(s), various functional use areas, circulation, and their relationship.
6. Preliminary building plans.
7. Landscaping plans.
8. Deed restrictions, protective covenants, and other legal statements or devices to be used to control the use, development and maintenance of the land, and the improvements thereon, including those areas which are to be commonly owned and maintained.
9. A fee as established by Resolution.

#### **1519 PUBLIC HEARING BY COMMISSION**

Within thirty (30) days after submission of the final development plan, the Commission shall hold a public hearing. Notice and public inspection of the application shall be as specified in Sections 514 and 515 of this Resolution

#### **1520 RECOMMENDATION BY COMMISSION**

Within sixty (60) days after receipt of the final development plan, the Commission shall recommend that the final development plan be approved as presented, approved with supplementary conditions, or disapproved, and shall transmit all papers constituting the record and the recommendations to the Township Trustees.

#### **1521 CRITERIA FOR COMMISSION RECOMMENDATION**

Before making its recommendation, the Commission shall find that the facts submitted with the application and presented at the public hearing establish that:

1. The proposed development can be initiated within two (2) years of the date of approval.
2. The streets proposed are suitable and adequate to carry anticipated traffic, and increased densities will not generate traffic in such amounts as to overload the street network outside the PUD.
3. Any proposed commercial or industrial development can be justified at the location proposed.
4. Any exception from standard district requirements is warranted by design and other amenities incorporated in the final development plan, in accordance with these planned unit development requirements and the need to provide a variety of housing opportunities with regard to type and price.
5. The area surrounding said development can be planned and zoned in coordination and substantial compatibility with the proposed development.

6. The existing and proposed utility services are adequate for the population densities and non-residential uses proposed.

#### **1522 PUBLIC HEARING BY TOWNSHIP TRUSTEES**

After receiving the recommendation from the Zoning Commission, the Trustees shall hold a public hearing on the PUD final development plan within a reasonable time.

#### **1523 NOTICE OF PUBLIC HEARING BY TOWNSHIP TRUSTEES**

Before holding its public hearing, notice of such hearing shall be given by at least one publication in one or more newspapers of general circulation at least thirty (30) days before the hearing. The notice shall set forth the time and place of the public hearing, the nature and a general description and summary of the planned unit development, and a statement that all papers relating to the PUD are on file with the Clerk and open for public inspection.

Also, written notice of the hearing on the PUD shall be mailed by the Clerk by first class mail, at least twenty (20) days before the date of the public hearing, to all owners of property within 500 feet of the proposed PUD and to such others as may be determined should receive such notice. Notices to individual property owners should contain the same information as required of notices published in the newspaper.

#### **1524 ACTION BY TOWNSHIP TRUSTEES**

After the public hearing, the Trustees shall either approve, approve with supplementary conditions, or disapprove the application as submitted. If the application is approved as submitted or approved with conditions, the Trustees shall direct the Zoning Administrator to issue zoning permits in accordance with the approved plan and any conditions thereto attached. The final development plan shall further be considered as an integral part of the rezoning amendment, and no change from or substantive alteration in such PUD shall be permitted without repetition of the procedures in these Sections.

In the event that the Trustees deny or substantively modify the final development plan as recommended by the 9Commission, any resulting final development plan for said PUD shall not be effective unless passed or approved unanimously by the Trustees.

#### **1525 SUPPLEMENTARY CONDITIONS AND SAFEGUARDS**

In approving any PUD application, both the Zoning Commission and the Trustees may prescribe appropriate conditions and safeguards in conformity with this Resolution. Any violation of such conditions or safeguards, which have been made a part of the terms under which the final development plan has been approved, shall constitute a violation of this Resolution and be punishable as such.

## **1526 EXPIRATION AND EXTENSION OF APPROVAL PERIOD**

The approval of a final development plan for a PUD district shall be for a period not to exceed five (5) years to allow for preparation and recording of the required subdivision plat and development of the project. If no construction has begun within two (2) years after approval is granted, the approved final development plan shall be void, and the land shall revert to the district regulations of the district in which it is located. An extension of the time limit or modification of the approved final development plan may be approved if the Board of Zoning Appeals finds that such extension is not in conflict with the public interest. No zoning amendment passed during the time period granted for the final approved final development plan shall in any way affect the terms under which approval of the PUD was granted.